

AGENDA



- Committee - **GOVERNANCE AND AUDIT COMMITTEE**
- Date & Time - Thursday, 26 May 2016 at 6.30 pm
- Venue - Meeting Room 1, Council Offices, Priory Road,
Spalding

Membership of the Governance and Audit Committee:

Councillors: G R Aley (Chairman), J R Astill (Vice-Chairman), C J T H Brewis, T A Carter, P C Foyster, A Harrison and M J Pullen

Revised quorum 3.

Persons attending the meeting are
requested to turn off mobile telephones

Democratic Services
Council Offices, Priory Road
Spalding, Lincs PE11 2XE

Date: 18 May 2016

AGENDA

PLEASE NOTE TIMINGS ARE APPROXIMATE

TIME

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| 6.30.p.m | 1. | Apologies for absence. | |
| 6.31.p.m. | 2. | Declaration of Interests - (Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest to the meeting and leave the room without participating in any discussion or making a statement on the item, except where a Councillor is permitted to remain as a result of a grant of dispensation). | |
| 6.32.p.m | 3. | Minutes - To sign as a correct record the minutes of the meeting held on 3 March 2016 (copy enclosed). | (Pages 1 - 14) |
| 6.35.p.m | 4. | External audit progress report and technical update - (report of KPMG enclosed). | (Pages 15 - 34) |
| 6.50.p.m | 5. | Annual Internal Audit Report - To provide the Committee with the Head of Audit's Annual Internal Audit Report (report of the Audit and Risk Manager (Audit Lincolnshire) to follow). | |
| 7.05.p.m | 6. | Un-audited 2015/16 Financial Statement status - To present a progress report on the un-audited 2015/16 Financial Statements to the Committee for review and consideration, prior to the 30 June deadline for the formal approval of the Accounts by the Section 151 Officer, before audit (report of the Executive Director Commercialisation (S151 Officer) enclosed) | (Pages 35 - 60) |
| 7.20.p.m | 7. | Local Council Tax Support Scheme - To review the existing Council Tax support scheme and develop a work plan for examination of existing and potentially new discounts (report of the Executive Director Commercialisation (S151 Officer) enclosed). | (Pages 61 - 66) |
| 7.35.p.m | 8. | Governance and Audit Committee Self Assessment - The Chartered Institute of Public Finance and Accountancy (CIPFA) advocate that it is good practice for Audit Committees to undertake regular assessments, thus enabling members to gain an appreciation of what affords best practice, to confirm the level of compliance being achieved, and to identify any potential areas for enhancements to be made to arrangements (report of the Executive Director Commercialisation (S151 Officer) enclosed). | (Pages 67 - 74) |

- 7.45.p.m 9. Quarterly Risk Report - To inform the Committee on the current status of the Council's strategic risks (report of the Executive Director Strategy and Governance to follow).
- 8.00.p.m 10. Governance and Audit Committee Work Programme - (Pages 75 - 80)
That the Committee gives consideration to the content of this report and identifies any issues for discussion (report of the Executive Manager Governance enclosed)
- 8.05.p.m 11. Any other items which the Chairman decides are urgent.

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.