

SOUTH HOLLAND DISTRICT COUNCIL

**REPORT TO:** ANNUAL COUNCIL - 18 MAY 2011

**BY:** HEAD OF LEGAL AND MEMBER SERVICES

**SUBJECT:** Appointment of Members to Outside Bodies

**PURPOSE:** To review critically the benefits of making appointments to outside bodies now due to be made and to make any appointments deemed appropriate.

**1.0 INTRODUCTION**

- 1.1 The Council currently appoints nearly 100 representatives to almost 60 outside organisations. Appointments are made to these outside bodies for various reasons, for instance following an invitation by the outside body; in accordance with statute or regulations; or to enable the authority to be represented on national forums and groups.
- 1.2 The Council's Constitution, which sets out how the Council operates, provides that appointments to outside bodies will be made at the Annual meeting of the Council except when such appointments have been delegated by the Council or where the appointments are exercisable only by the Cabinet. Although no appointments have actually been delegated by the Council, the Cabinet does have responsibility for functions which relate to the aims of various outside bodies to which representatives are appointed. However, the Council's previous practice has not been to appoint representatives based on political group representation, which has allowed representation to be spread across all members on the Council. On that basis it is more practical for the Council to consider appointments.

**2.0 RECOMMENDATIONS OF THE COMMUNITY ENGAGEMENT TASK GROUP**

- 2.1 In July 2005, the Performance Monitoring Panel appointed the Community Engagement Task Group and one of the areas that the Task Group looked at was the appointment of members to outside bodies. The Task Group felt that the Council should only make appointments to outside bodies where there were clear benefits in doing so and that every prospective appointment should be considered critically and thereafter reviewed regularly. Their proposals, which were accepted by the Cabinet, were:
- That current appointments are evaluated critically, on the basis of members' feedback, prior to any further appointments being made; and
  - That all future annual appointments to outside bodies be reviewed on the basis of feedback from members before every re-appointment.
- 2.2 A review of all appointments to outside bodies was carried out in 2007 and the results were appended to the annual report. Appointments were made to outside bodies in accordance with this information.
- 2.3 Members also agreed "that on a bi-ennial basis an evaluation process be undertaken in relation to the appointment of representatives to each outside body. The last evaluation took place in 2009; therefore the next evaluation will be to Annual Council 2011.

2.4 All members and officers who hold appointments to outside bodies were written to in February this year and asked to provide an evaluation on each appointment. A schedule of members' and officers' responses is attached at Appendix 1 to this report.

2.5 Members are requested to consider the information contained within the schedule before making any re-appointments to outside bodies.

### 3.0 **INSURANCE IMPLICATIONS**

3.1 Following a court decision some years ago affecting the liability of another local authority's representatives on an outside organisation, South Holland District Council requested bodies to which the Council appoints representatives to provide information concerning both the role of the Council's members on the outside bodies, and the amount and nature of liability insurance held, to enable this Authority to determine the insurance implications of members serving on outside bodies. The reasoning behind this was that the courts had ruled it unlawful for a local authority to indemnify its members when carrying out duties relating to an external body.

3.2 Since March 1999 it has been the policy of the Council to appoint or reappoint representatives to outside bodies only in certain circumstances, namely;

- in the capacity of adviser or observer only
- in an executive capacity where the organisation can produce evidence of adequate insurance to indemnify such representatives.
- if the organisation is controlled or influenced by the Council; and
- if the organisation was established by two or more local authorities for the discharge of their functions.

3.3 Companies have previously been prohibited from exempting directors from liability but under legislation, which came into force on 6 April 2005, are now able to take advantage of a specific exemption permitting indemnification of directors against liabilities to third parties.

3.4 Under the legislation, companies continue to be prohibited from exempting directors from liability but they will be permitted to take advantage of a specific exemption to indemnify directors against liabilities to third parties. As a result a company will be able to provide to its directors so called "qualifying third party indemnity provisions". These are essentially any provision to indemnify directors provided that they do not cover:

- a director's liability to the company itself or to other group companies (in other words it can only extend to third party claims e.g. from creditors, employees, investors etc);
- fines imposed on a director in criminal proceedings or in respect of a sum payable to a regulatory authority by way of penalty for non-compliance with any requirement of a regulatory nature; or
- liabilities incurred by a director in defending criminal proceedings where convicted, or in defending any civil proceedings brought by the company, or an associated company in which judgment is made against such director.

3.5 The Act confirms (and continues) the right of a company to purchase insurance for the benefit of its directors against any liability in connection with any negligence, default, breach of duty or breach of trust by him in relation to such company. However, indemnity is unlikely to be available where an individual has acted fraudulently or recklessly or for the consequences of a criminal act or omission.

## 4.0 SCHEDULE

- 4.1 The schedule attached at Appendix 2 sets out the details of all those organisations to which the Council appoints representatives, and the schedule attached at Appendix 3 lists SHDC's Member Champions which although not outside bodies are included so that annual appointments can be made. In most cases reappointments are now due however some details have been submitted for information in the event that there is a wish to reconsider appointments which are not yet due to expire. The schedule includes the insurance liability of each body, if known, and the nature of the role of the representative(s).
- 4.2 The public and employers' liability insurance held by each organisation has, where appropriate been included within the schedule, but the following should be noted:
- where the Council's representative is an adviser or observer only, the role does not include a decision making function so any risk is minimal and public and employers' liability cover are therefore marked on the attached schedule as N/A.
  - where the Council's representative serves in an executive capacity it is suggested that the appropriate indemnity insurance should amount to £5,000,000 public liability and £5,000,000 employers' liability, the latter being, in any case, a statutory requirement where the organisation concerned is a company.
  - where the outside organisation is controlled or influenced by the Council the individuals serving on the body could look to the Council for indemnity, and details on insurance cover are therefore marked on the attached schedule as N/A.
  - where the outside organisation is established by two or more local authorities for the discharge of their functions the individuals serving on the body could look to the Council for indemnity, and details of insurance cover are therefore marked on the attached schedule as N/A.
- 4.3 In most cases the recommendations on each schedule page strictly reflect the insurance requirements suggested in paragraph 4.2 above, although it is recognised that members may wish to deviate from some recommendations because the nature of some organisations means that the risks are minimal.
- 4.4 All appointments are for a one year period unless otherwise stated.

## 5.0 ADDITIONAL RECOMMENDATIONS

5.1 Members attention is drawn to the following points:

5.2 Advisory and Liaison Committee to the Heritage Trust of Lincolnshire

Members are to note that the correct name for the Advisory Committee to Heritage Lincolnshire is the Advisory and Liaison Committee to the Heritage Trust of Lincolnshire. All further reference to this body will be under this title.

5.3 Boston with Holland Cultural Panel

Advice has been received from Jenny Gammon, Assistant Director (Economy and Culture, Lincolnshire County Council), that the Boston with Holland Cultural Panel ceased to meet with immediate effect from 24 January 2011. No further appointments will be required.

#### 5.4 Community Safety Partnership

The Police have taken a decision to re-arrange the current Community Safety Partnerships (CSP). It is certain that South Holland will no longer be in a CSP with just South Kesteven District Council. Indications are at that moment that the whole of Lincolnshire will have one CSP. Further details will be provided to members, when further information has been received.

#### 5.5 Internal Drainage Boards

A Task Group of the Policy Development Panel, the Internal Drainage Boards Liaison Arrangements Task Group, completed its work in March 2006 and made a number of recommendations relating to the appointment of representatives to IDBs:

- That appointments to IDBs be made primarily on knowledge, interest and commitment of members and secondly preference be given to members from within the particular Board's area.
- That appointments to IDBs be made on a non-political basis and if the need arises non-Council members be considered for appointments where suitably qualified individuals are identified.
- That attendance by the Council's appointed members at the IDB meetings not be monitored in view of the administrative work which would be involved compared to the limited benefit, but the Drainage Boards be asked to draw it to the Council's attention where a member is considered to have a poor attendance record.
- That the Council's representatives on IDBs be encouraged to be more proactive in submitting information reports to Council in accordance with paragraph 2.0 (xv) of the Council Procedure Rules, where matters have an impact on the Council, subject to:
  - Representatives on IDBs taking joint responsibility for reporting to Council; and
  - Representatives taking responsibility for ensuring that their reports are accurate and correct and, if possible, giving the IDBs an opportunity to comment on proposed reports.

#### 5.6 Joint Lincolnshire Scrutiny Panel

The Lincolnshire Leaders and Chief Executives met on 7 April 2011 and during this meeting consideration was given to the officer provision for the Panel, and due to the current economic climate resources were no longer available to support the Panel. As a consequence of this it was agreed that it be disbanded, the final meeting of the Joint Lincolnshire Scrutiny Panel took place on the 13 April 2011. No further appointments will be required.

#### 5.7 Lincolnshire Enterprise

Information has been received that a final meeting took place in March 2011 to ensure a dignified wind up of the Lincolnshire Enterprise, due to the formation of the Local Enterprise Partnership. Therefore in light of this no representation from South Holland District Council members would be necessary.

#### 5.8 Lincolnshire Local Government Arts Forum

No further appointments are to be required to the Lincolnshire Local Government Arts Forum, as it may soon be dissolved; a consultation workshop is shortly to be arranged for existing Forum members to explore future options.

#### 5.9 Lincolnshire Supporting People Commissioning Body

At Council on 28 February 2007, it was agreed that for a 12 month period, the Portfolio Holder for Housing (now the Portfolio Holder for Healthy Communities) be given the delegated authority to make decisions without reference to Full Council. Each subsequent year since, this delegated authority has been agreed for a further 12 months.

#### 5.10 Lincolnshire Tourism

Lincolnshire Tourism, also known as Visit Lincolnshire, went into Administration in March 2011. Therefore no further appointments will be required.

#### 5.11 Lincolnshire Transport Partnership

Lincolnshire Transport Partnership has been disbanded; therefore they no longer require a representative from South Holland District Council.

#### 5.12 Longhurst Homes Board of Management

SHDC has previously appointed the Portfolio Holder for Operational Housing to the Longhurst Homes Board of Management. In 2008, Longhurst made changes to the membership of its board and as a result, this authority no longer has an automatic appointment and therefore no permanent appointment needs to be made. Longhurst have stated that SHDC may be invited in the future to make an appointment for a finite period of time and members are therefore asked to consider naming the Portfolio Holder for Operational Housing (now the Portfolio Holder for Healthy Communities) as the member to take up this appointment as and when required.

#### 5.13 Planning Aid Community Champion

On 31 March 2011 grant funding for Planning Aid England came to an end, therefore there will no longer be a need to appoint a Planning Aid Community Champion.

#### 5.14 Primary School Provision Review Panel

Information has been received to advise that there will be no further meetings of the Primary School Provision Review Panel; therefore no further appointments will be necessary.

#### 5.15 Rural Action Zone

Following a decision in July 2010 to terminate the Lincolnshire Assembly it was agreed to disband the Rural Action Zone. Therefore no further appointments will be necessary.

#### 5.16 South East Lincolnshire Joint Committee

Appointments to the South East Lincolnshire Joint Committee are for a four year period, starting from the date of the original appointment at Cabinet on 12 October 2010. It is proposed that appointments to this body be brought in line with all other appointments; therefore the appointment will run from May 2011 and expire in May 2015.

#### 5.17 South Holland Internal Drainage Board

Ex-Councillor, Mr P Walls has indicated that he would like to remain as one of SHDC's representatives to the South Holland Internal Drainage Board.

#### 5.18 Wash Shoreline Management Plan – Elected Members' Forum

The two representatives appointed to serve on the Wash Shoreline Management Plan - Elected Members' Forum should be the same representatives as serve on the Wash Estuary Strategy Group

### 6.0 **MEMBER CHAMPIONS**

6.1 Currently, this authority has five Member Champions – details of these are attached at Appendix 2 to this report. Members are requested to give consideration to the appointment of Member Champions.

### 7.0 **FINANCIAL IMPLICATIONS**

7.1 Travel and subsistence allowances are payable in respect of attendance at meetings of all outside bodies, and budget provision has been made for this. Details are set out in the Scheme for Payment of Members' Allowances at part 6 of the Council's Constitution.

### 8.0 **STAFFING/MEMBER IMPLICATIONS**

8.1 As stated in paragraph 2.1, the Community Engagement Task Group made recommendations in respect of the appointment of members to outside bodies. The Council should review critically the benefits of making such appointments, having regard not only to the capacity in which the representative would serve, but also the overall demands on members' time. As already stated, the Council currently appoints nearly 100 representatives to almost 60 organisations. On average organisations tend to meet approximately four times a year.

8.2 Members will be aware that the Council's Constitution makes provision for the Council to receive written reports from councillors who represent the authority on outside bodies. Members who are appointed to outside bodies should note this responsibility and submit reports on matters which have an impact on the Council or which affect the Council's stewardship of the district. It is not expected that representatives will report on all matters.

