

AGENDA



- Committee - **GOVERNANCE AND AUDIT**
- Date & Time - Tuesday, 12 September 2017 at 6.30 pm
- Venue - Meeting Room 1, Council Offices, Priory Road,
Spalding

Membership of the Governance and Audit:

Councillors: G R Aley (Chairman), J R Astill (Vice-Chairman), C J T H Brewis, T A Carter, P C Foyster, A Harrison and M D Seymour

Revised quorum 3.

Persons attending the meeting are
requested to turn off mobile telephones

Democratic Services
Council Offices, Priory Road
Spalding, Lincs PE11 2XE

Date: 4 September 2017

AGENDA

PLEASE NOTE TIMINGS ARE APPROXIMATE

TIME

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|--------|----|---|--------------------|
| 6.30pm | 1. | Apologies for absence. | |
| 6.31pm | 2. | Declaration of Interests -
(Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest to the meeting and leave the room without participating in any discussion or making a statement on the item, except where a Councillor is permitted to remain as a result of a grant of dispensation). | |
| 6.32pm | 3. | Minutes -
To sign as a correct record the minutes of the meeting held on 22 June 2017 (copy enclosed). | (Pages 1 -
12) |
| 6.35pm | 4. | Quarterly Risk Report, Quarter 1 2017-18 -
To inform the Committee of the current status of the Councils' strategic risks (report of the Executive Director – Strategy and Governance is enclosed). | (Pages 13
- 26) |
| 6.50pm | 5. | ISA 260 Report 16/17 -
To receive the ISA 260 Report 16/17 (report of KPMG to follow). | |
| 7.05pm | 6. | Progress Report on Internal Audit Activity -
To examine progress made between 1 April and 31 August 2017 in relation to the completion of the Annual Internal Audit Plan for 2017/18 (report of the Head of Internal Audit is enclosed). | (Pages 27
- 36) |
| 7.20pm | 7. | Governance and Audit Committee Self Assessment -
The Chartered Institute of Public Finance and Accountancy (CIPFA) document on “audit committees – practical guidance for local authorities and police” sets out the guidance in the function and operation of audit committees. It is good practice for audit committees to complete a regular self-assessment exercise, to be satisfied that the Committee is performing effectively (report of the Head of Internal Audit is enclosed). | (Pages 37
- 48) |
| 7.35pm | 8. | Approval of Financial Statements 2016/17 -
To seek approval for the annual governance statement for inclusion with the Council's published financial statements and approval of the audited 2016-17 financial statements for publication (report of the Executive Director Commercialisation to follow). | |

- 7.50pm 9. Governance and Audit Committee Work Programme - (Pages 49
To set out the Work Programme of the Governance and - 52)
Audit Committee (report of the Executive Manager
Governance is enclosed).
- 7.55pm 10. Any other items which the Chairman decides are urgent.

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.