

# AGENDA



- Committee - **CABINET**
- Date & Time - Tuesday, 21 November 2017 at 10.00 am
- Venue - Council Chamber, Council Offices, Priory Road, Spalding

## **Membership of the Cabinet:**

Councillors: The Lord Porter of Spalding CBE (Leader), C N Worth (Deputy Leader), M G Chandler (Deputy Leader), A Casson, P E Coupland, R Gambba-Jones, C N Johnson, C J Lawton and G J Taylor.

**No substitutions permitted. Quorum 4.**

**Note: Cabinet reports may be referred to Council or Scrutiny Panels. They should therefore be kept for future reference during the current committee cycle.**

Persons attending the meeting are requested to turn mobile telephones to silent mode

Democratic Services  
Council Offices, Priory Road  
Spalding, Lincs PE11 2XE

Date: 13 November 2017

## AGENDA

1. Apologies for absence.
2. Minutes - To sign as a correct record the minutes of the meeting of the Cabinet held on 19 September 2017 (copy enclosed). (Pages 1 - 6)
3. Declarations of Interest. - (Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest to the meeting and leave the room without participating in any discussion or making a statement on the item, except where a Councillor is permitted to remain as a result of a grant of dispensation.)
4. Questions raised by the public under the Council's Constitution (Standing Orders).
5. To consider any matters which have been subject to call-in.
6. To consider matters arising from the Policy Development and Performance Monitoring Panels in accordance with the Overview and Scrutiny Procedure or the Budget and Policy Framework Procedure Rules.
7. Memorandum of Agreement between South Holland District Council and Breckland Council - To review the Memorandum of Agreement between South Holland District Council and Breckland Council (report of the Portfolio Holder for Governance and Customer and the Deputy Leader enclosed) (Pages 7 - 36)
8. Update on the Garden Waste Collection Pilot - To update members on the outcome of the Garden Waste Collection trial and to seek approval to formalise this service into the base budget (report of the Portfolio Holder for Place and the Executive Director Place enclosed). (Pages 37 - 46)
9. Unreasonably Persistent Complaints and Customer Behaviour and Vexatious Requests Policy - To consider the draft Policy for dealing with Unreasonably Persistent Complaints and Customer Behaviour and Vexatious Requests (report of the Portfolio Holder for Governance and Customer enclosed). (Pages 47 - 60)
10. Regulation of Investigatory Powers Act (RIPA) Policy Update - To ensure that the Council's Policy and Procedures are updated in the light of recommendations from the Office of the Surveillance Commissioner (report of the Portfolio Holder Governance and Customer enclosed). (Pages 61 - 64)
11. Corporate Health and Safety Policy 2017 - To propose a revised Health and Safety Policy and to recommend its formal adoption and implementation (report of the Portfolio Holder Public Protection and the Executive Manager People and Public Protection enclosed). (Pages 65 - 90)

12. Quarter 2 2017-18 Performance Overview - (Pages  
To provide an update on Council performance for the period 1 July 2017 91 -  
to 30 September 2017 (report of the Executive Director Strategy and 122)  
Governance enclosed).

13. Debt Management - Write Offs - To seek approval for the write off of (Pages  
uncollectable debt, and to review and agree the process for delegated 123 -  
approval of debt write off (report of the Portfolio Holder for Finance and 128)  
Executive Director Commercialisation (S151) enclosed).

**(Please note that the appendices associated with this report are not for publication by virtue of Paragraphs 1 (Information relating to any individual), 2 (Information which is likely to reveal the identity of an individual) and 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) in Part 1 of Schedule 12a of the Local Government Act 1972, and are therefore attached to this agenda as item 17.)**

14. Any other items which the Leader decides are urgent. -

Note: (i) No other business is permitted unless by reason of special circumstances, which shall be specified in the Minutes, the Leader is of the opinion that the item(s) should be considered as a matter of urgency.

(ii) Any urgent item of business that is a key decision must be dealt with in accordance with the Constitution's Access to Information Procedure Rules.

15. To consider resolving that, under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1, 2, 3 and 7 of part 1 of Schedule 12A of the Act.

16. Insourcing of clearance and maintenance services - TUPE transfer - (Pages  
To seek approval for the insourcing of work areas and transfer of staff to 129 -  
the Council's Environmental Services team (report of the Portfolio 134)  
Holder for Place and the Executive Director Place enclosed).

17. Write Offs - (Pages  
Appendices (enclosed) 135 -  
162)