8.3 In complying with this requirement members are reminded that paragraph 4(a) of the Members' Code of Conduct provides that no information should be disclosed which is confidential unless consent has been given to disclose it, or the law required the disclosure. If necessary, members should check with the outside body before submitting a report to Council.

8.4 The Code of Conduct also stipulates that where a member acts as a representative of the authority on an outside body, he/she must comply with this authority's Code of Conduct when acting for that outside body, except where to do so conflicts with any lawful obligation to which the outside body may be subject. If the member is appointed to another "relevant authority" (eg a County Council or police authority) then that other authority's Code of Conduct must be complied with.

### 9.0 **CARBON FOOTPRINT**

Attendance at meetings of various Outside Bodies will usually require members to travel.

## 10.0 CONSTITUTION

Reference to the Appointment to Members on Outside Bodies is set out in Part 3 Section 1 of the Councils Constitution.

## 11.0 RISK MANAGEMENT IMPLICATIONS

11.1 These are dealt with in Section 3 of the report relating to insurance.

## 12.0 RECOMMENDATION

12.1 That in view of the financial and staffing/member implications, appointments to outside bodies be justified.

12.2 That consideration be given to the attached schedule at Appendix 2 and that members make appointments where deemed appropriate.

12.3 That consideration is given to the schedule for Member Champions at Appendix 3 and that members make appointments where deemed appropriate.

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Background papers:-           None

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Appendices:                   Appendix 1 – Schedule of Member and Officer Evaluation of Appointments to Outside Bodies  
                                      Appendix 2 – Schedule of members appointed to Outside Bodies  
                                      Appendix 3 – List of current Member Champions

Local Government (Access to Information) Act 1985

Please contact Jim Scarsbrook, the Head of Customer, Legal and Member Services if you want more information about this report. You can contact him:

- by post at the Council Offices, Priory Road, Spalding, Lincolnshire, PE11 2XE
- by phone on 01775 761161
- by email at [info@sholland.gov.uk](mailto:info@sholland.gov.uk)

**Appendix 1**

Name of outside body	Name of Councillor appointee(s) to body	Is the work of the body relevant to this authority?	Should the Council continue to make appointments to this body?	More than one representative appointed by this Council to the body?	What are the benefits of making appointments to this body?
Advisory Committee to Heritage Lincolnshire	C J Lawton	YES	YES	NO	This costs our authority a very small outlay and allows this District to have a distinct voice in heritage matters relating to Lincolnshire. In the present economic climate it may give us opportunities to access funding.
Age Concern – Boston and South Holland Executive	Councillor G Aley	YES	YES	N/A	This body allows access to a large proportion of the public, it enables their views and aspirations to be heard and noted.
Air Training Corps – Civilian Welfare Committee (Spalding Squadron)	Councillor A Woolf	YES	YES	N/A	The Council should continue to support the armed forces wherever possible.
Black Sluice Internal Drainage Board	Councillor A Puttick	No response received from member.			
Boston Women’s Aid	Councillor A Puttick	No response received from member.			
Boston with South Holland Cultural Panel	Councillor C N Worth	NO	NO	NO	This panel has been disbanded.
	Councillor C J Lawton	NO	NO	-	In the current climate with BBC choosing museums without consulting this Panel and LCC pursuing its’ own agenda this body has become merely a talking shop these is little point in its continuation and SHDC should concentrate on ensuring the viability of its’ own cultural agenda.
Britain in Bloom Advisory Committee	Councillor S G Marthews	No response received from member.			
	Councillor A M Newton	YES	YES	YES	The District is recognised as a flower growing area. The Bloom Committees ensure as many

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					flowers as possible are displayed in each area.
	Councillor D A Tennant	YES	YES	YES	The South Holland in Bloom was on idea of former Chief Executive (Chris Simpkins), over the years several of South Holland in Bloom entrants has won Gold in East Midlands in Bloom. Last Year Long Sutton reached to final of Britain in Bloom, this was a great achievement for a town with no parks department. The meeting of representatives of South Holland in Bloom gives an opportunity to help each other with advice and ideas. There are many hours of voluntary work which is appreciated not only by residents, also by the many visitors to South Holland. The "in Bloom" in South Holland over the years, now also includes many spring displays.
	Councillor A Puttick	No response received from member.			
	Councillor G J Taylor	YES	YES	YES	Care of Towns and Villages is one of our priorities. We are also encouraging more people to volunteer through the Big Society. South Holland is famous for Flower Parade and its flower industry also many of our Towns and Villages have had awards in the past.
Campaign To Protect Rural England – Lincolnshire Branch	Councillor S M Booth				
Carers' Champion	Councillor A Puttick	No response received from member.			
Childrens' Champion	Councillor S F Williams	NO	NO	N/A	Childrens Trust is not now forming. Changes to CYPSP make it difficult for District Councillors to fully integrate.
Citizens Advice Bureau –	Councillor M	YES	YES	NO	The work of the CAB is absolutely vital to the

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Management Committee	Chandler				community. The loss or curtailment of any part of the current CAB service will place all increased work load and cost to SHDC. With the high level of support SHDC provides to the CAB – an essential part of the bureau funding it is important that SHDC continues to have representation on their Trustee Board.
	Councillor A Puttick	No response received from member.			
Community Lincs	Councillor M Bamber	YES	YES	NO	Information available to the Local Community. Village Hall- helps with problems, Lottery Funding. Help with the Digital Switchover. Visits from Community Lincs to help local issues.
	Councillor A Harrison	YES	YES	YES	I believe that this body is relevant to SHDC because we are a rural district. However, to my knowledge there have been no meetings, or else I have not been informed of them.
Community Safety Partnership	Councillor G J Taylor	YES	YES	YES	This is relevant to addressing concerns regarding crime and working with partners to tackle issues and having policies to deal with national guidelines.
	Michael Dawson	Officer has left the authority.			
Equality and Diversity Champion	Councillor C N Worth	YES	YES	N/A	We have a statutory duty to include Equality and Diversity in all our reports to Council and in the day to day work of the Council and its employees. A Champion is therefore necessary to promote it to Council employees, Councillors and our partners.

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East Midlands Councils	The Leader of the Council, Councillor G A Porter	No response received from member.			
East Midlands Museum Service	Councillor C J Lawton	YES	YES	N/A	Il am not certain of the long term prospects for this panel but I feel we should avail ourselves of this informative body whilst it's extant.
Fairtrade Steering Group	Councillor P Espin	YES	YES	N/A	SHDC has supported this body and we are now a 'Fairtrade Zone'. This is an important designation for SHDC with an international aspect. There are no direct funding costs for SHDC and should continue to support reps for this body
Health Scrutiny Committee for Lincolnshire	Councillor M Bamber	YES	YES	N/A	To inform the Council regarding Health issues in South Holland. To provide written reports.
Heritage Champion	Councillor C J Lawton	YES	YES	N/A	Very useful appointment – feel it's important to keep South Holland's profile raised at national level.
Ivo Day Centre Management Committee	Councillor H Johnson	YES	YES	N/A	This appointment helps ensure SHDC have a voice on this facility that provides an affordable meeting place for many diverse groups. This voice helps ensure that the costs to these groups are "affordable".
Joint Lincolnshire Scrutiny Panel	Councillor B Alcock	Partially	Not at all sure we should	N/A	Due to the meetings clashing with work commitments I have only managed to attend one meeting personally. My experience of that and having read the various paperwork for other meetings, I ma not convinced that we will get much benefit out of it. It seemed to be inhabited by people who enjoyed attending

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					meetings and also appeared to take up a lot of senior officer time. Others who attended in my place may have different views. I believe Councillors Aley and Woolf have attended and perhaps Councillor Best.
Kings Lynn Internal Drainage Board	Councillor M D Booth	No response received from member.			
Lincolnshire County Council Flood and Drainage Management Scrutiny Committee	Councillor M D Seymour	YES	YES	N/A	No comment made.
Lincolnshire Enterprise	Councillor H Johnson	Unable to make a comment as I have not yet received an invitation to any meetings.			
	Terry Huggins	YES	YES	YES	Lincolnshire Enterprise may come to an end with the creation of a Lincolnshire LEP until the future is clear we should keep seats around the table although I do not see this as a long term commitment.
Lincolnshire Forum for Agriculture and Horticulture	Councillor J Avery	YES	YES	N/A	The forum is heavily involved in promoting Lincolnshire as a best of breed food supplier, given that something like 60% of the UK's fresh vegetable produce is grown in our region. It is also involved in helping businesses improve their efficiency through projects that identify energy reduction and water consumption and re-using/recycling of waste to make cost savings.

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Lincolnshire Local Government Arts Forum	Councillor C N Worth	YES	YES	N/A	It may be the last time there is a need to appoint to the Lincolnshire Arts Forum, as it only meets annually now. A new organisation is taking over from the Forum which currently only exists as it holds the funds for a project called Lincolnshire One, (funded by the Arts Council), of which Lincolnshire One Venues and the South Holland Centre is a part of a new efficient , joined up, arts infrastructure. A new structure is anticipated in early summer at which point the Lincolnshire Arts Forum will be dissolved.
Lincolnshire Playing Fields Association	Councillor A Woolf	NO	NO	N/A	No comment made.
Lincolnshire Supporting People Commissioning Body	Councillor A Puttick	No response received from member.			
Lincolnshire Sports Partnership	Councillor C N Worth	YES	YES	YES	The Lincolnshire Sports Partnership promotes health activities, exercise and active participation from all ages and abilities. In the year leading up to the Olympics it is particularly important to encourage increased participation in sporting activities that will benefit the health and quality of life for South Holland residents.
Lincolnshire Tourism	Councillor R M Rudkin	I understand this body is no longer in being, re: the Lincolnshire County Council budget cuts.			
	Councillor C Lawton	Is this body not being discontinued?			
Lincolnshire Transport Partnership	Councillor S G Marthews	No response received from member.			
	Gary Alexander	YES	YES	NO	Please note that as far as I am aware this body has not met for some considerable time; I can't remember how long! This body enables SHDC to maintain a useful link with the County

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					Council and other interest groups associated with the provision of rural transport facilities and an awareness of the current issues relating to travel provision. However, I do not think it is such importance as to merit the attendance of more than one representative from the Council. This could be either a Member or an officer.
Lincolnshire Waste Partnership	Leader to appoint	No response received from member.			
	Andrew Petcher	Officer has left the authority.			
Local Government Association – General Assembly	The Leader of the Council, Councillor G A Porter	No response received from member.			
Local Government Association – Rural Commission	The Leader of the Council, Councillor G A Porter	No response received from member.			
	Terry Huggins	YES	YES	YES	The commission deals with rural issues and is usually attended by the Portfolio Holder Councillor Worth. I attend on an as and when needed basis but it is useful to have my nomination for occasions when this is necessary.
Local Government Association – Sparse	Councillor C N Worth	YES	YES	N/A	SPARSE lobbies' government on rural issues and represents rural authorities, such as post office closures, transport, finance and health inequalities. It produces a weekly e bulletin of the latest news and legislation coming out of the government which is highly regarded. It has a sub group which is a company limited by

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					guarantee (The Rural Services Network, which I currently chair), which directly lobbies the all parliamentary group on rural affairs.
Longhurst Homes Board of Management					
National Association of British Market Authorities	Councillor A M Newton	YES	YES	N/A	NABMA provide endless information regarding market rights, current legislation in relation to markets.
North Level District Internal Drainage Board	Councillor C J T H Brewis	YES	YES	YES	Flooding and land drainage are a key issue for SHDC. The NLNIDB precept on this authority, and also on Fenland DC and Peterborough CC. I believe that a full implement of members (currently 3) is essential. The Board is also almost unique in the way that the appointed members (us) and the elected members (the farming community) work together. NLDIDB is regarded as one of the most efficient and effective drainage boards in the UK.
	Councillor M D Seymour	YES	YES	YES	No comment made.
	Councillor S G Marthews	YES	YES	YES	Continued contact with the budgetary process and developing policy with regard to land drainage.
Planning Aid Community Champion	Councillor R Gambba-Jones	YES	N/A	N/A	The government has withdrawn funding for Planning Aid and there will therefore no longer be a need for this appointment, which is a short sighted decision in the light of Localism.
Primary School Revision Review Panel	Councillor R M Rudkin	YES	YES	N/A	This Panel has not met for at least two years. In spite of this there are plans afoot for the creation of new primary schools where major

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					housing development is proposed. I feel the Council should remain informed and aware of any development affecting primary school provision. The growing number of migrant children is an issue that needs monitoring.
Rural Action Zone (RAZ) Partnership	Councillor C N Worth	NO	NO	N/A	The RAZ has been wound up.
South Holland Internal Drainage Board	Councillor F Biggadike	YES	YES	YES	SHDC members on South Holland Internal Drainage Board have been successful in the past of persuading the other members not to increase rates and raise money that is not needed this has been a big help when setting the precept of SHDC of this last two years. The new flood management bill now being implemented requires strong representation from SHDC members. Many of our constituents problems are related to drainage it is advantageous to have direct contact with the Chief Engineer.
	Councillor S M Booth	No response received from member.			
	Councillor A Casson	YES	YES	YES	I think we should make appointments because it is rate payers' money and we should represent them and make sure we have a very good drainage system like we have.
	Councillor C J Lawton	YES	YES	YES	We have a responsibility to the Council taxpayers of SHDC to keep a watching brief on drainage boards. There are large sums of money involved and our votes could at times be crucial.
	Councillor P	YES	YES	YES	This Internal Drainage Board (IDB) provides

