

AGENDA



MEETING VENUE:

**Council Chamber Council Offices,
Priory Road, Spalding**

Contact: Lynn Eldred
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Date: 9 January 2018

Dear Councillor,

A meeting of the **DISTRICT COUNCIL** will be held in the **Council Chamber, Council Offices, Priory Road, Spalding** on **Wednesday, 17 January 2018**, commencing at **6.30 pm** at which your attendance is requested.

Yours faithfully,

A handwritten signature in black ink that reads 'Anna Graves'.

Anna Graves
Chief Executive

AGENDA

1. Apologies for absence.
2. Minutes (Pages 1 - 8)
To sign as a correct record the minutes of the meeting held on 1 November 2017 (copy enclosed).
3. Declaration of Interests.
(Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest to the meeting and leave the room without participating in any discussion or making a statement on the item, except where a Councillor is permitted to remain as a result of a grant of dispensation.)
4. Chairman's Announcements.
5. Announcements by Leader and Members of the Cabinet.
6. Questions asked on notice under Standing Order 6
7. Questions asked without notice under Standing Order 7

8. Committee Minutes
To receive the minutes of the following Committees and Panels:-
- a) Licensing Committee - 6 November 2017 (Pages 9 - 10)
 - b) Committee of the Licensing Authority - 6 November 2017 (Pages 11 - 12)
 - c) Performance Monitoring Panel - 7 November 2017 (Pages 13 - 24)
 - d) Planning Committee - 8 November 2017 (Pages 25 - 34)
 - e) Policy Development Panel - 5 December 2017 (Pages 35 - 40)
 - f) Planning Committee - 6 December 2017 (Pages 41 - 46)
 - g) Governance and Audit - 14 December 2017 (Pages 47 - 56)
9. Report from the Cabinet meeting held on 21 November 2017 (Pages 57 - 68)
To consider any recommendations of the Cabinet affecting the budget and policy framework (report of the Cabinet enclosed).
10. Key Decision Plan (Pages 69 - 74)
To receive the current Key Decision Plan (copy enclosed).
11. Compass Point Business Services Options
To consider the actions necessary to implement the preferred option for the future of Compass Point Business Services ("CPBS") (report of the Deputy Leader of the Council and Deputy Leader of the Cabinet is to follow.)
12. Memorandum of Agreement between South Holland District Council and Breckland Council (Pages 75 - 104)
To review the Memorandum of Agreement between South Holland District Council and Breckland Council (report of the Portfolio Holder Governance and Customer and the Deputy Leader is enclosed).
13. Local Council Tax Support scheme 2018/19 (Pages 105 - 108)
To consider whether to revise the SHDC Local Council Tax Support Scheme (report of the Portfolio Holder Finance and the Executive Director Commercialisation (S151) is enclosed)
14. Minimum Revenue Provision Policy 2017/18 (Pages 109 - 112)
To propose additional wording to the Minimum Revenue Provision (MRP) Policy Statement 2017/18 due to an omission (report of the Executive Director Commercialisation (S151) is enclosed).
15. Apprenticeship Programme (Pages 113 - 130)
To consider a proposed apprenticeship programme (report of the Executive Manager - People and Public Protection is enclosed).

16. Shared Officer Travel Scheme (Pages 131 - 136)
 To seek approval to introduce a new Shared Officer Travel Scheme to address an unanticipated tax and National Insurance liability (Report of the Executive Director – Strategy and Governance is enclosed.)
17. Constitution amendments (Pages 137 - 154)
 To consider a number of amendments to the Constitution (report of the Executive Manager Governance is enclosed).
18. Nominations for Committees and other Seats and Proposed Changes to the Constitution.
 To receive, from political groups, nominations for any changes to Committees and other seats and to consider any proposed changes to the Constitution.
19. Any other items which the Chairman decides are urgent
- NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the items(s) should be considered as a matter of urgency.
20. Exclusion of the Press and Public
 To consider resolving that, under section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Schedule 12 (A) of the Act.
21. Insourcing of clearance and maintenance services - TUPE transfer (Pages 155 - 162)
 To seek approval for the insourcing of work areas and transfer of staff to the Council's Environmental Services Team (report of the Portfolio Holder for Place and the Executive Director Place is enclosed).