



SOUTH HOLLAND

DELEGATED DECISION RECORD

This records a key or other decision taken by the Cabinet in accordance with the Council's scheme of Delegations (as set out in Section D of Part 3 of the Council's Constitution).

Unless the Leader and the Chairman of the Performance Monitoring Panel certify that the matter is so urgent that the normal five-day scrutiny delay on action should not apply, then this decision will come into force and may then be implemented on the expiry of five working days after the publication of the decision, unless called in under the call-in procedures as set out in Section D of Part 3 of the Council's Constitution.

Decision Maker	Cabinet									
Report Title	Debt Write Off									
Summary Background	To seek approval for the write off of uncollectable debt									
Author / Contact Officer	Head of Revenues & Benefits Sharon.Hammond@pspsl.co.uk									
Ward(s) Affected	All Wards									
Urgent?	No									
Key Decision?	No									
In Key Decision Plan?	N/A									
Date of Decision	7 November 2023									
Date Published	9 November 2023									
Call-In Expiry	16 November 2023									
Exempt Information?	No									
Decision (Action Agreed)	<p>That the amounts identified in the report, as detailed below, be approved for write off:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Council Tax</td> <td style="text-align: right;">£ 2,582.45</td> </tr> <tr> <td>Business Rates</td> <td style="text-align: right;">£39,997.17</td> </tr> <tr> <td>Housing Benefit Overpayment</td> <td style="text-align: right;">£ 4,240 30</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£46,819.92</td> </tr> </table>		Council Tax	£ 2,582.45	Business Rates	£39,997.17	Housing Benefit Overpayment	£ 4,240 30	Total	£46,819.92
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Reason(s)	<ul style="list-style-type: none"> • All recovery methods have been considered and where appropriate pursued, before making the decision to write off. Debts will be written off against provisions in the Council's accounts. • Officer time can be maximized on greatest returns, at the same time as ensuring robust procedures for debt management are in place across all revenue streams. 									
Options	<ul style="list-style-type: none"> • Not to approve the amounts for write off, however this would leave uncollectable debt showing on the Council's records. 									

Further Information