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	Espin				land drainage and flood protection over a large part of the area of SHDC. A significant sum of money is paid yearly to this IDB in the form of a precept in order that their work can continue and protect the district. Consequently it is absolutely vital that we continue to make appointments to this body.
	Councillor S Keeble	YES	YES	YES	I feel this is an important body to be a representative of. However I feel the number of members on this body is excessive.
	Councillor P S Przyszlak	YES	YES	YES	They precept on SHDC – need to be fully represented.
	Councillor R M Rudkin	YES	YES	YES	It is very important that members to this body are aware of situation re drainage rates with emphasis on climate change it is vital that we are knowledge about effects of sea levels in these vulnerable parts of the country.
	Councillor M D Seymour	YES	YES	YES	No comment made.
	Paul Walls	YES	YES	YES	SEE APPENDIX 1 (a)
	Councillor D J Wilkinson	YES	YES	YES	SHDC make a considerable contribution to SHIDB, it is important that we maintain the majority presence on the board.
South Holland Parish Voluntary Car Scheme	Councillor A M Newton	YES	YES	N/A	The scheme provides transport for people to go to hospitals in Lincolnshire and also Papworth and Glenfield. Users do not have cars themselves and public transport is not generally available.
South Lincolnshire Blind Society	Councillor R Clark	YES	YES	N/A	I feel the Blind Society benefits from the contact and input it receives from the local District and Borough Councils i.e. Boston, Kesteven and SHDC all being represented at Board or

Name of outside body	Name of Councillor appointee(s) to body	Is the work of the body relevant to this authority?	Should the Council continue to make appointments to this body?	More than one representative appointed by this Council to the body?	What are the benefits of making appointments to this body?
					executive level. As such allowing them to think and act on a broader basis it being quite easy for such organisations to often feel isolated. Having spent much of my working life associated in some way with the correction of sight impairment in the form of manufacturing spectacles and low visual aids, I am perhaps more aware than most councillors involved in this sphere.
Spalding and District Access Group	Position currently vacant.				
Spalding Energy Project – Community Liaison Group	Councillor G J Taylor	YES	YES	YES	Important as Intergen plan to build a new power station.
	Richard Fidler	YES	YES	YES	With consent granted for a second power station and construction work due to commence in the near future plus the issue of whether a second overhead line will be required the work of the body will be more important over the coming year.
Spalding Town Husbands	Councillor A M Newton	YES	YES	YES	Spalding Town Husbands own and let nearly 100 bungalows in Spalding and Pinchbeck. Their bungalows are likely to be let to people who would otherwise look to the Council for accommodation.
	Councillor W Seaborn	YES	YES	NO	Spalding Town Husbands and as such reduces the burden on the tax payer. One representative is more than sufficient for such a small charity.
Spalding Water Taxi Company Limited	Councillor A Harrison	YES	YES	N.A	The Spalding Water Taxi is a joint venture between SHDC and Broadgate Homes; therefore I believe it is essential that we continue to attend all meetings.
Sutton Bridge Power Station	Councillor D J	YES	YES	N/A	The liaison group provides valuable feedback

Name of outside body	Name of Councillor appointee(s) to body	Is the work of the body relevant to this authority?	Should the Council continue to make appointments to this body?	More than one representative appointed by this Council to the body?	What are the benefits of making appointments to this body?
Liaison Committee	Wilkinson				for both operational information including maintenance outage, environmental issues and production levels, also feedback from the Power Station fund on grants given to local groups with South Holland. We also have an officer representative on the group, as a member I have attended almost all meetings, our officers do not often attend as meetings are in the evening. In my opinion a members could pick up an issues there is not really any need for both officer and member to both attend and this would be more cost effective.
Wash and North Norfolk Coast European Marine Site Management Group	Councillor P Espin	YES	YES	YES	This body is a large partnership, primarily dedicated to protecting the natural environment of the wash. It is a statutory body but is very cost effective. If SHDC did not participate in this body, then SHDC would be required to carry out the statutory functions on its own which would cost more. Consequently we need to continue to appoint representatives to this body as it offers good value for money.
	Councillor S G Marthews	YES	YES	YES	Recently appointed unable to comment.
Wash Estuary Strategy Group	Councillor P Espin	YES	YES	YES	This body is a large partnership that not only deals with the natural environment but the impact people have on the wash. WESG is not a statutory body but has carried out special project work of "area importance" e.g. green infrastructure and the Wash BAP. We have agreed to continue to fund WESG in the financial year 2011/12, but the partnership has had a number of operational difficulties in the past 15 months, which I believe are now resolved. However I am now of the view there

Name of outside body	Name of Councillor appointee(s) to body	Is the work of the body relevant to this authority?	Should the Council continue to make appointments to this body?	More than one representative appointed by this Council to the body?	What are the benefits of making appointments to this body?
					should be a much closer association or "amalgamation" with the EMS group. With the ultimate target of reducing the collective costs of WESG/EMS for SHDC. For this reason we should not "automatically" ensure that we will continue to fund WESG separately after 201/12 and we should make this clear to WESG. However we should continue to appoint reps for the time being.
	Councillor S F Williams	YES	YES	YES	The work of WESG is both important and relevant to the authority. Its role to commission projects relating to the Wash and Hinterland and important to both Council and the Community.
Wash Shoreline Management Plan – Elected Members Forum	Councillor P Espin	YES	YES	YES	The EMF has produced the WASH SMP which is vital for the protection of potential/actual coastal flooding, caused by successive high sea-levels. The SMP is now complete but further work is required on the Action Plan to deliver the requirements/recommendations of the SMP. Consequently SHDC will need to continue to appoint representatives to this body.
	Councillor S F Williams	YES	NO	NO	No longer relevant until next management plan is proposed.
Welland and Deepings Internal Drainage Board	Councillor G Aley	YES	YES	YES	It is important that SHDC has representation at this body – we need to know that we will keep the public's feet dry and that the public's money is put to the best use.
	Councillor R Clark	YES	YES	YES	Representation on this board is beneficial both to SHDC and Welland and Deepings IDB - not just in representing rate payers on the levels set etc, as the Drainage Board actually ask for

Name of outside body	Name of Councillor appointee(s) to body	Is the work of the body relevant to this authority?	Should the Council continue to make appointments to this body?	More than one representative appointed by this Council to the body?	What are the benefits of making appointments to this body?
					input and advice on certain issues. With much of the Boards work interacting with that of SHDC it makes sense to have formal board room contact. With most elected council members coming from a farming background, council members input in a good way of balancing all opinions.
	Councillor P Espin	YES	YES	YES	This Internal Drainage Board (IDB) provides land drainage and flood protection over a large part of the area of SHDC. A significant sum of money is paid yearly to this IDB in the form of a precept in order that their work can continue and protect the district. Consequently it is absolutely vital that we continue to make appointments to this body.
	Councillor C Lawton	YES	YES	YES	We have a responsibility to the Council taxpayers of SHDC to keep a watching brief on drainage boards. There are large sums of money involved and our votes could at times be crucial.
	Councillor S G Marthews	YES	YES	YES	Continuing contact with budgetary and land drainage matters.
	Councillor R M Rudkin	YES	YES	NO	I have only been a member of this board since May 2010. My comments are much the same as for South Holland Internal Drainage Board. But I am not certain as to the necessity for seven members.
	Councillor A M Newton	YES	YES	YES	Financial arrangements impact on the Council.
Wisbech Market Town Transport Strategy Member Steering Group	Councillor S G Marthews	YES	YES	YES	Just appointed unable to make an assessment

The whole of South Holland is at risk from marine, fluvial and pluvial flooding. The organisational structures and the funding arrangements to manage these risks have been very recently reviewed. The pattern for the future of flood risk management will rapidly evolve to address emergent problems.

At this time the environment agency does not consider waterlogged ground to be a significant flood risk. The insurance industry is coming to regard the damage claims from the water logging as the most expensive claims to restore and there is upward pressure on premiums.

The whole of South Holland is potentially a flood risk area but the inland Drainage Boards (IDB'S) and the Local Authorities, in this and similar areas have the accumulated experience and capital infra-structure in place to manage the risk from marine and fluvial flooding and could if the problem was recognised manage protection against pluvial flooding (Water logging).

The review of the management structures dealing with flood risk assume that there is no conflict of interests between the parties now involved in water level management and flood risk prevention and alleviation. Even without the current financial crisis there is a potential for a clash of interests.

There is a political imperative to keep down local taxes. By 2014/15 the District Council will only be able to recoup from central government 55% of IDB levies. Council tax payers contribution to local flood risk management measures will in 10 years have increased by 45%. Flood defence measures are increasingly expensive. Without adequate flood protection measures the viability of the whole of South Holland will be under threat.

IDB's have a statutory duty now in cooperation with local authorities at county and district level to prevent or alleviate the consequences of flood risks. To date the operational costs of managing flood risk for residential property have largely been financed through the IDB levy which Councils like South Holland could recoup in full from local government. This is no longer the case. Property owners and the agricultural industry will have to directly pay an increasing proportion of the cost of protecting their property. The scope for the IDB's to raise investment capital from developers will be constrained because the capital levy for investment in sustainable drainage systems will be used to fund the activities of the lead flood/water management authority, the County Council. The Council Tax payers will pay more. Even before the present financial crisis national government were less willing to grant aid for capital projects to improve and enhance flood prevention measures. In common with much public infra-structure the accumulative capital under investment will now have to be addressed. Much of the IDB's drainage assets are beyond their design life. IDB's are currently not eligible for emergency funding to address the consequences of flooding and hence have (as recommended by the Audit Commission) higher ratio of reserves to operating cost than local authorities.

Surely the imperative to keep Council Tax as low as possible should not continue to take precedence over the imperative to properly manage the water ground water levels across the district.

Six years ago the Council sought legal advice over where responsibility of the Council nominees to IDB's lay. As I recall the received advice is that the nominated members should give due regard for the view and policies of the nominating but that this should not pre-judge the positions they adopted when determining IDB policy or rate levels. I personally consider the advice still relevant.

**AIMS**

To protect, promote, enhance and use Lincolnshire's rich heritage for the benefit of local people and visitors

**MEETINGS**

a) Venue:

Heckington and occasionally other District Council offices

b) Frequency:

4 times per year

**ADDRESS**

Mr D Start, Director, Advisory and Advisory Committee to the Heritage Trust of Lincolnshire The Old School, Cameron Street, Heckington, Sleaford, Lincolnshire, NG34 9RW

**ROLE OF REP(S)**

**OR NATURE OF ORGANISATION**

Advisory

**INSURANCE**

a) Requirements

Public Liability:

N/A

Employers Liability:

N/A

b) Actual cover

Public Liability:

N/A

Employers Liability:

N/A

**CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Christine J Lawton (**May 2011**)

**RECOMMENDATION**

That 1 representative be appointed in an advisory capacity to the Advisory Committee to Heritage Lincolnshire.

## **Age Concern Lincolnshire - Boston and South Holland Executive**

### **AIMS**

Age Concern Boston and South Holland provides a range of services for older people including day centres, pop in coffee shops, lunch clubs, support to older people's community clubs and older people's forums. Age Concern also represent older people at a range of meetings including South Holland District Council (RAZ), Spalding Town Forum and South Holland Health Partnership.

### **MEETINGS**

- a) Venue: Boston  
b) Frequency: 4 times per year

### **ADDRESS**

Mr Richard Barclay Chief Executive Age Concern, County Hall, Boston, Lincolnshire PE21 6DY

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Observer

### **INSURANCE**

- |                 |                      |     |
|-----------------|----------------------|-----|
| a) Requirements | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |
| b) Actual cover | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor George R Aley (**May 2011**)

### **RECOMMENDATION**

That 1 representative be appointed in an observer capacity to Age Concern Lincolnshire - Boston and South Holland Executive.

**Air Training Corps - Civilian Welfare Committee (Spalding Squadron)**

**AIMS**

To promote and encourage among young people a practical interest in aviation and the RAF. To provide training which will be useful both in the Services and civilian life. To foster the spirit of adventure and to develop the qualities of leadership and good citizenship.

**MEETINGS**

- a) Venue: Spalding  
b) Frequency: 6-8 times per year

**ADDRESS**

Mrs W Davey 5 Millers Close Rippingale Bourne PE10 0TH

**ROLE OF REP(S)**

**OR NATURE OF ORGANISATION**

Advisory

**INSURANCE**

- |                 |                      |                |
|-----------------|----------------------|----------------|
| a) Requirements | Public Liability:    | £5,000,000.00  |
|                 | Employers Liability: | £5,000,000.00  |
| b) Actual cover | Public Liability:    | £20,000,000.00 |
|                 | Employers Liability: | None           |

**CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Andrew R Woolf (**May 2011**)

**RECOMMENDATION**

As insufficient insurance cover has been provided, 1 representative be appointed to the Air Training Corps - Civilian Welfare Committee (Spalding Squadron) in an advisory capacity only.

