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21 May 2007

**Membership of the Licensing Committee (and Committee of the Licensing Authority)**

J Almey, A Casson, M G Chandler, P A Espin, S Keeble, C J Lawton, S F Williams, M Bamber, G K Dark, D Wilkinson

Dear Councillor,

A special meeting of the **LICENSING COMMITTEE (AND COMMITTEE OF THE LICENSING AUTHORITY)** will be held in the Council Chamber, Council Offices, Priory Road, Spalding on Wednesday 30 May 2007 at which your attendance is requested. The meeting will commence at 6.30pm.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'J A Scarsbrook', with a long horizontal line extending to the right.

**J A Scarsbrook**  
**Head of Customer, Legal and Member Services**

AGENDA

1. Election of Chairman for ensuing year.
2. Election of Vice-Chairman for the ensuing year.
3. Licensing Panel – The Licensing Panel currently comprises 3 members chosen from a pool comprising all of the Licensing Committee members, and each Panel is selected by the Head of Customer, Legal and Member Services on an alphabetical rotational basis as and when required, but to include either the Chairman or Vice-Chairman of the Licensing Committee where reasonably possible.

The Licensing Panel has full executive powers to :

- exercise all of the Council's powers in relation to the grant, renewal, variation, cancellation or imposition of conditions upon any licence which is the responsibility of the Licensing Committee and where there are objections to the applications for such licences or where the suitability of the applicant or the premises are in doubt;
- hear and determine appeals in respect of licensing matters which are the responsibility of the Licensing Committee;

- consider and determine any appeals under the Council's market letting conditions; and
- consider and determine any appeals against the portfolio holder's decision in respect of applications for discretionary rate relief for farmers that diversify.

Members are invited to consider (i) whether the Panel should be re-established for the current municipal year; and (ii) whether any amendment should be made to the composition or terms of reference of the Panel.

4. Any other items which the Chairman decides are urgent.

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.