

AGENDA



- Committee - **POLICY DEVELOPMENT PANEL**
- Date & Time - Tuesday, 24 September 2019 at 6.30 pm
- Venue - Meeting Room 1, Council Offices, Priory Road, Spalding

Membership of the Policy Development Panel:

Councillors: J R Astill, J Avery, F Biggadike, M D Booth, H Drury, R A Gibson, M Hasan, J L King, J D McLean (Vice-Chairman), P A Redgate, J L Reynolds, G R D Rudkin, S-A Slade, E J Sneath, S C Walsh and A R Woolf (Chairman)

Substitute members on the Policy Development Panel may be appointed only from members who are not on the Cabinet. Substitutions apply for individual meetings.

Quorum: 6

Persons attending the meeting are requested to turn mobile telephones to silent mode

Democratic Services
Council Offices, Priory Road
Spalding, Lincs PE11 2XE

Date: 16 September 2019

AGENDA

1. Apologies for absence.
 2. Minutes - To sign as a correct record the minutes of the following meetings:
 - a) Policy Development Panel - 25 June 2019 (copy enclosed). (Pages 5 - 12)
 - b) Joint meeting of the Performance Monitoring Panel and Policy Development Panel - 16 July 2019 (copy enclosed). (Pages 13 - 16)
 3. Declaration of Interests. - Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest to the meeting and leave the room without participating in any discussion or making a statement on the item, except where a councillor is permitted to remain as a result of a grant of dispensation.
 4. Questions asked under Standing Order 6
 5. Tracking of recommendations - To consider responses of the Cabinet to reports of the Panel.
 6. Items referred from the Performance Monitoring Panel
 7. Key Decision Plan - To note the current Key Decision Plan (copy enclosed). (Pages 17 - 24)
 8. Policy Register - To note the current Policy Register (copy enclosed). (Pages 25 - 30)
- A verbal update on the status of the Asset Management Strategy will be provided to the Panel by the Housing Manager Landlord.
9. Addressing Long Term Empty Homes - To update members on the current position of Empty Homes, work undertaken and the future development of an Empty Homes Strategy (report of the Executive Director Place enclosed). (Pages 31 - 34)
 10. Community Infrastructure Levy - Position statement to be provided by the Planning and Building Control Manager on the Community Infrastructure Levy, in order that the Panel can make a decision on whether or not to proceed with a Task Group.
 11. Policy Development Panel Work Programme - To consider the Work Programme of the Policy Development Panel (report of the Executive Manager Governance enclosed) (Pages 35 - 40)

12. Any other items which the Chairman decides are urgent. -

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.

13. To consider resolving that, under section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 4 of part 1 of Schedule 12A of the Act.

14. Honorarium Policy - To consider the Honorarium Policy (report of the HR Manager enclosed). (Pages 41 - 50)