## **Black Sluice Internal Drainage Board**

**AIMS** Land Drainage

### **MEETINGS**

- a) Venue: Board Offices, occasional meetings elsewhere  
b) Frequency: 7 times per year

### **ADDRESS**

Chief Executive Black Sluice Internal Drainage Board, 72 Carlton Road,  
Boston, Lincolnshire, PE21 8PB

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Executive

### **INSURANCE**

- |                 |                      |                |
|-----------------|----------------------|----------------|
| a) Requirements | Public Liability:    | £5,000,000.00  |
|                 | Employers Liability: | £5,000,000.00  |
| b) Actual cover | Public Liability:    | £2,000,000.00  |
|                 | Employers Liability: | £10,000,000.00 |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Amanda Puttick (**31 March 2011**)

*Appointees do not have to be District Councillors. Terms of office are for members to decide and can be for one year if members so wish.*

### **RECOMMENDATION**

That 1 representative be appointed in an executive capacity to the Black Sluice Internal Drainage Board. Although public liability insurance cover of the amount previously determined is not provided it is considered that the insurance risk is minimal

**Boston with Holland Cultural Panel**

**AIMS**

To promote museums and heritage matters in Boston and South Holland and to facilitate liaisons between the District Councils and County Council

**MEETINGS**

- a) Venue: Various locations within South Lincolnshire  
b) Frequency: 3 times per year

**ADDRESS**

Ms Gill Fraser, Divisional Manager East Culture and Adult Education County Offices Newland Lincoln LN1 1YL

**ROLE OF REP(S)**

**OR NATURE OF ORGANISATION**

Advisory

**INSURANCE**

- |                 |                      |     |
|-----------------|----------------------|-----|
| a) Requirements | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |
| b) Actual cover | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |

**CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Christine J Lawton (**May 2011**)
- Councillor Charles N Worth (**May 2011**)

**RECOMMENDATION**

No further appointments are required.

**REASON FOR RECOMMENDATION:**

Ceased to meet with effect from 24 January 2011.

## **Boston Women's Aid**

### **AIMS**

To provide advice, support and temporary accommodation for women and their children in Boston and the surrounding area, including South Holland, where those women and/or children have suffered domestic violence, including physical, emotional or sexual abuse

### **MEETINGS**

- a) Venue: Boston  
b) Frequency: every 6 weeks/evenings

### **ADDRESS**

Mrs Lynn Mitchell (BWA Manager) Boston Womens Aid P O Box 5 Boston, Lincs PE21 8JP

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Executive

### **INSURANCE**

- |                 |                      |                |
|-----------------|----------------------|----------------|
| a) Requirements | Public Liability:    | £5,000,000.00  |
|                 | Employers Liability: | £5,000,000.00  |
| b) Actual cover | Public Liability:    | £10,000,000.00 |
|                 | Employers Liability: | £10,000,000.00 |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Amanda Puttick (**May 2011**)

*The Boston Women's Aid exists for the benefit of women and children with the aim of eliminating direct discrimination against women. Its statement of aims and principles provides that both staff and the management group should be women only.*

### **RECOMMENDATION**

That 1 female representative be appointed in an executive capacity to the Boston Women's Aid

**Britain in Bloom Advisory Committee**

**AIMS** To provide assistance and support in connection with the Britain in Bloom Competition

**MEETINGS**

a) Venue: Spalding  
b) Frequency: 4 times per year

**ADDRESS**

Sarah Bruton, Environmental Services Manager, Council Offices, Priory Road Spalding, Lincolnshire PE11 2XE

**ROLE OF REP(S)**

**OR NATURE OF ORGANISATION**

Executive - Council controlled/influenced/established

**INSURANCE**

a) Requirements	Public Liability:	N/A
	Employers Liability:	N/A
b) Actual cover	Public Liability:	N/A
	Employers Liability:	N/A

**CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Chairman of the Council, Councillor Stamford G Marthews **(May 2011)**
- Councillor Angela M Newton **(May 2011)**
- Councillor Dennis A Tennant **(May 2011)**
- Councillor Amanda Puttick **(May 2011)**
- Portfolio Holder for Stronger Communities, Councillor Gary J Taylor **(May 2011)**

**RECOMMENDATION**

That 5 representatives be appointed to the Britain in Bloom Advisory Committee.

## **Campaign To Protect Rural England - Lincolnshire Branch**

### **AIMS**

To protect the appearance of the countryside and its villages in a way that keeps the communities which it supports viable, and to minimise pollution

### **MEETINGS**

#### **a) Venue:**

Branch Council meetings held in Horncastle. AGM moves around the county, different venue each year.

#### **b) Frequency:**

3 times per year. Branch Council meetings - one in March and one in September. AGM - July

### **ADDRESS**

Mrs Maureen Sampson 2 Amethyst Close Slearford NG34 7SL

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Executive

### **INSURANCE**

#### **a) Requirements**

Public Liability: £5,000,000.00

Employers Liability: £5,000,000.00

#### **b) Actual cover**

Public Liability: £2,000,000.00

Employers Liability: £10,000,000.00

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Simon M Booth (**May 2011**)

### **RECOMMENDATION**

Although insurance cover of the amounts previously determined are not provided, the risk is minimal and therefore 1 representative be appointed in an executive capacity to the Council for the Protection of Rural England - Lincolnshire Branch.

## **Carers Champion**

### **AIMS**

A Champion will champion the carers agenda in their District. They will become a point of contact for council employees and the general public to ensure that their district is responsive to the needs of carers. They are all members of the Lincolnshire Carers Partnership and will undertake promotional work and attend events on behalf of the partnership.

### **MEETINGS**

- a) Venue: Sleaford - The Source  
b) Frequency: Bi-monthly

### **ADDRESS**

Sarah Oliver Orchard House Orchard Street Lincoln LN1 1BA

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Non-executive - council controlled/influenced/established

### **INSURANCE**

- |                 |                      |     |
|-----------------|----------------------|-----|
| a) Requirements | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |
| b) Actual cover | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Amanda Puttick (**May 2011**)

### **RECOMMENDATION**

That 1 representative be appointed as the Carers Champion.

## **Childrens Champion**

### **AIMS**

To ensure that SHDC abides by its responsibilities under relevant legislation through the various Children's Acts, and in particular the Every Child Matters Agenda.

### **MEETINGS**

- a) Venue: Not known  
b) Frequency: Not known

### **ADDRESS**

Not Known

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Not known

### **INSURANCE**

- |                 |                      |           |
|-----------------|----------------------|-----------|
| a) Requirements | Public Liability:    | Not known |
|                 | Employers Liability: | Not known |
| b) Actual cover | Public Liability:    | Not known |
|                 | Employers Liability: | Not known |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Stephen F Williams (**May 2011**)

*This is not an outside body - it is included in the outside bodies booklet so that annual appointments can be made.*

### **RECOMMENDATION**

That 1 representative be appointed as the Childrens' Champion.

## **Citizens Advice Bureau - Management Committee**

### **AIMS**

To promote any charitable purpose for the benefit of the community in South Holland by the advancement of education, protection of health and the relief of poverty, sickness and distress. Website links - [www.shcab.org.uk](http://www.shcab.org.uk) (bureau website), [www.adviceguide.org.uk](http://www.adviceguide.org.uk) (National advice website), [www.citizensadvice.org.uk](http://www.citizensadvice.org.uk) (National website).

### **MEETINGS**

- a) Venue: Spalding  
b) Frequency: 5 times per year

### **ADDRESS**

Mrs D Clay, South Holland Citizens Advice Bureau, 24 The Crescent, Spalding, Lincs PE11 1AF

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Executive

### **INSURANCE**

- |                 |                      |                |
|-----------------|----------------------|----------------|
| a) Requirements | Public Liability:    | £5,000,000.00  |
|                 | Employers Liability: | £5,000,000.00  |
| b) Actual cover | Public Liability:    | £10,000,000.00 |
|                 | Employers Liability: | £10,000,000.00 |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Malcolm G Chandler (**May 2011**)
- Councillor Amanda Puttick (**May 2011**)

### **RECOMMENDATION**

That 2 representatives be appointed in an executive capacity to the Citizens Advice Bureau - Management Committee.

**Community Lincs**

**AIMS** Rural Community Development

**MEETINGS**  
a) Venue: Various venues within Lincolnshire  
b) Frequency: Once a year

**ADDRESS** Company Secretary Community Lincs The Old Mart Church Lane, Sleaford,  
Lincs NG34 7DF

**ROLE OF REP(S)**

**OR NATURE OF ORGANISATION** Advisory

**INSURANCE**

a) Requirements	Public Liability:	Not known
	Employers Liability:	Not known
b) Actual cover	Public Liability:	Not known
	Employers Liability:	Not known

**CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Marion Bamber (**May 2011**)
- Councillor Angela Harrison (**May 2011**)

**RECOMMENDATION** That 2 representatives be appointed in an advisory capacity to Community Lincs

## **Community Safety Partnership**

### **AIMS**

To increase community safety and public reassurance by co-ordinating partner plans for reducing crime and disorder and the fear of crime. Partners to monitor compliance with Section 17 of the 1998 Crime and Disorder Act to ensure the partners are taking into account the crime and disorder implications of their own plans and functions. The Partnership to be a key delivery agent for the Safer Stronger Communities component of the Local Area Agreement.

### **MEETINGS**

- a) Venue: The Corn Exchange, Bourne  
b) Frequency: 4 times per year

### **ADDRESS**

Mr Rob Leigh (Community Development Manager) South Holland District Council Council Offices, Priory Road Spalding, Lincolnshire PE11 2XE

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Council controlled/influenced/established (under joint arrangements with South Kesteven District Council)

### **INSURANCE**

- |                 |                      |     |
|-----------------|----------------------|-----|
| a) Requirements | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |
| b) Actual cover | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- The Portfolio Holder for Stronger Communities, Councillor Gary J Taylor (**May 2011**)
- Head of Community and Neighbourhood Services, Mr M Dawson (**May 2011**)

*As it is a statutory partnership, the constitution of the Community Safety Partnership states that District Councils will be represented by their respective Leaders and Chief Executives. The constitution allows for alternative representatives to be nominated, who are expected to be senior members and officers with delegated authority to represent the views of the Leader and Chief Executive. Therefore, the Portfolio Holder for Stronger Communities and the Head of Community and Neighbourhood Services have been nominated to deputise for the Leader and Chief Executive. Following the recent re-organisation and Joint Management Structure with Breckland District Council, the Community Development Manager will be taking over this responsibility, and will deputise for the Chief Executive.*

### **RECOMMENDATION**

That the Portfolio Holder for Stronger Communities and the Community Development Manager be appointed in an executive capacity as representatives to the Community Safety Partnership.

## **East Midlands Councils**

### **AIMS**

East Midlands Council is the consultative forum for all 46 authorities in the region. It provides support to councils to improve their services and is a strong voice for the East Midlands.

### **MEETINGS**

a) **Venue:** East Midlands Conference Centre, Nottingham  
b) **Frequency:** Twice a year

### **ADDRESS**

Irene Reynolds Phoenix House Nottingham Road Melton Mowbray  
Leicestershire LE13 0UL

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Advisory - council controlled/influenced/established

### **INSURANCE**

a) **Requirements** Public Liability:  
Employers Liability:  
b) **Actual cover** Public Liability:  
Employers Liability:

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Leader of the Council, Councillor Gary A Porter (**May 2011**)
- Substitute: Councillor Paul S Przyszlak (**May 2011**)

### **RECOMMENDATION**

That the Leader of the Council and one substitute member be appointed to East Midlands Councils

**East Midlands Museum Service**

**AIMS** To improve standards of care of museums and public access to them

**MEETINGS**

a) Venue: Various locations in the East Midlands  
b) Frequency: 4 times per year

**ADDRESS**

Susan Lansdale, Executive Director East Midlands Museums Service, Centre for Museum and Heritage Management Nottingham Trent University Clifton Campus, Clifton Lane Nottingham NG11 8NS

**ROLE OF REP(S)**

**OR NATURE OF ORGANISATION**

Council controlled/influenced/established

**INSURANCE**

a) Requirements	Public Liability:	N/A
	Employers Liability:	N/A
b) Actual cover	Public Liability:	N/A
	Employers Liability:	N/A

**CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Christine J Lawton (**May 2011**)

**RECOMMENDATION**

That 1 representative be appointed to the East Midlands Museum Service.

## **Equality and Diversity Champion**

### **AIMS**

As part of the Corporate Equalities Working Group, to facilitate and co-ordinate the Council's Corporate Equalities Scheme, to ensure that the Council achieves full integration of equalities issues into its business planning framework and so, over time works towards achieving the Equalities Standard for Local Government at Level 3.

