

Minutes of a meeting of the **CABINET** held in the Council Chamber, Council Offices, Priory Road, Spalding, on Tuesday, 18 June 2019 at 10.00 am.

PRESENT

C N Worth (Deputy Leader)

G J Taylor (Deputy Leader)

T A Carter

A Casson

P E Coupland

Cabinet Support Members: H Drury, R Grocock and J McLean.

The Executive Director Strategy and Governance (Monitoring Officer), the Executive Director Commercialisation (S151), the Executive Director Place, the Strategic Finance and Compliance Manager, the Executive Manager Growth, the Place Manager, the Environmental Services Manager, the Economic Development and Inward Investment Manager, the Head of Finance (outgoing), the Head of Finance (incoming), the Strategic Business Partner (Finance) and the Democratic Services Officer.

Apologies for absence were received from or on behalf of Councillors G A Porter, R Gambba-Jones, C J Lawton and A R Woolf.

In Attendance: Councillor B Alcock (Chairman, Performance Monitoring Panel) and Councillor A M Newton (Independent Group Leader).

Community Representatives: Parish Councils.

**1. MINUTES**

The minutes of the Cabinet meeting held on 12 March 2019 were signed by the Deputy Leader as a correct record.

The Cabinet also received the minutes of the meeting of the Priory Road Community Hub Project Sub-Committee held on 28 February 2019.

**2. DECLARATIONS OF INTEREST.**

There were no declarations of interest.

**3. QUESTIONS RAISED BY THE PUBLIC UNDER THE COUNCIL'S CONSTITUTION (STANDING ORDERS).**

No questions were raised under the Council's Constitution (Standing Orders).

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**4. TO CONSIDER ANY MATTERS WHICH HAVE BEEN SUBJECT TO CALL-IN.**

There were no matters subject to call-in.

**5. MATTERS ARISING FROM THE POLICY DEVELOPMENT AND PERFORMANCE MONITORING PANELS**

There were no matters arising from the Policy Development and Performance Monitoring Panels.

**6. 2018/19 FINANCIAL OUTTURN**

Consideration was given to the report of the Portfolio Holder for Finance and Executive Director Commercialisation (S151) which provided information on the outturn financial position of the Council as at 31 March 2019.

In response to when new leisure facilities would be considered in the South Holland area, members were advised that surveys on facilities and outside space were currently underway. These would last for 12 months. A consultation was also due to start shortly. Outcomes would be considered at the end of this period which would inform future provision.

**DECISION:**

- a) That the report and Appendix A be noted;
- b) That the contributions to and use of reserves be agreed in line with para 5.5.2 to 5.5.4 and Appendix A, Tables 3 and 4 of the report;

**RECOMMENDATIONS TO COUNCIL:**

- c) That the net General Fund underspend of £631,859 be transferred to the Council Tax Reserve; and
- d) That the revised General Fund capital programme of £8.268m Appendix A – Table 6 and the revised HRA capital programme for 2019/20 of £14.875m Appendix A – Table 8 are approved.

*(Other options considered:*

- *To note the report and not approve the recommendations detailed in Appendix A; or*
- *To do nothing.*

*Reasons for decision:*

- *To provide members with information on the Council's*

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*overall financial performance in 2018-19 and to provide an updated financial position on reserves for 2019-20.)*

## **7. ECONOMIC ACTION PLAN**

Consideration was given to the report of the Portfolio Holder for Growth and Commercialisation, which presented to members a package of proposed activity that had been designed to support interventions in respect of Economic Development and Inward Investment delivery in South Holland, including the adoption of a South Holland Economic Action Plan.

Members questioned how the Authority would measure the success of the proposals detailed within the report. Officers confirmed that that the results of the action plan would be monitored very closely. Areas such as the number of jobs created, the number of businesses attracting to the district, and the value they brought to the economy would all be measured.

### **DECISION:**

- a) That the adoption of the South Holland Economic Action Plan and associated work programme be approved, with a view to embed the actions contained within as part of the Council's delivery of its wider corporate plan;
- b) That the proposed funding for the delivery of the 'Skills Service' across secondary schools in South Holland for a 12 month period be approved, whilst a longer term funding strategy for the service is developed;
- c) That in view of the findings of the 'Inward Investment Communications and Marketing Audit' as prepared by Opportunity Peterborough, implementation of the elements contained in paragraph 3.12 of the report, relating to communication with businesses within the district be approved; and

### **RECOMMENDED TO COUNCIL:**

- d) That in order to support with the delivery of recommendations 1,2 and 3, agreed by the Cabinet, and to provide additional resilience to the Economic Development and Inward Investment team, Council gives consideration to and approves the creation of a new Economic Development Officer post.

