

DECISION NOTICE



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Notice and report e-
mailed to EMT,
Democratic
Services, Comms
Team and Report
Author , on 27
December 2017

NOTICE OF DECISION MADE BY PORTFOLIO HOLDER DECISION: PORTER 1:17

(To be made available at the main offices of the Council and sent to all members of the Council within 3 working days of the decision.)

The Council's Constitution (Standing Order 28 – Recording of Executive Decisions; Part 3 Section D4 – Delegations to Cabinet members; and Part 4 D Access to Information Procedure Rules) requires that when any decision is made by an individual Portfolio Holder a record of the decision, including a statement of the reasons for it and any alternative options considered and rejected, must be prepared and published normally **within 3 working days**.

In accordance with this requirement notice is hereby given that The Lord Porter CBE, being the Leader of the Council, made the decision detailed below on 21 December 2017. This decision is not a key decision.

This notice is published on 27 December 2017.

In respect of recommended decisions 2 and 7, and in accordance with the terms of the Constitution (Part 3 Section D – Overview and Scrutiny (including Call-In Procedures)), the decision detailed below will come into force, and may then be implemented, on Friday 5 January 2018 (i.e. following the expiry of 5 working days following the date of publication of this notice) unless during that period a notice, where either a Ward Representative (in relation to a matter in their ward) or two members of the Performance Monitoring Panel or any three members formally request in writing (requests for Call-In must be given on a form designed for that purpose, and must be signed by each subscriber to the call-in) to the Senior Legal Officer (or such other officer as is nominated by the Senior Legal Officer) before the end of the five clear Working Day period specified in the above paragraph in relation to a particular decision by the Leader, a Cabinet Member or Cabinet, a Sub-Committee of Cabinet or an officer, then that decision shall be referred to the Performance Monitoring Panel. Such request must contain a justifiable reason for the reference and one or more of the signatories to the reference must forward to the Senior Legal Officer at least five clear Working Days before the date of the Committee which is to consider the matter a brief explanation or statement as to the concerns of the signatories in the matter, and what

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alternative decision(s) that member/those members consider should be taken. (The call-in period expires at 5pm on the 5th working day following publication of this notice, or 4.30pm if the 5th working day is a Friday.)

The remaining decisions of the Portfolio Holder are recommendations to full Council and the call-in procedure therefore does NOT apply.

Matter to which decision relates

Compass Point Business Services Options – To consider the actions necessary to implement the preferred option for the future of Compass Point Business Services (“CPBS”)

DECISION (IF URGENT PROVIDE REASONS)

To the extent that they are executive decisions, the Leader approves and to the extent that they are non-executive decisions the Leader recommends to Council

- 1) That, subject to (3) and (4) below, and subject to the agreement of the CPBS Board and East Lindsey District Council, the contractual arrangements with CPBS and East Lindsey District Council be terminated and new contractual arrangements be entered into for an initial period of five years from 31 July 2018, with an option to extend for a further five years;
- 2) That Eversheds be instructed to prepare the necessary paperwork (including changes to the Shareholder Agreement) to effect the extension and any other necessary changes as a result of this and any subsequent decisions of the Council;
- 3) That in accordance with the Grant Thornton reports CPBS be required to deliver a level of efficiency savings, and resulting reduced cost base, to the satisfaction of both councils;
- 4) That CPBS be required to submit a business case for transformation, by 31 May 2018, for consideration by both councils;
- 5) That, from 31 July 2018, the governance arrangements be amended by:
 - a. the addition of two non-voting advisors (finance and strategy) to the Company Board
 - b. the establishment of a Partnership Group, comprising the appropriate portfolio holders from both councils, and supported by senior officers, to consider key strategic issues from the councils’ perspectives
 - c. the establishment of Joint SHDC and ELDC Client Officer meetings (and the CPBS Head of Operations where required) to ensure consistency at an operational level, with any intractable issues escalated to the Partnership Group

- 6) That the Terms of Reference for the Partnership Group and the Joint Client Officer meetings be approved as per the appendix to this report
- 7) That the Head of the paid Service be removed from the Board with effect from 31 July 2018 and that the Executive Director for Place be appointed as a Director from the same date;
- 8) That, going forward, no statutory officer shall be appointed to the Board of Directors.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

The principle of extending the arrangements with East Lindsey District Council and CPBS was approved by Council at its meeting on 1 November 2017.

The Council may approve the recommendations in this report, or may approve the same with amendments.

REASON OR REASONS FOR THE DECISION

To agree arrangements for the continued delivery of Council services by CPBS beyond the timeframe of the current agreements which expire in 2020.

Conflicts of interest declared by an executive member, relating to the decision, and any dispensations granted

None known.

REPORT

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| 1 | Compass Point Business Services Options -
To consider the actions necessary to implement the preferred option for
the future of Compass Point Business Services ("CPBS") | (Pages
1 - 6) |
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