### **MEETINGS**

- a) Venue: Not known  
b) Frequency: 3 times a year, in January, May and September

### **ADDRESS**

Not Known

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Enabling

### **INSURANCE**

- |                 |                      |           |
|-----------------|----------------------|-----------|
| a) Requirements | Public Liability:    | Not known |
|                 | Employers Liability: | Not known |
| b) Actual cover | Public Liability:    | Not known |
|                 | Employers Liability: | Not known |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Charles N Worth (**May 2011**)

*South Holland District Council's Equality and Diversity Officer is Emily Holmes, Community Intergration Officer. This is not an outside body - it is included in the outside bodies booklet so that annual appointments can be made.*

### **RECOMMENDATION**

That 1 representative be appointed as the Equality and Diversity Champion

**Fairtrade Steering Group**

**AIMS** To support Fairtrade in South Holland and to aim to make South Holland a Fairtrade District

**MEETINGS**

a) Venue: Council Offices in Spalding  
b) Frequency: 4 to 5 times per year

**ADDRESS**

Kay King Fairtrade Steering Group 37 Halmer Gate Spalding, Lincolnshire, PE11 2EE

**ROLE OF REP(S)**

**OR NATURE OF ORGANISATION**

Observer/Advisory

**INSURANCE**

a) Requirements	Public Liability:	N/A
	Employers Liability:	N/A
b) Actual cover	Public Liability:	N/A
	Employers Liability:	N/A

**CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Paul A Espin (**May 2011**)
- Councillor Simon M Booth (**May 2011**)

**RECOMMENDATION**

That 2 representatives be appointed to the Fairtrade Steering Group,

## **Health Scrutiny Committee for Lincolnshire**

### **AIMS**

To review and scrutinise, in accordance with the Local Authority (Overview and Scrutiny) Regulations 2002, health service provision for the residents of Lincolnshire and to make reports and recommendations on such provision in accordance with these regulations and the Secretary of State's guidance.

### **MEETINGS**

- a) **Venue:** Normally County Offices in Lincoln, but occasionally other venues in the County
- b) **Frequency:** With effect from May 2006, monthly, with 11 main meetings a year

### **ADDRESS**

Mr Simon Evans Chief Executive's Department Lincolnshire County Council, County Offices, Newland, Lincoln. LN1 1YS

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Council controlled/influenced/established

### **INSURANCE**

- |                        |                      |     |
|------------------------|----------------------|-----|
| a) <b>Requirements</b> | Public Liability:    | N/A |
|                        | Employers Liability: | N/A |
| b) <b>Actual cover</b> | Public Liability:    | N/A |
|                        | Employers Liability: | N/A |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Marion Bamber (**May 2011**)

*Provisions in the Local Authority (Overview and Scrutiny Committee Health Scrutiny Functions) Regulations 2002 apply to this appointment. These provisions mean that any member appointed by South Holland District Council must be a member of any one of South Holland's overview and scrutiny committees or panels, and therefore may not be a member of South Holland's cabinet. The South Holland District Council, at its meeting on 13 September 2006 decided that its representative on the Lincolnshire County Council Health Overview and Scrutiny Committee be authorised to appoint a substitute member to attend meetings of the Committee when they were unable to attend.*

### **RECOMMENDATION**

That 1 non-cabinet representative be appointed to the Health Scrutiny Committee for Lincolnshire.

## **Heritage Champion (previously know as Historic Environment Champion)**

### **AIMS**

Heritage Champions provide leadership, help join up policy and strategy across departments and, by encouraging a greater focus on the historic environment, bring significant benefits for a local authority and its community. Much of this body's advice and guidance to local authorities is disseminated through its Historic Environment: Local Management (HELM) programme and this can be viewed at [www.helm.org.uk](http://www.helm.org.uk)

### **MEETINGS**

- a) Venue: Various locations within the East Midlands, plus one national event.  
b) Frequency: 2-3 times per year

### **ADDRESS**

Mr Owain Lloyd-James English Heritage 1 Waterhouse Square 138-142  
Holborn London EC1N 2ST

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Advisory

### **INSURANCE**

- |                 |                      |     |
|-----------------|----------------------|-----|
| a) Requirements | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |
| b) Actual cover | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Christine J Lawton (**May 2011**)

*This is not an outside body - it is included in the outside bodies booklet so that annual appointments can be made.*

### **RECOMMENDATION**

That 1 representative be appointed in an advisory capacity as the Historic Environment Champion

## **Ivo Day Centre Management Committee**

### **AIMS**

To provide an affordable meeting place for groups within the area to meet, with special regard for those people who are disadvantaged or with disability, to meet with ease and with parking close by.

### **MEETINGS**

- a) Venue: Spalding  
b) Frequency: 3 times per year

### **ADDRESS**

The Honorary Secretary, Ivo Day Centre, c/o 67a Albion Street, Spalding, Lincs. PE11 2AU

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Executive

### **INSURANCE**

- |                 |                      |                |
|-----------------|----------------------|----------------|
| a) Requirements | Public Liability:    | £5,000,000.00  |
|                 | Employers Liability: | £5,000,000.00  |
| b) Actual cover | Public Liability:    | £6,000,000.00  |
|                 | Employers Liability: | £10,000,000.00 |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Howard R Johnson (**May 2011**)

### **RECOMMENDATION**

Although insurance cover of the amounts previously determined is not provided the risk is minimal, and therefore 1 representative be appointed in an executive capacity to the Ivo Day Centre Management Committee.

## **Joint Lincolnshire Scrutiny Panel**

### **AIMS**

The Joint Lincolnshire Scrutiny Panel will: 1. Review and/or scrutinise decisions made by the bodies that are developing and delivering Lincolnshire's Sustainable Community Strategy (including the Local Area Agreement), ensuring that decisions are evidence based and that budgets are being managed effectively; 2. Obtain assurances that the bodies that are developing and delivering Lincolnshire's Sustainable Community Strategy (including the Local Area Agreement) have adequate financial and administrative arrangements in place to satisfy the responsibility of the County Council as an accountable body; 3. Take an overview of the delivery of the Sustainable Community Strategy (including the Local Area Agreement), monitor performance and investigate areas of over and under performance; 4. Scrutinise the plans and objectives being developed to deliver Lincolnshire's sustainable Community Strategy; 5. Coordinate scrutiny of countywide issues as necessary; 6. Make recommendations to Bodies being scrutinised by the Panel; 7. Question and gather evidence from any person/body (with their consent); and 8. Establish task and finish groups on one non-executive member from each of the authorities with the option of co-opting partner organisations to further scrutinise particular services i.e shared services.

### **MEETINGS**

a) Venue: Not known  
b) Frequency: Quarterly

### **ADDRESS**

Mrs Nicola Desforges Scrutiny Team Leader Lincolnshire County Council,  
County Offices, Lincoln LN1 1YL

### **ROLE OF REP(S)**

#### **OR NATURE OF ORGANISATION**

Non-executive

### **INSURANCE**

a) Requirements	Public Liability:	N/A
	Employers Liability:	N/A
b) Actual cover	Public Liability:	N/A
	Employers Liability:	N/A

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Chairman of the Performance Monitoring Panel, Councillor Bryan Alcock (**May 2011**)
- Substitute: Chairman of the Policy Development Panel, Councillor George R Aley (**May 2011**)

### **RECOMMENDATION**

No further appointments are required.

### **REASON FOR RECOMMENDATION:**

The Panel was disbanded in April 2011.

## **Kings Lynn Internal Drainage Board**

### **AIMS**

1) Reduce the flood risk to both people and the developed and natural environment by providing technically, environmentally and economically suitable defence measures within the Drainage District; 2) Enable and facilitate land use for commercial, environmental and recreational purposes by providing a technically environmentally and economically sustainable system of drainage/water level management within the District; 3) Integrate public, private and voluntary sector drainage interests; 4) Guide and regulate activities in and alongside watercourses, discouraging inappropriate development in areas at risk from flooding; 5) Nurture, enhance and maintain the natural habitats, which exist in and alongside watercourses within the Drainage District; and 6) Seek to provide high quality services, cost effectively.

### **MEETINGS**

**a) Venue:**

The Board Room at Kettlewell House, Austin Fields Industrial Estate, King's Lynn, Norfolk, PE30 1PH

**b) Frequency:**

4 times per year

### **ADDRESS**

Mr Phil Camamile Water Management Alliance Kettlewell House, Austin Fields Industrial Estate, Kings Lynn, Norfolk. PE30 1PH

### **ROLE OF REP(S)**

#### **OR NATURE OF ORGANISATION**

Observer

### **INSURANCE**

**a) Requirements**

Public Liability: N/A  
Employers Liability: N/A

**b) Actual cover**

Public Liability: £10,000,000.00  
Employers Liability: £10,000,000.00

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Michael D Booth (**May 2011**)

*The representative will act as an observer on the Kings Lynn Internal Drainage Board.*

### **RECOMMENDATION**

That 1 representative be appointed in an observer capacity to the Kings Lynn Internal Drainage Board

## Lincolnshire Enterprise

### AIMS

To promote economic and social development in Lincolnshire

### MEETINGS

- a) Venue: Various venues around the county  
b) Frequency: every 6 weeks

### ADDRESS

Mr Andrew Thurston Head of Enterprise Development Lincolnshire County Council, Acorn House Lindum Business Park Station Road North Hykeham, LN6 3QX

### ROLE OF REP(S)

### OR NATURE OF ORGANISATION

Advisory

### INSURANCE

a) Requirements	Public Liability:	£5,000,000.00
	Employers Liability:	£5,000,000.00
b) Actual cover	Public Liability:	£1,000,000.00
	Employers Liability:	£10,000,000.00

### CURRENT REPRESENTATIVES (including date of expiry of appointment)

- Councillor Howard R Johnson (**May 2011**)
- Chief Executive, Mr. Terry Huggins (**May 2011**)

*Lincolnshire Enterprise is a Company Limited by Guarantee. Neither the director nor the members of the company may be substituted by a nominated deputy.*

### RECOMMENDATION

No further appointments are required.

### REASON FOR RECOMMENDATION:

The final meeting of Lincolnshire Enterprise was held in March 2011.

## **Lincolnshire Forum for Agriculture and Horticulture**

### **AIMS**

To work with people across all sectors; To be able to consult with the sector and its partners; To drive forward the changing agenda in a way that makes sense to the industry, public authorities and to consumers; To work on themes that help to bridge a gap or add to existing initiatives.

### **MEETINGS**

- a) Venue: Various  
b) Frequency: 3-4 times per year

### **ADDRESS**

Jill McCarthy Lincolnshire Forum for Agriculture and Horticulture, Economic Regeneration, Lincolnshire County Council Beech House, Witham Park, Waterside South, Lincoln. LN5 7JH

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Executive - Council controlled/influenced/established

### **INSURANCE**

- |                 |                      |     |
|-----------------|----------------------|-----|
| a) Requirements | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |
| b) Actual cover | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor James E Avery (**May 2011**)

### **RECOMMENDATION**

That 1 representative be appointed to the Lincolnshire Forum for Agriculture and Horticulture in an executive capacity

## **Lincolnshire County Council Flood and Drainage Management Scrutiny Committee**

### **AIMS**

To allow non executive members of the County Council and the seven district councils in Lincolnshire to work together to scrutinise new flood and drainage management responsibilities and ensure these are carried out to the best possible effect for the people of Lincolnshire

### **MEETINGS**

- a) Venue: Lincolnshire County Council Offices  
b) Frequency: Not known

### **ADDRESS**

Steve Blagg, Democratic Services Officer Chief Executive's Office  
Lincolnshire County Council, County Offices, Newland, Lincoln LN1 2PT

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Council controlled/influences/established - full voting rights

### **INSURANCE**

- a) Requirements Public Liability:  
Employers Liability:  
b) Actual cover Public Liability:  
Employers Liability:

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Michael D Seymour (**May 2011**)

### **RECOMMENDATION**

That 1 Representative be appointed to the Lincolnshire County Council Flood and Drainage Management Scrutiny Committee

## Lincolnshire Local Government Arts Forum

### AIMS

To share information about development of the arts in Lincolnshire; to share information about the Arts Council, East Midlands; to decide upon any corporate Lincolnshire approach/strategy in relation to the arts and East Midlands Arts Board.

### MEETINGS

- a) Venue: Various locations within Lincolnshire  
b) Frequency: 4 times per year

### ADDRESS

Mr C Heighton Arts Officer, Lincolnshire County Council, Lexicon House  
Stephenson Road North Hykeham, Lincoln LN6 3QU

### ROLE OF REP(S)

### OR NATURE OF ORGANISATION

Council controlled/influenced/established

### INSURANCE

- |                 |                      |     |
|-----------------|----------------------|-----|
| a) Requirements | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |
| b) Actual cover | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |

### CURRENT REPRESENTATIVES (including date of expiry of appointment)

- Portfolio Holder for Rural Strategy, Councillor Charles N Worth (**May 2011**)
- Substitute: The Council's appointed representative will nominate a substitute if unable to attend.

