

# AGENDA



- Committee - **GOVERNANCE AND AUDIT**
- Date & Time - Thursday, 25 June 2015 at 6.30 pm
- Venue - Meeting Room 1, Council Offices, Priory Road,  
Spalding

**Membership of the Governance and Audit Committee:**

Councillors: G R Aley (Chairman), C J T H Brewis, T A Carter, P C Foyster, A Harrison (Vice-Chairman), C N Johnson and M J Pullen

**Revised quorum 3.**

Persons attending the meeting are requested to turn mobile telephones to silent mode.

Democratic Services  
Council Offices, Priory Road  
Spalding, Lincs PE11 2XE

Date: 17 June 2015

## AGENDA

### **PLEASE NOTE TIMINGS ARE APPROXIMATE**

#### **TIME**

- |         |    |  |                     |
|---------|----|--|---------------------|
| 6.30 pm | 1. | Apologies for absence.   |                     |
| 6.31 pm | 2. | Minutes - To sign as a correct record the minutes of the following meetings:   |                     |
|         | a) | Governance and Audit Committee - 10 March 2015<br>(copy enclosed)  | (Pages 1 -<br>16)   |
|         | b) | Special meeting of the Governance and Audit Committee<br>- 20 May 2015 (copy enclosed)   | (Pages 17<br>- 18)  |
| 6.35 pm | 3. | Declaration of Interests - (Councillors are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item to which they have a Disclosable Pecuniary Interest. In the interests of transparency, councillors may also wish to declare any other interests that they have, in relation to an agenda item, that supports the Nolan principles detailed within the Code of Conduct). |                     |
| 6.36 pm | 4. | Fraud Report 2014-15 - To raise awareness of fraudulent activity detected during 2014/15 (report of the Finance Manager (deputy Section 151 Officer) enclosed)   | (Pages 19<br>- 22)  |
| 6.45 pm | 5. | Annual Internal Audit Report - To provide the Committee with the Head of Audit's Annual Internal Audit Report (report of the Audit and Risk Manager (Audit Lincolnshire) and the Finance Manager (SHDC) to follow)   |                     |
| 7.00 pm | 6. | Internal Audit Update Report - To update the Committee on progress with the Audit Plan, January 2015 to May 2015 (report of the Audit and Risk Manager (Audit Lincolnshire) and Finance Manager (SHDC) to follow)  |                     |
| 7.15 pm | 7. | Draft Annual Governance Statement 2014/15 - To seek approval for the Annual Governance Statement prior to submission to audit (report of the Executive Director Place (Section 151 Officer) enclosed)  | (Pages 23<br>- 34)  |
| 7.30 pm | 8. | Pre-Audit 2014/15 Financial Statements - To present the pre-audit 2014/15 Financial Statements to the Committee for review and consideration, prior to the 30 June deadline, for the formal approval of the Accounts by the Section 151 Officer, before audit (report of the Executive Director Place (Section 151 Officer) enclosed)  | (Pages 35<br>- 152) |

- 7.45 pm 9. Annual Treasury Management Review 2014/15 - To provide pre-decision scrutiny to the Annual Treasury Management Review 2014-15 being proposed (report of the Executive Director Place (Section 151 Officer) enclosed) (Pages 153 - 164)
- 8.00 pm 10. Governance and Audit Committee Work Programme - To set out the Work Programme of the Governance and Audit Committee (report of the Democratic Services and Legal Manager enclosed) (Pages 165 - 172)
- 8.05 pm 11. Any other items which the Chairman decides are urgent.

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.