

AGENDA



- Committee - **COMMITTEE OF THE LICENSING AUTHORITY**
- Date & Time - Wednesday, 8 July 2015 at 6.35 pm or immediately following the conclusion of the Licensing Committee whichever is the later
- Venue - Meeting Room 1, Council Offices, Priory Road, Spalding

Membership of the Committee of the Licensing Authority:

Councillors: F Biggadike, T A Carter, M G Chandler, R Clark (Vice-Chairman), P E Coupland, G K Dark, A Harrison (Chairman), J L King, C J Lawton and J Tyrrell

Persons attending the meeting are requested to turn mobile telephones to silent mode

Democratic Services
Council Offices, Priory Road
Spalding, Lincs PE11 2XE

Date: 30 June 2015

Please ask for Shelley French: Telephone 01775 764451
e-mail: sfrench@sholland.gov.uk

AGENDA

1. Apologies for absence.
2. Declaration of interests:

(Councillors are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item to which they have a Disclosable Pecuniary Interest. In the interests of transparency, councillors may also wish to declare any other interests that they have, in relation to an agenda item, that supports the Nolan principles detailed within the Code of Conduct.)

3. Minutes:

To sign as a correct record the minutes of the following meetings:

- | | | |
|----|---|------------------|
| a) | Committee of the Licensing Authority meeting, 12 March 2015
(copy enclosed) | (Pages
1 - 2) |
| b) | Special Meeting of the Committee of the Licensing Authority, 20
May 2015 (copy enclosed) | (Pages
3 - 6) |

4. Any other items which the Chairman decides are urgent:

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.

Minutes of a meeting of the **COMMITTEE OF THE LICENSING AUTHORITY** held in the Meeting Room 1, Council Offices, Priory Road, Spalding, on Thursday, 12 March 2015 at 8.25 pm.

PRESENT

M G Chandler (Chairman)
F Biggadike (Vice-Chairman)

A Casson
P E Coupland

G K Dark
C J Lawton

D J Wilkinson
R M Rudkin

Apologies for absence were received from Councillors R Perkins and A Harrison

In attendance: Licensing and Business Support Manager, Food Health and Safety Manager and Democratic Services Support Officer.

7. **DECLARATION OF INTERESTS**

There were none.

8. **MINUTES**

That the minutes of the meeting held on 28 October 2014 were agreed as a correct record.

9. **ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT.**

There were none.

(The meeting ended at 8.27 pm)

(End of minutes)

This page is intentionally left blank

Minutes of a meeting of the **COMMITTEE OF THE LICENSING AUTHORITY** held in the Council Chamber, Council Offices, Priory Road, Spalding, on Wednesday, 20 May 2015 at 7.00 pm.

PRESENT

M G Chandler (Chairman)
F Biggadike (Vice-Chairman)

T A Carter
R Clark
P E Coupland

A Harrison
C J Lawton
J Tyrrell

J L King

Apologies for absence were received from or on behalf of Councillors G K Dark

1. **APPOINTMENT OF CHAIRMAN FOR THE ENSUING YEAR**

DECISION:

That Councillor Harrison be appointed Chairman for the ensuing year.

2. **APPOINTMENT OF VICE-CHAIRMAN FOR THE ENSUING YEAR**

DECISION:

That Councillor Clark be appointed Vice-Chairman for the ensuing year.

3. **APPOINTMENT OF SUB-COMMITTEES**

Members were asked to appoint a selection of Sub-Committees to discharge duties under the Licensing Act 2003.

It was noted that the Constitution required that the Licensing Committee of the Authority should appoint such number of sub-committees as it considered necessary to discharge any of the duties under the Licensing Act 2003 that were delegated to a sub-committee by the Licensing Committee. The Constitution also required that each sub-committee should have a named membership which comprised two ordinary members of the Licensing Committee and either the Chairman or Vice-Chairman of the Licensing Committee. However, in exceptional circumstances where both the Chairman and Vice-Chairman are unable to sit on a Panel, the Licensing Panel comprise three ordinary members of the Licensing Committee, with the Chairman

Action By

**COMMITTEE OF THE LICENSING
AUTHORITY - 20 May 2015**

being elected at the beginning of the hearing for the duration of the hearing only with the said person being fully trained in chairing and licensing issues (min 337/09).

In previous years members had approved a schedule of sub-committees which included every possible combination of members within this Constitutional requirement. As there were 10 members of the Committee this made a total of 56 sub-committees. A schedule of sub-committees could not be prepared prior to the meeting as the Chairman and Vice-Chairman of the Licensing Committee were not appointed at the date of despatch of the agenda. It was therefore recommended that the method of appointing the sub-committees used in previous years be used again for the forthcoming municipal year, and that details of the sub-committees be circulated within the minutes of this meeting.

DECISION:

- (a) That the method of appointment of sub-committees for the purpose of discharging duties under the Licensing Act 2003, as used in previous years, be used again for the forthcoming municipal year, in accordance with the details shown at Appendix A; and
- (b) That in exceptional circumstances where both the Chairman and Vice-Chairman are unable to sit on a Panel, the Licensing Panel comprise three ordinary members of the Licensing Committee, with the Chairman being elected at the beginning of the hearing for the duration of the hearing only with the said person being fully trained in chairing and licensing issues.

(The meeting ended at 7.31 pm)

(End of minutes)

1	2	3	4	5	6	7	8
Harrison	Harrison	Harrison	Harrison	Harrison	Harrison	Harrison	Harrison
Casson	Casson	Casson	Casson	Casson	Casson	Casson	Dark
Dark	Tyrrell	Chandler	Lawton	Coupland	Biggadike	King	Tyrrell

9	10	11	12	13	14	15	16
Harrison	Harrison	Harrison	Harrison	Harrison	Harrison	Harrison	Harrison
Dark	Dark	Dark	Dark	Dark	Tyrrell	Tyrrell	Tyrrell
Chandler	Lawton	Coupland	Biggadike	King	Chandler	Lawton	Coupland

17	18	19	20	21	22	23	24
Harrison	Harrison	Harrison	Harrison	Harrison	Harrison	Harrison	Harrison
Tyrrell	Tyrrell	Chandler	Chandler	Chandler	Chandler	Lawton	Lawton
Biggadike	King	Lawton	Coupland	Biggadike	King	Coupland	Biggadike

25	26	27	28	29	30	31	32
Harrison	Harrison	Harrison	Harrison	Clark	Clark	Clark	Clark
Lawton	Coupland	Coupland	Biggadike	Casson	Casson	Casson	Casson
King	Biggadike	King	King	Dark	Tyrrell	Chandler	Lawton

33	34	35	36	37	38	39	40
Clark	Clark	Clark	Clark	Clark	Clark	Clark	Clark
Casson	Casson	Casson	Dark	Dark	Dark	Dark	Dark
Coupland	Biggadike	King	Tyrrell	Biggadike	Lawton	Coupland	Chandler

41	42	43	44	45	46	47	48
Clark	Clark	Clark	Clark	Clark	Clark	Clark	Clark
Dark	Tyrrell	Tyrrell	Tyrrell	Tyrrell	Tyrrell	Chandler	Chandler
King	Chandler	Lawton	Coupland	Biggadike	King	Lawton	Coupland

49	50	51	52	53	54	55	56
Clark	Clark	Clark	Clark	Clark	Clark	Clark	Clark
Chandler	Chandler	Lawton	Lawton	Lawton	Coupland	Coupland	Biggadike
Biggadike	King	Coupland	Biggadike	King	Biggadike	King	King

This page is intentionally left blank