### RECOMMENDATION

No further appointments are required.

### REASON FOR RECOMMENDATION:

The Forum may soon be disbanded.

**Lincolnshire Playing Fields Association (AGM)**

**AIMS**

To advise on and assist in the promotion and use of recreational facilities throughout the County in consultation with the local authorities and other interested parties

**MEETINGS**

a) Venue:

Sleaford Civic Centre or a village hall in the Sleaford area

b) Frequency:

Once a year (AGM)

**ADDRESS**

Ms Sue Fortune Secretary Lincolnshire Playing Fields Association, 4 Mill House Carre Street Sleaford, Lincs NG34 7TW

**ROLE OF REP(S)**

**OR NATURE OF ORGANISATION**

Advisory

**INSURANCE**

a) Requirements

Public Liability: £5,000,000.00

Employers Liability: £5,000,000.00

b) Actual cover

Public Liability: Nil

Employers Liability: Nil

**CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Andrew R Woolf (**May 2011**)

**RECOMMENDATION**

That 1 representative be appointed to attend the AGM of the Lincolnshire Playing Fields Association.

## Lincolnshire Supporting People Commissioning Body

### AIMS

The Commissioning Body will provide a strategic oversight of the Supporting People programme in Lincolnshire including (but not solely); Oversight of service review process; Oversight of commissioning and decommissioning process; Oversight of forward strategic planning; Oversight of administration of the programme by the Administering Authority.

### MEETINGS

a) **Venue:**

Various locations as agreed by Commissioning Body

b) **Frequency:**

a minimum of 5 times per year

### ADDRESS

Ms Sue Cragg Committee Services Section Lincolnshire County Council,  
County Offices, Newland, Lincoln LN1 1YL

### ROLE OF REP(S)

### OR NATURE OF ORGANISATION

Executive - Council controlled/influenced/established

### INSURANCE

a) **Requirements**

Public Liability: N/A  
Employers Liability: N/A

b) **Actual cover**

Public Liability: N/A  
Employers Liability: N/A

### CURRENT REPRESENTATIVES (including date of expiry of appointment)

- Portfolio Holder for Healthy Communities, Councillor Amanda Puttick (**May 2011**)

*The South Holland District Council, at its meeting on 28 February 2007 decided that for a 12 month period, the Portfolio Holder for Housing be given the delegated authority to make decisions without reference to full Council, and that all decisions be made in consultation with the Interim Head of Housing and Property, Supported Housing Manager and appropriate members to ensure that the best interests of the authority were maintained. Due to a recent re-organisation and Joint Management Structure with Breckland District Council being put in place the Head of Housing and Property post has been deleted, therefore any future consultation should take place with the newly created post of Housing Manager.*

*At Annual Council on 21 May 2008, and each subsequent year since, it has been agreed that this delegated authority be given to the Portfolio Holder for Healthy Communities (formerly the Portfolio Holder for Housing) for a further 12 month period.*

*If the Portfolio Holder for Healthy Communities is unable to attend a suitable elected Member is able to represent the Council.*

### RECOMMENDATION

That 1 representative (the Portfolio Holder for Healthy Communities) be appointed to the Lincolnshire Supporting People Commissioning Body.

## **Lincolnshire Sports Partnership**

### **AIMS**

The mission of the Partnership is to support "Lincolnshire's Vision for Sport, to have an active and successful County" by 'Creating, developing, maintaining and promoting a single integrated system for sport for the County.

### **MEETINGS**

- a) **Venue:** various locations across Lincolnshire  
b) **Frequency:** 2 times per year

### **ADDRESS**

Janet Inman Chief Executive Officer Lincolnshire Sports Partnership Unit 9,  
Allenby Business Village Crofton Road Lincoln LN3 4NL

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Advisory

### **INSURANCE**

- |                        |                      |                |
|------------------------|----------------------|----------------|
| a) <b>Requirements</b> | Public Liability:    | £5,000,000.00  |
|                        | Employers Liability: | £5,000,000.00  |
| b) <b>Actual cover</b> | Public Liability:    | £5,000,000.00  |
|                        | Employers Liability: | £10,000,000.00 |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Charles N Worth (**May 2011**)

### **RECOMMENDATION**

That 1 representative be appointed to the Lincolnshire Sports Partnership

## **Lincolnshire Tourism**

### **AIMS**

To promote and develop tourism and commerce in Lincolnshire so as to sustain, increase and optimise the social, economic, employment, environmental and other benefits to the area and its communities.

### **MEETINGS**

- a) Venue: Venues within Lincolnshire  
b) Frequency: 3 times per year

### **ADDRESS**

Ms Penny Baker, Chief Executive, Lincolnshire Tourism, Beech House, Waterside South Lincoln LN5 7JH

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Council controlled/influenced/established - Executive at General meetings

### **INSURANCE**

- |                 |                      |     |
|-----------------|----------------------|-----|
| a) Requirements | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |
| b) Actual cover | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Christine J Lawton (**May 2011**)
- Councillor Rita M Rudkin (**May 2011**)

*Lincolnshire Tourism is a company limited by guarantee. The Council's existing representatives are not Board members and therefore have voting rights at general meetings only.*

### **RECOMMENDATION**

No further appointments are required.

### **REASON FOR RECOMMENDATION:**

Lincolnshire Tourism went into Administration in March 2011.

**Lincolnshire Transport Partnership (formerly known as the Rural Transport Partnership)**

**AIMS**

To cover a wide range of transport issues in rural areas, reflecting local needs and focussing on different aspects of transport need: Accessibility; Education, training and employment; Social and Community; Public Transport and Infrastructure; Tourism and Leisure.

**MEETINGS**

- a) Venue: Within Lincolnshire  
b) Frequency: 4 times per year

**ADDRESS**

Ms Nina Lightfoot Rural Transport Partnership Officer The Advice Centre  
Money's Yard Sleaford, NG34 7TW

**ROLE OF REP(S)**

**OR NATURE OF ORGANISATION**

Council controlled/influenced/established

**INSURANCE**

- |                 |                      |     |
|-----------------|----------------------|-----|
| a) Requirements | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |
| b) Actual cover | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |

**CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Stamford G Marthews **(May 2011)**
- Team Leader, Planning Policy – Mr. Gary Alexander **(May 2011)**

**RECOMMENDATION**

No further appointments are required.

**REASON FOR RECOMMENDATION:**

Lincolnshire Transport Partnership has been dsibanded.

## Lincolnshire Waste Partnership

### AIMS

To establish a waste management strategy to promote sustainability and regional self-sufficiency in waste management practices; to promote best practicable environmental options and Best Value; to promote waste minimisation and recycling through practical means, information and education; to engage the community in waste management implementation; to integrate land use and waste management planning

### MEETINGS

- a) Venue: County Offices, Newland, Lincoln, LN1 1YS  
b) Frequency: 4 times per year

### ADDRESS

Mr Sean Kent Lincolnshire County Council, City Hall, 4th Floor Beaumont Fee Lincoln, LN1 1DN

### ROLE OF REP(S)

### OR NATURE OF ORGANISATION

Council controlled/influenced/established

### INSURANCE

- |                 |                      |     |
|-----------------|----------------------|-----|
| a) Requirements | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |
| b) Actual cover | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |

### CURRENT REPRESENTATIVES (including date of expiry of appointment)

- The relevant Portfolio Holder (who will be determined by the Leader of the Council following receipt of each agenda) **(May 2011)**
- Corporate Director, Mr Andrew Petcher **(May 2011)**

### RECOMMENDATION

That the Environmental Services Manager, Sarah Bruton and one other representative (the relevant portfolio holder, who will be determined by the Leader upon receipt of each agenda) be appointed to the Lincolnshire Waste Partnership

## **Local Government Association - General Assembly**

### **AIMS**

To protect, promote and support democratic local government in England and Wales. The General Assembly is the only LGA decision making forum at which all authorities in membership are eligible to attend and vote. The General Assembly is the one gathering of the whole of local government in England and Wales, and the one opportunity for membership at large to determine LGA policy. The role of the General Assembly is to consider strategic policy of national significance to local government, as well as deal with membership issues such as the budget and Constitution of the Association

### **MEETINGS**

- a) **Venue:** The summer meeting is held at the same venue as the Annual Conference.
- b) **Frequency:** Once a year.

### **ADDRESS**

Cathy Boyle, Member Services Manager, Local Government Association, Local Government House, Smith Square, London, SW1P 3HZ

### **ROLE OF REP(S)**

#### **OR NATURE OF ORGANISATION**

Council controlled/influenced/established

### **INSURANCE**

- |                        |                      |     |
|------------------------|----------------------|-----|
| a) <b>Requirements</b> | Public Liability:    | N/A |
|                        | Employers Liability: | N/A |
| b) <b>Actual cover</b> | Public Liability:    | N/A |
|                        | Employers Liability: | N/A |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- The Leader of the Council, Councillor Gary A Porter (**May 2011**)

### **RECOMMENDATION**

That 1 representative be appointed to the Local Government Association - General Assembly

## **Local Government Association - Rural Commission**

### **AIMS**

To take the lead in pursuing rural interests within the Local Government Association; to lead in the promotion and representation of specifically rural issues to central Government and to many other public, private and voluntary sector organisations.

### **MEETINGS**

a) Venue: Local Government House, London  
b) Frequency: Twice a year

### **ADDRESS**

Ms Marion Stribling, Local Government Association, Local Government House, Smith Square, London SW1P 3HZ

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Council controlled/influenced/established

### **INSURANCE**

a) Requirements	Public Liability:	N/A
	Employers Liability:	N/A
b) Actual cover	Public Liability:	N/A
	Employers Liability:	N/A

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- The Leader of the Council, Councillor Gary A Porter (**May 2011**)
- The Chief Executive, Mr Terry Huggins (**May 2011**)

*Authorities are entitled to appoint up to two representatives to attend meetings of the Commission. The two representatives can either be two elected members or one elected member and one officer, however only the first named elected member will be allocated the authority's vote on the Commission, and his/her political affiliation will be used to calculate the political balance of the Rural Policy Review Group.*

### **RECOMMENDATION**

That consideration be given to the appointment of up to two representatives to the Local Government Association - Rural Commission

**Local Government Association - Sparse (previously known as Rural Services Partnership)**

**AIMS**

To advise the association concerning matters which are applicable to the most rural areas of the county; and to give detailed consideration to issues and problems facing the most rural areas and the local authorities which represent them.

**MEETINGS**

**a) Venue:**

3 times per year at Local Government Association Offices, Smith Square, London and once per year at the venue for the Rural Conference

**b) Frequency:**

4 times per year

**ADDRESS**

Wendy Cooper Group Secretary, SPARSE West Devon Borough Council, Drake Road, Kilworthy Park, Tavistock, Devon, PL19 0BZ

**ROLE OF REP(S)**

**OR NATURE OF ORGANISATION**

Council controlled/influenced/established

**INSURANCE**

**a) Requirements**

Public Liability: N/A  
Employers Liability: N/A

**b) Actual cover**

Public Liability: N/A  
Employers Liability: N/A

**CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Charles N Worth (**May 2011**)
- Substitute: The Council's appointed representative will nominate a substitute if unable to attend.

**RECOMMENDATION**

That 1 representative be appointed to the Local Government Association - Spars

## **Longhurst Homes Board of Management**

### **AIMS**

To provide affordable social housing services for people in housing need or with special housing requirements throughout the East Midlands. To provide high quality agency services and development services.

### **MEETINGS**

- a) Venue: Boston  
b) Frequency: 8 times per year

### **ADDRESS**

Longhurst Homes, Leverett House Gilberts Drive Endeavour Park Boston  
Lincolnshire PE21 7TQ

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Executive

### **INSURANCE**

- |                 |                      |                |
|-----------------|----------------------|----------------|
| a) Requirements | Public Liability:    | £5,000,000.00  |
|                 | Employers Liability: | £5,000,000.00  |
| b) Actual cover | Public Liability:    | £10,000,000.00 |
|                 | Employers Liability: | £10,000,000.00 |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- No permanent appointment is required to this body. However, should SHDC in the future be invited to make an appointment for a finite period of time, the Portfolio Holder for Healthy Communities will take up this position as and when required.

*SHDC has previously appointed the Portfolio Holder for Operational Housing (now the Portfolio Holder for Healthy Communities) to the Longhurst Homes Board of Management. In May 2008, Longhurst made changes to the membership of its board and as a result, this authority no longer has an automatic appointment and therefore no permanent appointment needs to be made. However, Longhurst have stated that SHDC may be invited in the future to make an appointment for a finite period of time and members have therefore agreed to name the Portfolio Holder for Healthy Communities as the member to take up this appointment as and when required*

### **RECOMMENDATION**

That no further representatives be appointed in an executive capacity to the Longhurst Housing Association Management Committee, but that consideration be given to the Portfolio Holder for Healthy Communities being this Authority's representative on the board when required on an adhoc basis.

