

Minutes of a meeting of the **COMMITTEE OF THE LICENSING AUTHORITY** held in the Council Chamber, Council Offices, Priory Road, Spalding, on Wednesday, 20 May 2015 at 7.00 pm.

PRESENT

M G Chandler (Chairman)
F Biggadike (Vice-Chairman)

T A Carter
R Clark
P E Coupland

A Harrison
C J Lawton
J Tyrrell

J L King

Apologies for absence were received from or on behalf of Councillors G K Dark

1. APPOINTMENT OF CHAIRMAN FOR THE ENSUING YEAR

DECISION:

That Councillor Harrison be appointed Chairman for the ensuing year.

2. APPOINTMENT OF VICE-CHAIRMAN FOR THE ENSUING YEAR

DECISION:

That Councillor Clark be appointed Vice-Chairman for the ensuing year.

3. APPOINTMENT OF SUB-COMMITTEES

Members were asked to appoint a selection of Sub-Committees to discharge duties under the Licensing Act 2003.

It was noted that the Constitution required that the Licensing Committee of the Authority should appoint such number of sub-committees as it considered necessary to discharge any of the duties under the Licensing Act 2003 that were delegated to a sub-committee by the Licensing Committee. The Constitution also required that each sub-committee should have a named membership which comprised two ordinary members of the Licensing Committee and either the Chairman or Vice-Chairman of the Licensing Committee. However, in exceptional circumstances where both the Chairman and Vice-Chairman are unable to sit on a Panel, the Licensing Panel comprise three ordinary members of the Licensing Committee, with the Chairman

Action By

**COMMITTEE OF THE LICENSING
AUTHORITY - 20 May 2015**

being elected at the beginning of the hearing for the duration of the hearing only with the said person being fully trained in chairing and licensing issues (min 337/09).

In previous years members had approved a schedule of sub-committees which included every possible combination of members within this Constitutional requirement. As there were 10 members of the Committee this made a total of 56 sub-committees. A schedule of sub-committees could not be prepared prior to the meeting as the Chairman and Vice-Chairman of the Licensing Committee were not appointed at the date of despatch of the agenda. It was therefore recommended that the method of appointing the sub-committees used in previous years be used again for the forthcoming municipal year, and that details of the sub-committees be circulated within the minutes of this meeting.

DECISION:

- (a) That the method of appointment of sub-committees for the purpose of discharging duties under the Licensing Act 2003, as used in previous years, be used again for the forthcoming municipal year, in accordance with the details shown at Appendix A; and
- (b) That in exceptional circumstances where both the Chairman and Vice-Chairman are unable to sit on a Panel, the Licensing Panel comprise three ordinary members of the Licensing Committee, with the Chairman being elected at the beginning of the hearing for the duration of the hearing only with the said person being fully trained in chairing and licensing issues.

(The meeting ended at 7.31 pm)

(End of minutes)

1	2	3	4	5	6	7	8
Harrison	Harrison	Harrison	Harrison	Harrison	Harrison	Harrison	Harrison
Casson	Casson	Casson	Casson	Casson	Casson	Casson	Dark
Dark	Tyrrell	Chandler	Lawton	Coupland	Biggadike	King	Tyrrell

9	10	11	12	13	14	15	16
Harrison	Harrison	Harrison	Harrison	Harrison	Harrison	Harrison	Harrison
Dark	Dark	Dark	Dark	Dark	Tyrrell	Tyrrell	Tyrrell
Chandler	Lawton	Coupland	Biggadike	King	Chandler	Lawton	Coupland

17	18	19	20	21	22	23	24
Harrison	Harrison	Harrison	Harrison	Harrison	Harrison	Harrison	Harrison
Tyrrell	Tyrrell	Chandler	Chandler	Chandler	Chandler	Lawton	Lawton
Biggadike	King	Lawton	Coupland	Biggadike	King	Coupland	Biggadike

25	26	27	28	29	30	31	32
Harrison	Harrison	Harrison	Harrison	Clark	Clark	Clark	Clark
Lawton	Coupland	Coupland	Biggadike	Casson	Casson	Casson	Casson
King	Biggadike	King	King	Dark	Tyrrell	Chandler	Lawton

33	34	35	36	37	38	39	40
Clark	Clark	Clark	Clark	Clark	Clark	Clark	Clark
Casson	Casson	Casson	Dark	Dark	Dark	Dark	Dark
Coupland	Biggadike	King	Tyrrell	Biggadike	Lawton	Coupland	Chandler

41	42	43	44	45	46	47	48
Clark	Clark	Clark	Clark	Clark	Clark	Clark	Clark
Dark	Tyrrell	Tyrrell	Tyrrell	Tyrrell	Tyrrell	Chandler	Chandler
King	Chandler	Lawton	Coupland	Biggadike	King	Lawton	Coupland

49	50	51	52	53	54	55	56
Clark	Clark	Clark	Clark	Clark	Clark	Clark	Clark
Chandler	Chandler	Lawton	Lawton	Lawton	Coupland	Coupland	Biggadike
Biggadike	King	Coupland	Biggadike	King	Biggadike	King	King

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