



## SOUTH HOLLAND

### DELEGATED DECISION RECORD

This records a key or other decision taken by the Cabinet in accordance with the Council's scheme of Delegations (as set out in Section D of Part 3 of the Council's Constitution).

Unless the Leader and the Chairman of the Performance Monitoring Panel certify that the matter is so urgent that the normal five-day scrutiny delay on action should not apply, then this decision will come into force and may then be implemented on the expiry of five working days after the publication of the decision, unless called in under the call-in procedures as set out in Section D of Part 3 of the Council's Constitution.

Decision Maker	Cabinet						
Report Title	Debt Write Off						
Summary Background	To seek approval for the write off of uncollectable debt						
Author / Contact Officer	Sharon Hammond – Head of Revenues and Benefits (PSPS)						
Ward(s) Affected							
Urgent?	No						
Key Decision?	No						
In Key Decision Plan?	N/A						
Date of Decision	21 September 2022						
Date Published	23 September 2022						
Call-In Expiry	30 September 2022						
Exempt Information?	No						
Decision (Action Agreed)	That the amounts identified in the report, as detailed below, be approved for write off:  <table style="margin-left: 40px; border: none;"> <tr> <td>Council Tax</td> <td style="text-align: right;">£33,798.82</td> </tr> <tr> <td>Business Rates</td> <td style="text-align: right;">£14,309.90</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£48,108,72</td> </tr> </table>	Council Tax	£33,798.82	Business Rates	£14,309.90	Total	£48,108,72
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Reason(s)	<ul style="list-style-type: none"> <li>• All recovery methods have been considered and where appropriate pursued, before making the decision to write off.</li> <li>• Officer time can be maximised on greatest returns, at the same time as ensuring robust procedures for debt management are in place across all revenue streams.)</li> </ul>						
Options	<ul style="list-style-type: none"> <li>• Not to approve the amounts for write off, however this would leave uncollectable debt on the council records;</li> </ul>						
Further Information							