**National Association of British Market Authorities**

**AIMS**

To constitute a medium of communication between Members and others, and between the Association and Departments of the government and other public bodies on matters of common interest affecting the administration of markets, fairs, abattoirs, etc.

**MEETINGS**

- a) Venue: Venues within the UK
- b) Frequency: 6 times per year

**ADDRESS**

Mr David Preston Clerk to the Oswestry Town Council The Guildhall Oswestry Shropshire SY11 1PZ

**ROLE OF REP(S)**

**OR NATURE OF ORGANISATION**

Council controlled/influenced/established

**INSURANCE**

- a) Requirements Public Liability: N/A  
Employers Liability: N/A
- b) Actual cover Public Liability: N/A  
Employers Liability: N/A

**CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Angela M Newton (**May 2011**)

**RECOMMENDATION**

That 1 representative be appointed to the National Association of British Market Authorities.

## **North Level District Internal Drainage Board**

### **AIMS**

To provide satisfactory drainage to 33,682 hectares of land within the North Level District. Drainage via a strategic network of watercourses and pumping stations protecting agricultural land, residential and industrial properties along with the general infrastructure necessary for habitation in the Fens. Water management providing water for irrigation, enhancement of the wildlife environment and for leisure activities.

### **MEETINGS**

- a) Venue: Thorney  
b) Frequency: 5 times per year

### **ADDRESS**

Mr S H Morris Clerk & Chief Executive, North Level District Internal Drainage Board Drainage Office, Thorney, Peterborough, PE6 OQE

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Executive

### **INSURANCE**

- |                 |                      |                |
|-----------------|----------------------|----------------|
| a) Requirements | Public Liability:    | £5,000,000.00  |
|                 | Employers Liability: | £5,000,000.00  |
| b) Actual cover | Public Liability:    | £5,000,000.00  |
|                 | Employers Liability: | £10,000,000.00 |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Christopher J T H Brewis (**31 March 2011**)
- Councillor Michael D Seymour (**31 March 2011**)
- Councillor Stamford G Marthews (**31 March 2011**)

### **RECOMMENDATION**

That members give consideration to the appointment of 3 representatives to the North Level District Internal Drainage Board.

## **Planning Aid Community Champion**

### **AIMS**

Planning Aid provides free independent and professional town planning advice and support to communities and individuals unable to pay fees to a planning consultant, and complements the work of local planning authorities, albeit wholly independently. The role of the Planning Aid Community Champion is: 1. to help to build bridges between planning aid services and the disadvantaged communities within the area; 2. Promote the planning aid service within the area; 3. Flag up any new consultations or development frameworks to the Planning Aid service that may affect local people; and 4. Introduce Planning Aid to new groups and networks and help forge partnerships.

### **MEETINGS**

- a) Venue: Not known  
b) Frequency: Not known

### **ADDRESS**

Ms Penny Strutton 15 Wheeler Gate Nottingham NG1 2NA

### **ROLE OF REP(S)**

#### **OR NATURE OF ORGANISATION**

Enabling

### **INSURANCE**

- |                 |                      |     |
|-----------------|----------------------|-----|
| a) Requirements | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |
| b) Actual cover | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Roger Gambba-Jones (**May 2011**)

*This is not an outside body - it is included in the outside bodies booklet so that annual appointments can be made.*

### **RECOMMENDATION**

No further appointments are required.

### **REASON FOR RECOMMENDATION:**

Grant funding for Planning Aid England came to an end on 31 March 2011. There is therefore no longer a need to appoint a Planning Aid Community Champion.

## **Primary School Provision Review Panel**

### **AIMS**

To implement the Primary School Provision Policy adopted by Lincolnshire County Council on 5 December 2006. The Primary School Provision Review Panel is charged with looking at provision in the area of a Local Children's Partnership and making recommendations to the County Council. The primary provision review panels were set up to take a strategic objective overview of the areas to which they were assigned and to make recommendations to the Executive about how issues such as surplus capacity can be tackled, and to put forward ideas about how the primary school estate can ensure its sustainability for future investment. Panels also help feed into the Primary Strategy for Change (PSfC) which can be found at [www.lincolnshire.gov.uk/provisionplanning](http://www.lincolnshire.gov.uk/provisionplanning)

### **MEETINGS**

a) Venue:

Venue yet to be decided

b) Frequency:

1-2 times per year

### **ADDRESS**

Mrs Linda Duffield Lincolnshire County Council Council Offices, Newland  
Lincoln LN1 1YQ

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Council controlled/influenced/established

### **INSURANCE**

a) Requirements

Public Liability:

N/A

Employers Liability:

N/A

b) Actual cover

Public Liability:

N/A

Employers Liability:

N/A

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Rita M Rudkin (**May 2011**)

### **RECOMMENDATION**

No further appointments are required.

### **REASON FOR RECOMMENDATION:**

No further meetings of the Panel are to be held.

## **Rural Action Zone (RAZ) Partnership**

### **AIMS**

To set the strategic framework for RAZ; to sponsor the production and maintenance of a Community Strategy for South Holland; to provide leadership for the creation of cross-organisational projects and partnerships; to monitor progress against targets, share best practice and find common solutions; to assist in the promotion of RAZ as a concept. In addition, the RAZ influences the way that county wide services are shaped locally and enables county wide agencies to influence district level services through the Local Area Agreement.

### **MEETINGS**

- a) Venue: Within South Holland  
b) Frequency: 4 times per year

### **ADDRESS**

Strategic Partnerships Manager South Holland District Council, Council Offices, Priory Road, Spalding, Lincs PE11 2XE

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Council controlled/influenced/established

### **INSURANCE**

- |                 |                      |     |
|-----------------|----------------------|-----|
| a) Requirements | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |
| b) Actual cover | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Deputy Leader of the Council (Portfolio Holder for Rural Strategy), Councillor Charles N Worth (May 2011)

### **RECOMMENDATION**

No further appointments are required.

### **REASON FOR RECOMMENDATION:**

The Partnership has been disbanded.

## **South East Lincolnshire Joint Committee**

- AIMS**
- (a) the formulation, submission, adoption, monitoring and review of joint local development documents identified in the joint development scheme;
  - (b) the formulation, submission, adoption, monitoring and revision of the joint local development scheme in respect of joint local development documents; and
  - (c) the formulation, submission, adoption, monitoring and review of joint local development documents identified in any revised joint local development scheme.

### **MEETINGS**

- a) **Venue:** South Holland District Council Offices and Boston Borough Council Offices
- b) **Frequency:** Every three months; but extraordinary meetings may be called in addition to these.

### **ADDRESS**

Gary Alexander, Planning Policy Team Leader, South Holland District Council, Council Offices, Priory Road, Spalding, Lincolnshire, PE11 2XE

### **ROLE OF REP(S) OR NATURE OF ORGANISATION**

Council controlled/influenced/established – Executive

### **INSURANCE**

- a) **Requirements**
  - Public Liability: N/A
  - Employers Liability: N/A
- b) **Actual cover**
  - Public Liability: N/A
  - Employers Liability: N/A

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor R Gambba-Jones (Portfolio Holder for Sustainable Communities) (Councillor Howard R Johnson as named substitute) **(2015)**
- Councillor Paul A Espin (Councillor Francis Biggadike as named substitute) **(2015)**
- Councillor Bryan Alcock (Councillor Christopher J T H Brewis as named substitute) **(2015)**

### **RECOMMENDATION**

It is recommended that SHDC appointments should be drawn from persons with experience of membership of SHDC's Development Control Committee and/or the Sustainable Communities Steering Group. Members should be appointed in accordance with Political Group Regulations. Substitutions: Each appointed member shall have appointed a named substitute to act as a substitute member with full voting rights for individual meetings only.

## **South Holland Internal Drainage Board**

### **AIMS**

To achieve an efficient and acceptable standard of land drainage throughout the internal drainage district. Further information can be accessed from the website at - <http://www.south-holland-idb.gov.uk>

### **MEETINGS**

- a) Venue: Holbeach  
b) Frequency: 4 times per year

### **ADDRESS**

Mr Phil Camamile South Holland Internal Drainage Board, Kettlewell House, Austin Fields Industrial Estate, King's Lynn Norfolk. PE30 1PH

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Executive

### **INSURANCE**

- |                 |                      |                |
|-----------------|----------------------|----------------|
| a) Requirements | Public Liability:    | £5,000,000.00  |
|                 | Employers Liability: | £5,000,000.00  |
| b) Actual cover | Public Liability:    | £10,000,000.00 |
|                 | Employers Liability: | £10,000,000.00 |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Francis Biggadike **(31 March 2011)**
- Councillor Simon M Booth **(31 March 2011)**
- Councillor Anthony Casson **(31 March 2011)**
- Councillor Christine J Lawton **(31 March 2011)**
- Councillor Paul A Espin **(31 March 2011)**
- Councillor S Keeble **(31 March 2011)**
- Councillor Paul S Przyszlak **(31 March 2011)**
- Councillor Rita M Rudkin **(31 March 2010)**
- Councillor Michael D Seymour **(31 March 2011)**
- Mr P M Walls **(31 March 2011)**

*Appointees do not have to be District Councillors. Terms of office are for members to decide and can be for one year if members so wish. Mr P Walls has indicated that he wishes to continue as one of SHDC's representatives to the South Holland Internal Drainage Board.*

### **RECOMMENDATION**

That members give consideration to the appointment of 11 representatives to the South Holland Internal Drainage Board

## **South Holland Parish Voluntary Car Scheme**

**AIMS** To provide transport for the elderly people and handicapped people to visit hospital etc and to get to MIND and PHAB clubs

### **MEETINGS**

- a) Venue: Usually at AP Sales Offices, Spalding  
b) Frequency: 3 times per year, in March, June and November

### **ADDRESS**

Mr P Clark 70 Seagate Road Long Sutton Spalding, Lincs, PE12 9AD

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Advisory

### **INSURANCE**

- |                 |                      |               |
|-----------------|----------------------|---------------|
| a) Requirements | Public Liability:    | £5,000,000.00 |
|                 | Employers Liability: | £5,000,000.00 |
| b) Actual cover | Public Liability:    | £5,000,000.00 |
|                 | Employers Liability: | Nil           |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Angela M Newton (**May 2011**)

### **RECOMMENDATION**

That, as insufficient insurance cover has been provided, 1 representative be appointed in an advisory capacity only to the South Holland Parish Voluntary Car Scheme.

## **South Lincolnshire Blind Society**

### **AIMS**

To enable visually impaired people to lead independent lives. The committee aims to provide guidance and support to the employed and volunteer staff.

### **MEETINGS**

- a) Venue: Boston  
b) Frequency: 4 times per year

### **ADDRESS**

Mr Malcolm Swinburn Chief Executive Officer South Lincolnshire Blind Society  
Elmer House Finkin Street Grantham Lincolnshire, NG31 6QZ

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Executive

### **INSURANCE**

- |                 |                      |                |
|-----------------|----------------------|----------------|
| a) Requirements | Public Liability:    | £5,000,000.00  |
|                 | Employers Liability: | £5,000,000.00  |
| b) Actual cover | Public Liability:    | £5,000,000.00  |
|                 | Employers Liability: | £10,000,000.00 |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Robert Clark (**May 2011**)

### **RECOMMENDATION**

That members give consideration to the appointment of 1 representative in an executive capacity to the South Lincolnshire Blind Society.

## **Spalding & District Access Group**

### **AIMS**

To improve "access" in Spalding and the District for the whole community, particularly for those with disabilities and to also help mothers with buggies have better access.

### **MEETINGS**

a) Venue: South Holland District Council Offices  
b) Frequency: 12 times per year

### **ADDRESS**

Mr Redden Chairman Spalding & District Access Group, 3 Harrington Croft  
Holbeach Lincs, PE12 7DB

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Executive

### **INSURANCE**

a) Requirements	Public Liability:	£5,000,000.00
	Employers Liability:	£5,000,000.00
b) Actual cover	Public Liability:	£5,000,000.00
	Employers Liability:	£10,000,000.00

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Position currently vacant (**May 2011**)

### **RECOMMENDATION**

That consideration be given to the appointment of 1 representative in an executive capacity to the Spalding and District Access Group.

## **Spalding Energy Project - Community Liaison Group**

### **AIMS**

The prime purpose of the group is to facilitate communication and the flow of information between Spalding Energy Company Limited and the local community

### **MEETINGS**

- a) Venue: As close as possible to the power station site  
b) Frequency: at least 4 times per year

### **ADDRESS**

Mrs Carole Riley Pendragon PR, 24 Exchange Quay Salford M5 3EQ

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Advisory

### **INSURANCE**

- |                 |                      |     |
|-----------------|----------------------|-----|
| a) Requirements | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |
| b) Actual cover | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Gary J Taylor (**May 2011**)
- Development Control Team Leader, Mr Richard Fidler (**May 2011**)

*Officer representative should be a senior planning officer. The Development Control Team Leader, Mr Richard Fidler, has been nominated for this post. The officer representative can nominate a representative as a substitute.*

### **RECOMMENDATION**

That members give consideration to the appointment of a local ward member representative and a Senior Planning Officer (the Development Control Team Leader) to serve on the Spalding Energy Project - Community Liaison Group.

