



## SOUTH HOLLAND

### DELEGATED DECISION RECORD

This records a key or other decision taken by the Cabinet in accordance with the Council's scheme of Delegations (as set out in Section D of Part 3 of the Council's Constitution).

Unless the Leader and the Chairman of the Performance Monitoring Panel certify that the matter is so urgent that the normal five-day scrutiny delay on action should not apply, then this decision will come into force and may then be implemented on the expiry of five working days after the publication of the decision, unless called in under the call-in procedures as set out in Section D of Part 3 of the Council's Constitution.

Decision Maker	Cabinet
Report Title	Debt Write Off
Summary Background	To seek approval for the write off of uncollectable debt
Author / Contact Officer	Head of Revenues & Benefits – Sharon Hammond <a href="mailto:Sharon.Hammond@pspsl.co.uk">Sharon.Hammond@pspsl.co.uk</a>
Ward(s) Affected	All Wards
Urgent?	No
Key Decision?	No
In Key Decision Plan?	N/A
Date of Decision	07 September 2021
Date Published	10 September 2021
Call-In Expiry	17 September 2021
Exempt Information?	No
Decision (Action Agreed)	<b>AGREED:</b>  1) That updates on the Covid impact and Breathing Space are noted.  2) That the amounts identified in the report are approved for write off.
Reason(s)	All recovery methods have been considered and where appropriate pursued, before making the decision to write off. Officer time can be maximised on greatest returns, at the same time as ensuring robust procedures for debt management are in place across all revenue streams.
Options	Do nothing
Further Information	N/A