

# DECISION NOTICE



**For office use :**  
Notice and report e-  
mailed to EMT,  
Democratic  
Services, Comms  
Team and Report  
Author , on 25.8.16

## **NOTICE OF DECISION MADE BY PORTFOLIO HOLDER DECISION: Casson 4.15**

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(To be made available at the main offices of the Council and sent to all members of the Council within 3 working days of the decision.)

The Council's Constitution (Standing Order 28 – Recording of Executive Decisions; Part 3 Section D4 – Delegations to Cabinet members; and Part 4 D Access to Information Procedure Rules) requires that when any decision is made by an individual Portfolio Holder a record of the decision, including a statement of the reasons for it and any alternative options considered and rejected, must be prepared and published normally **within 3 working days**.

In accordance with this requirement notice is hereby given that Councillor A Casson, being the Portfolio Holder for Facilities Management made the decision detailed below on Wednesday 24 August 2016. This decision is not a key decision.

### **This notice is published on Thursday 25 August 2016.**

In accordance with the terms of the Constitution (Part 3 Section D – Overview and Scrutiny (including Call-In Procedures)), the decision detailed below will come into force, and may then be implemented, on Monday 5 September 2016 (i.e. following the expiry of 5 working days following the date of publication of this notice) unless during that period a notice, where either a Ward Representative (in relation to a matter in their ward) or two members of the Performance Monitoring Panel or any three members formally request in writing (requests for Call-In must be given on a form designed for that purpose, and must be signed by each subscriber to the call-in) to the Senior Legal Officer (or such other officer as is nominated by the Senior Legal Officer) before the end of the five clear Working Day period specified in the above paragraph in relation to a particular decision by the Leader, a Cabinet Member or Cabinet, a Sub-Committee of Cabinet or an officer, then that decision shall be referred to the Performance Monitoring Panel. Such request must contain a justifiable reason for the reference and one or more of the signatories to the reference must forward to the Senior Legal Officer at least five clear Working Days before the date of the Committee which is to consider the matter a brief explanation or statement as to the concerns of the signatories in the matter, and what alternative decision(s) that

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Please ask for Christine Morgan: Telephone 01775 764454  
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member/those members consider should be taken. (The call-in period expires at 5pm on the 5<sup>th</sup> working day following publication of this notice, or 4.30pm if the 5<sup>th</sup> working day is a Friday.)

**Matter to which decision relates**

Land at Moulton Park, Moulton – To agree to grant a Licence for grazing on Council land (report of the Environmental Services and Asset Manager enclosed).

***DECISION (IF URGENT PROVIDE REASONS)***

- 1) That it is agreed to grant a Licence for grazing on Council land at Moulton Park, Moulton.
- 2) That delegated authority is given to the Environmental Services and Asset Manager to finalise the Licence agreement, in consultation with the Portfolio Holder for Facilities Management.
- 3) That delegated authority is given to the Environmental Services and Asset Manager, in consultation with the Portfolio Holder for Facilities Management, to renew or grant Licences in future years on appropriate terms and conditions.

***ALTERNATIVE OPTIONS CONSIDERED AND REJECTED***

Do nothing.

***REASON OR REASONS FOR THE DECISION***

Do nothing – the Council will incur costs of grass cutting and not receive income.

To reduce the Council's site maintenance costs and obtain income.

***Conflicts of interest declared by an executive member, relating to the decision, and any dispensations granted***

None.

**REPORT**

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| 1 | Casson 4.15 - Land at Moulton Park, Moulton - To agree to grant a Licence for grazing on Council land (report of the Environmental Services and Asset Manager enclosed) | (Pages<br>1 - 4) |
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