

Minutes of a meeting of the **SOUTH HOLLAND DISTRICT COUNCIL** held in the Council Chamber, Council Offices, Priory Road, Spalding, on Wednesday, 23 January 2019 at 6.30 pm.

PRESENT

R Grocock (Chairman)
H Drury (Vice-Chairman)

G R Aley	M G Chandler	E J Sneath
D Ashby	L J Eldridge	G J Taylor
J R Astill	P C Foyster	A C Tennant
J Avery	R Gambba-Jones	J Tyrrell
F Biggadike	A Harrison	J Whitbourn
M D Booth	C N Johnson	A R Woolf
C J T H Brewis	J D McLean	C N Worth
P E Coupland	G A Porter	S Wray
T A Carter	J L Reynolds	
A Casson	S-A Slade	

Apologies for absence were received from or on behalf of Councillors B Alcock, G K Dark, J L King, C J Lawton, A M Newton and M D Seymour,

In Attendance: Democratic Services Officer, Chief Executive, Executive Director - Strategy and Governance, Executive Director - Place, Shared Executive Director Commercialisation (S151), Executive Manager - Governance, Planning and Building Control Manager, HR Manager (Spalding) and Housing Development Programme Manager

68. MINUTES

Consideration was given to the minutes of the previous meeting of South Holland District Council which was held on 28 November 2018; including an exempt minute.

AGREED:

That the minutes be agreed as a correct record

69. DECLARATION OF INTERESTS.

There were none.

70. CHAIRMAN'S ANNOUNCEMENTS.

There were none.

Action By

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71. ANNOUNCEMENTS BY LEADER AND MEMBERS OF THE CABINET.

The Portfolio Holder for Strategy, Governance and Transformation announced that new members' ID cards were available, and those who had not yet collected theirs should do so from the front of the Chamber at the end of the meeting.

The Portfolio Holder for Strategy, Governance and Transformation also thanked members who donated to the Spalding Street Pastors via Designated Councillor Budget payment.

72. QUESTIONS ASKED ON NOTICE UNDER STANDING ORDER 6

There were no questions asked on Notice under Standing Order 6.

73. QUESTIONS ASKED WITHOUT NOTICE UNDER STANDING ORDER 7

There were none.

74. COMMITTEE MINUTES

Joint Performance Monitoring Panel and Policy Development Panel – 1 November 2018

DECISION:

That the minutes be received

Policy Development Panel – 7 November 2018

DECISION:

That the minutes be received

Licensing Committee – 8 November 2018

DECISION:

That the minutes be received

Committee of the Licensing Authority – 8 November 2018

DECISION:

That the minutes be received

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Performance Monitoring Panel – 13 November 2018

DECISION:

That the minutes be received

Planning Committee – 14 November 2018

DECISION:

That the minutes be received

Planning Committee – 19 December 2018

DECISION:

That the minutes be received

**75. REPORT FROM THE CABINET MEETING HELD ON 15
JANUARY 2019**

Consideration was given to the report of Cabinet which sought approval for the Cabinet's recommendations:

- a) Log of Delegations to Officers – Contracts delegations and Contract Procedure Rules (Cabinet minute 58/18) (Cabinet Agenda item 9)
- b) Proposed HRA development at Small Drove, Weston (Cabinet minute 61/18) (Cabinet Agenda items 10 and 13)

The Portfolio Holder for Governance and Customer Introduced the Log of Delegations to Officers – Contracts delegations and Contract Procedure Rules. The report was largely to meet recent audit recommendations.

The Portfolio Holder for Corporate Delivery and Strategic Oversight then introduced the Report concerning a proposed HRA development at Small Drove, Weston. The main terms of the proposed build contract, and in particular the construction type, were what officers believed to be the best option, considering both the cost and quality of the work. Cabinet had invited the Council to provide any comments that it may have on the proposed terms and construction type.

In addition, the constitution provided that the Council's approval was required for the proposed terms of the grant funding.

DECISION:

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- a) Log of Delegations to Officers – Contract delegations and Contract Procedure Rules
That the Constitution be amended in accordance with Appendix C
- b) A report concerning a proposed HRA development at Small Drove, Weston.
That approval be given for the Authority to enter into a grant agreement with Homes England in relation to grant funding through the Shared Ownership Affordable Homes Programme 2016-2021 to support the delivery of 34 homes at Small Drove, Weston

76. KEY DECISION PLAN

Consideration was given to the Key Decision Plan.

