



SOUTH HOLLAND

DELEGATED DECISION RECORD

This records a key or other decision taken by the Cabinet in accordance with the Council's scheme of Delegations (as set out in Section D of Part 3 of the Council's Constitution).

Unless the Leader and the Chairman of the Performance Monitoring Panel certify that the matter is so urgent that the normal five-day scrutiny delay on action should not apply, then this decision will come into force and may then be implemented on the expiry of five working days after the publication of the decision, unless called in under the call-in procedures as set out in Section D of Part 3 of the Council's Constitution.

Decision Maker	Cabinet										
Report Title	Debt Write Off										
Summary Background	To seek approval for the write off of uncollectable debt										
Author / Contact Officer	Head of Revenues & Benefits Sharon.Hammond@pspsl.co.uk										
Ward(s) Affected	All Wards										
Urgent?	No										
Key Decision?	No										
In Key Decision Plan?	No										
Date of Decision	12 September 2023										
Date Published	14 September 2023										
Call-In Expiry	21 September 2023										
Exempt Information?	No										
Decision (Action Agreed)	That the amounts identified in the report, as detailed below, be approved for write off: <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Council Tax</td> <td style="text-align: right;">£63,470.77</td> </tr> <tr> <td>Business Rates</td> <td style="text-align: right;">£1,167,971.57</td> </tr> <tr> <td>Housing Benefit Overpayment</td> <td style="text-align: right;">£32,711.05</td> </tr> <tr> <td>Sundry Debt</td> <td style="text-align: right;">£84,979.96</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£1,349,133.35</td> </tr> </table>	Council Tax	£63,470.77	Business Rates	£1,167,971.57	Housing Benefit Overpayment	£32,711.05	Sundry Debt	£84,979.96	Total	£1,349,133.35
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Total	£1,349,133.35										
Reason(s)	<ul style="list-style-type: none"> • All recovery methods have been considered and where appropriate pursued, before making the decision to write off. Debts would be written off against provisions in the Council's accounts. • Officer time could be maximised on greatest returns, at the same time as ensuring robust procedures for debt management were in place across all revenue streams. 										
Options	<ul style="list-style-type: none"> • Not to approve the amounts for write off, however this would leave uncollectable debt showing on the council records. 										

Further Information