

# AGENDA



- Committee - **POLICY DEVELOPMENT PANEL**
- Date & Time - Tuesday, 28 February 2017 at 6.30 pm
- Venue - Meeting Room 1, Council Offices, Priory Road, Spalding

## **Membership of the Policy Development Panel:**

Councillors: D Ashby, J R Astill, M D Booth, R Clark, G K Dark, H Drury, L J Eldridge, A Harrison, C N Johnson, J L King, J D McLean (Vice-Chairman), M J Pullen, J L Reynolds, J Tyrrell, A R Woolf (Chairman) and P A Williams

**Substitute members on the Policy Development Panel may be appointed only from members who are not on the Cabinet. Substitutions apply for individual meetings.**

**Quorum: 6**

Persons attending the meeting are requested to turn mobile telephones to silent mode

Democratic Services  
Council Offices, Priory Road  
Spalding, Lincs PE11 2XE

Date: 20 February 2017

## AGENDA

1. Apologies for absence.
2. Minutes - To sign as a correct record the minutes of the following meetings:
  - a) Policy Development Panel - 20 December 2016 (copy enclosed) (Pages 1 - 6)
  - b) Joint Performance Monitoring Panel and Policy Development Panel - 25 October 2016 (copy enclosed) (Pages 7 - 10)
  - c) Joint Performance Monitoring Panel and Policy Development Panel - 22 November 2016 (copy enclosed) (Pages 11 - 14)
3. Declaration of Interests. - Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest to the meeting and leave the room without participating in any discussion or making a statement on the item, except where a councillor is permitted to remain as a result of a grant of dispensation.
4. Questions asked under Standing Order 6
5. Tracking of recommendations - To consider responses of the Cabinet to reports of the Panel.
6. Items referred from the Performance Monitoring Panel
7. Key Decision Plan - To note the current Key Decision Plan (copy enclosed). (Pages 15 - 18)
8. Policy Register - Update Schedule for Policies - To provide an update about review schedules of Council policies (Report of the Executive Director – Strategy and Governance enclosed) (Pages 19 - 26)
9. Addressing Long Term Empty Homes - To receive an update on the current situation (report of the Executive Director Place enclosed) (Pages 27 - 34)
10. Final Reports of the Reduction in Printing and Postage Task Group - To present the Task Group's Final Reports for consideration (the following Task Group reports are enclosed): (Pages 35 - 86)
  - a) Committee Agendas;
  - b) External Printing;
  - c) Officer Agenda Printing.
11. Policy Development Panel Work Programme – To set out the Work Programme of the Policy Development Panel (report of the Executive Manager Governance enclosed) (Pages 87 - 94)

12. Any other items which the Chairman decides are urgent. -

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.

13. Exclusion of the Press and Public - To consider resolving that, under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

14. Exempt minutes of the joint meeting of the Performance Monitoring Panel and Policy Development Panel held on 25 October 2016 - To receive the exempt minutes of the joint meeting of the Performance Monitoring Panel and Policy Development Panel held on 25 October 2016 (copy enclosed).

(Pages  
95 -  
100)