

AGENDA



- Committee - **POLICY DEVELOPMENT PANEL**
- Date & Time - Tuesday, 1 May 2018 at 6.30 pm
- Venue - Meeting Room 1, Council Offices, Priory Road, Spalding

Membership of the Policy Development Panel:

Councillors: D Ashby, J R Astill, F Biggadike, M D Booth, H Drury, L J Eldridge, A Harrison, J L King, J D McLean (Vice-Chairman), A M Newton, J L Reynolds, E J Sneath, J Tyrrell and A R Woolf (Chairman)

Substitute members on the Policy Development Panel may be appointed only from members who are not on the Cabinet. Substitutions apply for individual meetings.

Quorum: 6

Persons attending the meeting are requested to turn mobile telephones to silent mode

Democratic Services
Council Offices, Priory Road
Spalding, Lincs PE11 2XE

Date: 23 April 2018

AGENDA

1. Apologies for absence.
2. Minutes - To sign as a correct record the minutes of the meeting of the Policy Development Panel held on 20 February 2018 (copy enclosed) (Pages 1 - 10)
3. Declaration of Interests. - Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest to the meeting and leave the room without participating in any discussion or making a statement on the item, except where a councillor is permitted to remain as a result of a grant of dispensation.
4. Questions asked under Standing Order 6
5. Tracking of recommendations - To consider responses of the Cabinet reports of the Panel.
6. Items referred from the Performance Monitoring Panel
7. Key Decision Plan - To note the current Key Decision Plan (copy enclosed). (Pages 11 - 16)
8. Policy Register - Members are requested to note the current Policy Register (copy enclosed). (Pages 17 - 20)
9. Corporate Enforcement Policy - To consider the revised Corporate Enforcement Policy. (Report of Portfolio Holder – Public Protection enclosed) (Pages 21 - 40)
10. Housing Allocation Policy - To receive an update on the current review of the Housing Allocations Policy (Report of the Portfolio Holder for Housing and Health and the Executive Director – Place enclosed). (Pages 41 - 44)
11. Data Protection Policy - To consider a draft Data Protection Policy, Data Security Breach Procedure and Response Procedures for Data Subject Requests (Report of the Shared Executive Manager – Governance and Data Protection Officer Enclosed). (Pages 45 - 78)
12. Councillor Development Strategy - To consider the proposed approach to councillor training and development which has been developed for the Councillor Development Steering Group (Report of the Portfolio Holder – Governance and Customer and Executive Manager – Governance (Deputy Monitoring Officer) enclosed). (Pages 79 - 100)
13. Policy Development Panel Work Programme - To consider the Work Programme of the Policy Development Panel (Report of the Assistant Director, Democratic Services is enclosed) (Pages 101 - 108)

14. Any other items which the Chairman decides are urgent. -

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.