*(Other options considered:*

- *To approve some or all of the recommendations, with or without changes; or*

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- *To do nothing.*

*Reasons for decision:*

- *The adoption of the Economic Action Plan would provide an evidence based action plan/policy to guide and inform the direction of the service;*
- *The adoption of the communications recommendations within the Marketing and Communications Audit would help drive improvements in how the Authority communicated with key stakeholders on matters relating to economic and jobs growth;*
- *Funding to support the continuation of work being done by the Skills service with local schools and businesses would allow the Authority to support local school leavers and businesses in promoting career opportunities within the local economy; and*
- *The addition of an Economic Development Officer post to the existing team would strengthen the Grants4growth project and the Economic Development/Inward Investment service.)*

## **8. APPOINTMENT OF PANELS AND WORKING PARTIES**

Consideration was given to the report of the Executive Manager Governance (Deputy Monitoring Officer) which requested that consideration be given to the appointment of Panels and Working Parties for the period 2019 - 2023.

Cabinet was advised of nominations received for both the ICT Councillor Working Group and the Pre-application Consultation Group, as detailed below. There was one remaining vacancy to be filled by the Conservative Group on the ICT Councillor Working Group, and this would be agreed shortly.

### **DECISION:**

- a) That the ICT Councillor Working Group be re-established for 2019-2023 without amendment to its terms of reference; and substitutions be permitted (including for the Portfolio Holder with responsibility for ICT) where members form part of a political group subject to (i) substitutions applying for individual meetings only and (ii) the group leader or nominated representative submitting details to the Executive Manager for Governance by noon on the day of the meeting, or at least 3 hours before the meeting, whichever is the earlier;
- b) That the Portfolio Holder Decision by the Leader of the Council to re-establish the Pre-application Consultation Group for the period 2019-2023 without amendment to its terms of reference

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be noted;

- c) That membership of both of the above be agreed, following nominations provided by Group leaders, as follows:

ICT Councillor Working Group

- Councillors Astill, Beal, Carter, Cronin, Seymour and Walsh.
- One vacant seat to be filled by the Conservative Group.

Pre-Application Consultation Group

- Councillors Alcock, Avery, Bingham, Brewis, Casson, Coupland, Drury, Gambba-Jones, Lawton, Seymour, Sneath and Wilkinson.

- d) That the Priory Road Community Hub Project Sub-Committee is not re-established, but that a non decision making group be established in due course, with a wider remit to oversee corporate assets generally, the terms of reference of which to be approved by the Leader.

*(Other options considered:*

- *Not to approve the recommendations; or*
- *To approve the recommendations with amendments.*

*Reasons for decision:*

- *To enable delivery of the advisory/consultative support detailed in paragraph 2.3 of the report.)*

**9. ANY OTHER ITEMS WHICH THE LEADER DECIDES ARE URGENT.**

There were no urgent items.

**10. EXCLUSION OF PRESS AND PUBLIC**

**DECISION:**

That, under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 3 of part 1 of Schedule 12A of the Act.

**11. FLEET MAINTENANCE**

Consideration was given to the report of the Portfolio Holder for

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Place, and the Executive Director Place which requested that consideration be given to the options for the fleet maintenance of council owned vehicles, including environmental services.

**DECISION:**

That the recommendations, as detailed in the report be agreed.

(The meeting ended at 10:35 am.)

(End of minutes)

These minutes are published on Friday, 21 June 2019. In accordance with the Council's Constitution the DECISIONS detailed above will, unless otherwise stated, come into force and may then be implemented on Monday, 1 July 2019 (i.e. after the expiry of 5 working days from the date of publication of these minutes), unless during that period a notice which is signed by either a Ward Representative (in relation to a matter in their ward) or two members of the Performance Monitoring Panel or any three members, and complies with the requirements of the Council's Constitution is served on the Executive Manager Governance requesting that the decision be called-in and the Executive Manager Governance approves the request for call-in. Where a decision is called-in it will firstly be considered by the Performance Monitoring Panel on a date to be fixed.

Any FINAL DECISIONS and any URGENT DECISIONS take effect immediately.

Any RECOMMENDATIONS TO COUNCIL detailed above will be submitted for consideration to the meeting of the full Council on Wednesday, 31 July 2019.