

# AGENDA



- Committee - **COMMITTEE OF THE LICENSING AUTHORITY**
- Date & Time - Thursday, 6 July 2017 at 6.30 pm or immediately on the conclusion of the Licensing Committee, whichever is the later.
- Venue - Meeting Room 1, Council Offices, Priory Road, Spalding

**Membership of the Committee of the Licensing Authority:**

Councillors: G R Aley, M D Booth, T A Carter (Vice-Chairman), A Casson, M G Chandler, R Clark, G K Dark, H Drury, A Harrison (Chairman), C N Johnson, J L King, A M Newton, E J Sneath and J Tyrrell

Persons attending the meeting are requested to turn mobile telephones to silent mode

Democratic Services  
Council Offices, Priory Road  
Spalding, Lincs PE11 2XE

Date: 28 June 2017

## AGENDA

1. Apologies for absence.
2. Declaration of interests  
Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest to the meeting and leave the room without participating in any discussion or making a statement on the item, except where a Councillor is permitted to remain and a result of a grant of dispensation.
3. Minutes (Pages  
1 - 2)  
To sign as a correct record the minutes of the meeting held on 26 January 2017 (copy enclosed).
4. Sgt Kimble Enderby and PC Jon Evans - Lincolnshire Police Alcohol Licensing Team  
Sgt Enderby and PC Evans will be in attendance to speak about the work of the police licensing team in the District.
5. Quarterly Licensing Update Report  
A report to update on the work of the Licensing Team in relation to the scope of the Committee of the Licensing Authority from 1<sup>st</sup> April to 30<sup>th</sup> June 2017 (report to follow as statistics are not available until week commencing 3<sup>rd</sup> July 2017).
6. Panel of the Committee of the Licensing Authority  
To note that in accordance with the Constitution the Panel of the Committee of the Licensing Authority has authority:
  1. To deal with applications for grant, renewal or variations of premises licenses, club certificates and personal licenses under the Licensing Act 2003 and Gambling Act 2005 (or any subsequent Licensing legislation) where hearing is required because either relevant representations, or a valid review notice or a valid objection notice has been received by the authority.
  2. Any other powers set from time to time by licensing legislation or delegated by Licensing Committee.

The Panel of the Committee of the Licensing Authority is made up of 3 members comprising two ordinary members of the Licensing Committee and either the Chairman or Vice-Chairman of the Licensing Committee and is appointed for each meeting. However, in exceptional circumstances where both the Chairman and Vice-Chairman are unable to sit on a Panel, the Licensing Panel would comprise three Members of the Licensing Committee with the Chairman being elected at the beginning of the hearing for the duration of the hearing only with the said person being fully trained in chairing and licensing issues.

If the Committee of the Licensing Authority wishes to change the terms of reference then a report to Council would be necessary.

7. Any other items which the Chairman decides are urgent. -

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.

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Minutes of a meeting of the **COMMITTEE OF THE LICENSING AUTHORITY** held in the Meeting Room 1, Council Offices, Priory Road, Spalding, on Thursday, 26 January 2017 at 7.45 pm.

## PRESENT

A Harrison (Chairman)  
T A Carter (Vice-Chairman)

G R Aley  
M D Booth  
A Casson  
M G Chandler

R Clark  
G K Dark  
H Drury  
J L King

C J Lawton  
A M Newton  
E J Sneath  
J Tyrrell

In Attendance: The Licensing and Business Support Manager, Licensing Officer and Clerk to the Committee

Apologies for absence were received from or on behalf of Councillors M J Pullen

### 14. **DECLARATION OF INTERESTS**

There were no declarations of interest.

### 15. **MINUTES**

The minutes of the meeting held on 18 October 2016 were signed as a correct record.

### 16. **LICENSING QUARTERLY UPDATE REPORT**

The Licensing and Business Support Manager introduced the report which provided an update on activities relating to the work of the Committee of the Licensing Authority.

It was confirmed that the high proportion of annual fees was effectively renewals.

The Chairman congratulated the team on the processing time for TEN's applications.

Councillor Chandler congratulated the Licensing Team and the Committee members on their work on the Panels and added that the police held the Panels in high regard.

The online facility had been given a soft introduction and the team were happy with how it was working and further promotion on the website would follow.

### 17. **CUMULATIVE IMPACT REVIEW UPDATE REPORT**

The Licensing and Business Support Manager provided an update on the review of Licensed Premises in South Holland and the need for Cumulative Impact Policy.

**COMMITTEE OF THE LICENSING  
AUTHORITY - 26 January 2017**

Key points from the discussion were as follows:

- There was limited intelligence available in relation to alcohol related harm linked to specific premises in South Holland;
- A Task and Finish Group was set up by the Substance Misuse Board county wide – this would give a more joined up focus looking at how we can improve information sharing;
- The Cumulative Impact Policy was a tool designed to address specific circumstance in the locality where there was a saturation of licensed premises within an area causing issues. The original review was to deal with alcohol abuse in town attributed to the rapid increase of licensed premises in town at that time. It was noted that there had now been a decline in the number of licensed premises in the town;
- The law stated that you should also consider other activities;
- Other interventions were now in place and would continue to be in place;
- A Public Space Protection Order was now in place;
- There was continued work with the police and continued building on the sharing of information through the County Task Group;

**AGREED:**

- (a) That officers be thanked for their work to date;
- (b) That at present it was acknowledged that the situation had changed in town and at this time it wasn't considered necessary to proceed with work to introduce a Cumulative Impact Policy.

**18. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT.**

The Chairman advised the Committee that she had received an email from Julie Grant whose mother had passed away in a house fire caused by an illegal cigarette that didn't extinguish. The Chairman read the details of the email to the Committee. The Licensing and Business Support Manager advised the Committee that she had a meeting with Trading Standards shortly to consider further joined up work on illegal tobacco.

Members were advised of a training opportunity that had arisen on 20 February at Breckland Council offices.

(The meeting ended at 8.55 pm)

(End of minutes)