## Spalding Town Husbands

**AIMS** Provision of almshouse accommodation coupled with a relief in need charity

### **MEETINGS**

- a) Venue: Spalding  
b) Frequency: 6 times per year

### **ADDRESS**

Richard Knipe Solicitor & Clerk, Spalding Town Husbands, c/o Knipe Miller & Co, Dembleby House, 12 Broad Street, Spalding, Lincolnshire, PE11 1ES

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Executive - but SHDC has no liability for trustees

### **INSURANCE**

- |                 |                      |                                |
|-----------------|----------------------|--------------------------------|
| a) Requirements | Public Liability:    | £5,000,000.00                  |
|                 | Employers Liability: | £5,000,000.00                  |
| b) Actual cover | Public Liability:    | £5,000,000.00 (but see below*) |
|                 | Employers Liability: | None                           |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Angela M Newton (**May 2011**)
- Councillor Wayne Seaborn (**May 2011**)

*\*By virtue of the Spalding Town Husbands governing document the Council is entitled to "nominate" two trustees who serve for 4 year periods. Once appointed trustees act in an individual capacity and not as the Council's representative. The Council is unable to terminate appointments. If trustees act prudently, lawfully and in accordance with their governing document then any liabilities they incur as trustees can be met from the Charity's resources. But if they act otherwise they may be personally liable for any loss incurred.*

### **RECOMMENDATION**

That two trustees be appointed for four year periods from May 2011 until May 2015.

**Spalding Water Taxi Company Limited**

**AIMS** To manage the operation of the Water Taxi service.

**MEETINGS**

a) Venue: South Holland District Council Offices and Broadgate Homes offices  
b) Frequency: 2 times per year

**ADDRESS**

Mr I Canham Chief Executive, Broadgate Homes Limited Broadgate House  
Broadgate Weston Hills, Spalding Lincolnshire, PE12 6DB

**ROLE OF REP(S)**

**OR NATURE OF ORGANISATION**

Executive

**INSURANCE**

a) Requirements	Public Liability:	£5,000,000.00
	Employers Liability:	£5,000,000.00
b) Actual cover	Public Liability:	£10,000,000.00
	Employers Liability:	£5,000,000.00

**CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Angela Harrison (**May 2011**)

**RECOMMENDATION**

That 1 representative be appointed in an executive capacity to the Spalding Water Taxi Company Limited

## **Sutton Bridge Power Station Liaison Committee**

### **AIMS**

To provide a local focus for the development of the Sutton Bridge Power Station, in particular to ensure that the operation of the Power Station is carried out with due consideration to the local environment

### **MEETINGS**

- a) Venue: Sutton Bridge  
b) Frequency: 4 times per year

### **ADDRESS**

Mr Murray Paterson General Manager, Sutton Bridge Power Station,  
Centenary Way, Sutton Bridge, Spalding, Lincs PE12 9TF

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Executive

### **INSURANCE**

- |                 |                      |                |
|-----------------|----------------------|----------------|
| a) Requirements | Public Liability:    | £5,000,000.00  |
|                 | Employers Liability: | £5,000,000.00  |
| b) Actual cover | Public Liability:    | £5,000,000.00  |
|                 | Employers Liability: | £10,000,000.00 |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor David J Wilkinson (**May 2011**)

*The constitution of the Liaison Group requires members to serve for a period of 2 years, after which they may be eligible for re-appointment for a further 2 year period. Councillor C B Jackson was first appointed in May 1999. The most recent 2 year appointment was made in 2009.*

### **RECOMMENDATION**

The constitution of the Liaison Group requires members to serve for a period of 2 years, after which they may be eligible for re-appointment for a further 2 year period. The last appointment was made in 2009, therefore an appointment is required this year.

**Wash and North Norfolk Coast European Marine Site Management Group**

**AIMS** To ensure that favourable conditions are maintained on the Wash and North Norfolk Coast European Marine Site.

**MEETINGS**

- a) Venue: Kings Lynn  
b) Frequency: 2 or 3 times per year

**ADDRESS**

Mr Peter Rushmer, Project Manager, Eastern Sea Fisheries Joint Committee,  
6 North Lynn Business Village, Bergen Way, Kings Lynn, Norfolk PE30 2JG

**ROLE OF REP(S)**

**OR NATURE OF ORGANISATION**

Statutory

**INSURANCE**

- |                 |                      |               |
|-----------------|----------------------|---------------|
| a) Requirements | Public Liability:    | N/A           |
|                 | Employers Liability: | N/A           |
| b) Actual cover | Public Liability:    | £5,000,000.00 |
|                 | Employers Liability: | N/A           |

**CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Paul A Espin (**May 2011**)
- Councillor Stamford G Marthews (**May 2011**)

**RECOMMENDATION**

That consideration be given to the appointment of two representatives to serve on the Wash and North Norfolk Coast European Marine Site Management Group

## **Wash Estuary Strategy Group**

### **AIMS**

To ensure the sustainable development and protection of the rich wildlife of the area whilst benefiting the local communities dependent on the Wash through the implementation of the Wash Estuary Management Plan

### **MEETINGS**

- a) Venue: Either Spalding or Kings Lynn  
b) Frequency: 2 or 3 times per year

### **ADDRESS**

Mr Jeff Goodley Wash Estuary Project Officer c/o South Holland Internal Drainage Board Marsh Reeves, Foxes Low Road Holbeach, Spalding Lincs. PE12 7PA

### **ROLE OF REP(S)**

### **OR NATURE OF ORGANISATION**

Council controlled/influenced/established

### **INSURANCE**

- |                 |                      |     |
|-----------------|----------------------|-----|
| a) Requirements | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |
| b) Actual cover | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Paul A Espin (**May 2011**)
- Councillor Stephen F Williams (**May 2011**)

### **RECOMMENDATION**

That consideration be given to the appointment of two representatives to serve on the Wash Estuary Strategy Gro

## **Wash Shoreline Management Plan - Elected Members' Forum**

### **AIMS**

Following the successful completion of the Wash SMP in December 2010, the focus of work has now shifted to implementing the actions set out in the SMP action plan. This is likely to involve supporting the Client Steering Group with prioritising actions, discussions on funding, and incorporating the new Flood and Watre Management Act.

### **MEETINGS**

- a) Venue: Either Spalding or Kings Lynn  
b) Frequency: 1 or 2 times per year

### **ADDRESS**

Duncan Campbell Technical Specialist Strategic and Development Planning Team, Flood Risk Management Anglian Regional Office Kingfisher House, Goldhay Way Orton Goldhay, Peterborough Cambridgeshire, PE2 5ZR

### **ROLE OF REP(S)**

#### **OR NATURE OF ORGANISATION**

Advisory

### **INSURANCE**

- |                 |                      |     |
|-----------------|----------------------|-----|
| a) Requirements | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |
| b) Actual cover | Public Liability:    | N/A |
|                 | Employers Liability: | N/A |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Paul A Espin (**May 2011**)
- Councillor Stephen F Williams (**May 2011**)

### **RECOMMENDATION**

That consideration be given to the appointment of two representatives to serve on the Wash Shoreline Management Plan - Elected Members' Forum and that these be the same representatives as serve on the Wash Estuary Strategy Group

## Welland & Deepings Internal Drainage Board

**AIMS** The provision of land drainage

### **MEETINGS**

- a) Venue: Spalding  
b) Frequency: 5 times per year

**ADDRESS** Mrs K M Daft Welland & Deepings Internal Drainage Board, Deeping House, Welland Terrace, Spalding, Lincs. PE11 2TD

### **ROLE OF REP(S)**

#### **OR NATURE OF ORGANISATION**

Executive

### **INSURANCE**

a) Requirements	Public Liability:	£5,000,000.00
	Employers Liability:	£5,000,000.00
b) Actual cover	Public Liability:	£5,000,000.00
	Employers Liability:	£10,000,000.00

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor George R Aley (**31 March 2011**)
- Councillor Robert Clark (**31 March 2011**)
- Councillor Paul A Espin (**31 March 2011**)
- Councillor Christine J Lawton (**31 March 2011**)
- Councillor Stamford G Marthews(**31 March 2011**)
- Councillor Rita M Rudkin (**31 March 2011**)
- Councillor Angela M Newton (**31 March 2011**)

*The Drainage Board has asked that knowledge of the following be considered when making appointments:*  
a) *The Developed Environment: domestic property; industrial and commercial property; highways; service infrastructure (eg power, gas etc); surface and foul drainage systems;* b) *The Natural Environment: Conservation and habitats; water based recreation (navigation and angling); general recreation and amenity.*

*Appointments to the Drainage Board do not have to be restricted to elected members Terms of office are for members to decide and can be for one year if members so wish.*

### **RECOMMENDATION**

That members give consideration to the appointment of 7 representatives to the Welland and Deepings Internal Drainage Board.

## **Wisbech Market Town Transport Strategy Member Steering Group**

**AIMS** The Member Steering Group has been established to assist in the review and development of the Wisbech Market Town Transport Strategy. The existing strategy for Wisbech has reached the end of its life span and therefore a new strategy is needed. To reflect the localism agenda of the current government and to provide a more up to date and achievable strategy, the new strategy will have a different format and emphasis to the last one. A new formulation process has been agreed by Members and it is expected that the new strategy will take a more holistic approach, placing a greater emphasis on the accessibility of local services, and may include schemes that are not entirely transport based. This note sets out the roles that the Group will fulfil during this process. The main role of the Group will be to provide guidance regarding the general direction of the Strategy, representing the concerns of their constituents within the limitations of the strategy remit. The group will also be asked to input their local knowledge of transport and other issues, particularly regarding access to services within Wisbech and the surrounding area. The Group will comment and provide guidance on the content of the consultation material, draft strategy and final strategy but will not be responsible for decision making on the final Strategy. The Fenland Traffic Management Area Joint Committee will make recommendations on the strategy, which when completed, will be adopted as policy by the County Council's Cabinet.

To ensure that the County, District and Town Councils are all involved in the development of the Strategy, the Group will represent their respective authorities and play a role in disseminating information back to fellow Members where appropriate. A representative from CPALC, Norfolk County Council and West Norfolk and Kings Lynn Borough Council will also be invited to sit on the Group.

### **MEETINGS**

- a) **Venue:** Wisbech or March  
b) **Frequency:** Five or Six times per year

### **ADDRESS**

Rose Fletcher Transport Officer Cambridgeshire County Council Shire Hall,  
Castle Hill Cambridgeshire BD3 0AP

### **ROLE OF REP(S)**

#### **OR NATURE OF ORGANISATION**

Advisory

### **INSURANCE**

- |                        |                      |     |
|------------------------|----------------------|-----|
| a) <b>Requirements</b> | Public Liability:    | N/A |
|                        | Employers Liability: | N/A |
| b) <b>Actual cover</b> | Public Liability:    | N/A |
|                        | Employers Liability: | N/A |

### **CURRENT REPRESENTATIVES (including date of expiry of appointment)**

- Councillor Stamford G Marthews (**May 2011**)

### **RECOMMENDATION**

That 1 Representative who has local knowledge of the area be appointed.

Champion title	Role of Champion	Name of current Member Champion
Carers Champion	A District Carer Champion will champion the carers agenda in their District. They will become a point of contact for council employees and the general public to ensure that their district is responsive to the needs of carers. They are all members of the Lincolnshire Carers Partnership and will undertake promotional work and attend events on behalf of the partnership.	
Children's Champion	To ensure that SHDC abides by its responsibilities under relevant legislation through the various Children's Acts, and in particular the Every Child Matters Agenda.	
Equality and Diversity Champion	As part of the Corporate Equalities Working Group, to facilitate and co-ordinate the Council's Corporate Equalities Scheme, to ensure that the Council achieves full integration of equalities issues into its business planning framework and so, over time works towards achieving the Equalities Standard for Local Government at Level 3.	
Heritage Champion (formerly known as the Historic Environment Champion)	Heritage Champions provide leadership, help join up policy and strategy across departments and, by encouraging a greater focus on the historic environment, bring significant benefits for a local authority and its community.	
Planning Aid Community Champion	Planning Aid provides free independent and professional town planning advice and support to	No further appointment be required - Grant funding for Planning Aid England came to an end

	<p>communities and individuals unable to pay fees to a planning consultant, and complements the work of local planning authorities, albeit wholly independently. The role of the Planning Aid Community Champion is: 1. to help to build bridges between planning aid services and the disadvantaged communities within the area; 2. Promote the planning aid service within the area; 3. Flag up any new consultations or development frameworks to the Planning Aid service that may affect local people; and 4. Introduce Planning Aid to new groups and networks and help forge partnerships and networks and help forge partnerships.</p>	<p>on 31 March 2011. There is therefore no longer a need to appoint a Planning Aid Community Champion.</p>
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