DECISION:

That the Key Decision Plan be received.

77. REPORTS FROM OUTSIDE BODIES

Consideration was given to the report of Councillor Brewis which updated the Council after the latest meeting of the Health Scrutiny for Lincolnshire Committee.

Councillor Brewis introduced the report, stating that a shortage of Healthcare staff was a National issue and that the closure of the Grantham facility had been reported to the Secretary of state.

DECISION:

That the report be noted

78. NOMINATIONS FOR COMMITTEES AND OTHER SEATS AND PROPOSED CHANGES TO THE CONSTITUTION.

The Deputy Leader announced that Councillor Astill had resigned from the South Lincolnshire Blind Society. There were no plans to appoint a replacement at the time of this meeting.

79. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

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There were none.

80. EXCLUSION OF THE PRESS AND PUBLIC

DECISION:

That, under section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 3 of Schedule 12 (A) of the Act.

81. RESTRICTED MINUTES

Consideration was given to the restricted minutes of the meeting of the South Holland District Council held on 28 November 2018.

The meeting did not have to go into exempt session for the agreement of this item as they were agreed, without divulging exempt information, during discussion of item 2 of the agenda.

DECISION:

That the minutes be signed as a correct record.

82. REPORT FROM THE CABINET MEETING HELD ON 15 JANUARY 2019 (EXEMPT APPENDICES)

The appendices feature in this item were linked to the report of Agenda Item 9. These appendices were considered in coming to the final decision on that item.

This item did not require exempt session as members came to a conclusion on Item 9 of the agenda without needing to go into exempt session.

83. FACILITATING THE DELIVERY OF STRATEGIC WORK PROGRAMMES.

Consideration was given to the report of the Deputy Leader of the Council and Portfolio Holder for Growth and Commercialisation which sought to provide members with sufficient capacity and necessary resources to deliver key strategic work programmes.

The Portfolio Holder for Growth and Commercialisation introduced the report. A significant capital works programme was in the pipeline for the near future. To allow this to happen, significant

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infrastructure needed to be put in place. An Executive Programme Manager was needed to aid in the implementation of this.

DECISION:

- a) That Members approve the establishment of the post of Executive Programme Manager – Housing and Infrastructure Delivery.
- b) That Members approve the principle of the use of the Investment and Growth Reserve to support the cost of this post, with the proviso that officers seek to recover these monies from the grant awarded through Homes England's Housing and Infrastructure Fund (HIF), once secured, and other sources as appropriate (and that authority to do so is delegated to the Executive Director of Commercialisation in consultation with the Portfolio Holder).
- c) That the investment identified in the report to bring forward delivery of section J of the Spalding Western Relief Road be approved; and
- d) That the investment identified in the report to bring forward the Holbeach Food Enterprise Zone be approved

84. RESOURCING WITHIN THE PLANNING & BUILDING CONTROL DEPARTMENT

Consideration was given to the report of the Portfolio Holder for Place which sought the approval for a proposal to address capacity, resilience, recruitment and retention issues within the Planning and Building Control Department.

The Portfolio Holder for Place introduced the report, stating that it outlined improvements in the level of service from the planning and building control department. A 20% uplift in fees had been put in place by the government, on the proviso it be used in the planning and building control department.

Building control fees were increasing and new services would now be subject to charges.

DECISION:

- a) That the Council approves the budgetary impact of the proposals set out in the report for incorporation in the 2019/20 budget; and

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- b) That the Council approves a 14-day consultation with staff on the proposed changes and their implementation on the basis outlined in this report unless matters change significantly following consultation.

85. SENIOR MANAGER WORKFORCE STRATEGY

Consideration was given to the report of the Executive Director – Strategy & Governance (Monitoring Officer) which invited the Council to review the Workforce Strategy and pay and terms and conditions of the Senior Management Team. The proposals took account of a number of factors, such as the Council's ability to recruit and retain staff.

DECISION:

That the following recommendations be approved:

- 1) Option 2 set out in the report (Parts A, B and C)
- 2) Implementation of all the above takes effect from 1 April 2019.

(The meeting ended at 7.08 pm)

(End of minutes)