



SOUTH HOLLAND

DELEGATED DECISION RECORD

This records a key or other decision taken by the Cabinet in accordance with the Council's scheme of Delegations (as set out in Section D of Part 3 of the Council's Constitution).

Unless the Leader and the Chairman of the Performance Monitoring Panel certify that the matter is so urgent that the normal five-day scrutiny delay on action should not apply, then this decision will come into force and may then be implemented on the expiry of five working days after the publication of the decision, unless called in under the call-in procedures as set out in Section D of Part 3 of the Council's Constitution.

Decision Maker	Cabinet
Report Title	Corporate Enforcement Policy
Summary Background	To seek feedback on the revised corporate enforcement policy prior to seeking Cabinet approval
Author / Contact Officer	Donna Hall, Head of Public Protection Donna.Hall@sholland.gov.uk
Ward(s) Affected	All Wards
Urgent?	No
Key Decision?	No
In Key Decision Plan?	N/A
Date of Decision	14 December 2021
Date Published	15 December 2021
Call-In Expiry	22 December 2021
Exempt Information?	No
Decision (Action Agreed)	<ol style="list-style-type: none"> 1) That the revised Corporate Enforcement Policy be approved; 2) That the Head of Public Protection and the Assistant Director Regulatory be given delegated authority to make such amendments to this policy as may from time to time be required in order to (i) reference any links or amended links to other documents as may be required; and (ii) reflect any issues over which the Council has no discretion including, but not limited to, references to any legislative changes and amended guidance. Any material amendments to the policy will be subject to the usual approval process in line with the Constitution; and 3) That all Service Managers responsible for enforcement action under this policy be given

	delegated authority to take, in exceptional circumstances, such action in departure from any part of this policy as they consider appropriate subject to (i) the reasons for such departure being documented; and (ii) consultation with the relevant portfolio holder or Committee Chairman.
Reason(s)	To ensure legal compliance and best practice.
Options	2) Approve the revised Enforcement Policy without the recommended delegations 3) Do nothing and retain the previous 2018 version of the policy.
Further Information	N/A