

AGENDA



- Committee - **SPALDING TOWN FORUM**
- Date & Time - Wednesday, 19 June 2019 at 6.30 pm
- Venue - Meeting Room 1, Council Offices, Priory Road, Spalding

Membership of the Spalding Town Forum:

Councillors: A C Cronin, H Drury, R Gambba-Jones, R A Gibson, M Hasan, C J Lawton, J D McLean, A M Newton, G A Porter, G P Scalese, G J Taylor and E J Sneath (Advisory Member)

No substitutions permitted. Revised quorum 3.

Persons attending the meeting are requested to turn their mobile telephones to silent mode

Democratic Services
Council Offices, Priory Road
Spalding, Lincs PE11 2XE

Date: 11 June 2019

AGENDA

1. Apologies for absence.
2. Minutes - To sign as a correct record the minutes of the meeting held on 6 March 2019 (copy enclosed). (Pages 3 - 6)
3. Declaration of Interests. - Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest to the meeting and leave the room without participating in any discussion or making a statement on the item, except where a Councillor is permitted to remain as a result of a grant of dispensation.
4. Matters arising from the last minutes.
5. Spalding Special Expenses Update - To receive an update to the Spalding Special Expenses (report of the Executive Director Commercialisation enclosed). (Pages 7 - 14)
6. Potential Update to Johnson Hospital - Members to receive an update on the potential plans for changes to the Johnson Hospital.
7. River Welland Raft Race - Members to be updated on the plans to hold the River Welland Raft Race and discuss potential opportunities.
8. Traffic Congestion Update - To receive an update on arising Traffic Congestion matters.
9. Any other items which the Chairman decides are urgent - NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.
10. Date and Time of Next Meeting - The next meeting of the Spalding Town Forum is scheduled to take place on 2 October 2019 in Meeting Room 1 commencing at 6.30p.m.

Minutes of a meeting of the **SPALDING TOWN FORUM** held in the Meeting Room 1, Council Offices, Priory Road, Spalding, on Wednesday, 6 March 2019 at 6.30 pm.

PRESENT

Councillors:

	G R Aley (Vice-Chairman)	
D Ashby	G K Dark	R Gambba-Jones
C J Lawton	A M Newton	

Community Representatives: Roger Perkins (Castle Sports Complex Bowles Club), David Jones (Spalding Civic Society) and George Scott (Spalding Transport Forum)

In Attendance: Councillor Whitbourn, Democratic Services Officer, Strategic Finance and Compliance Manager and Strategic Business Partner (Finance)

Apologies for absence were received from or on behalf of Councillors G A Porter, G J Taylor, J D McLean and H Drury.

29. **MINUTES**

Consideration was given to the minutes of the meeting of the Spalding Town Forum held on 22 January 2019

AGREED:

That the minutes be signed as a correct record.

30. **DECLARATION OF INTERESTS.**

There were none.

31. **MATTERS ARISING FROM THE LAST MINUTES.**

There were none.

32. **SPALDING SPECIAL EXPENSES**

Consideration was given to the report of the Head of Finance which presented a breakdown of the Spalding Special Expenses budget.

The Strategic Finance and Compliance Manager and the Strategic Business Partner introduced the update.

The Strategic Finance and Compliance Manager stated that the position presented in the update represented figures until the end of January 2019

There was a forecasted spend over the budget due to the Haley Stewart works, water leaks in Monkshouse and increases in maintenance costs.

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There had been a query about the removal of bus stops. Officers had undertaken an investigation over who exactly owned the stations, and officers were awaiting the result. Bus stops could not be removed or otherwise adjusted until this information became available.

Members asked what was meant by 'building' relating to Haley Stewart field. The Strategic Business Partner responded that 'building' referred to the stands, not the social club.

33. SPEEDING AND OBSTRUCTIONS ON WINDSOVER ROAD, PENNYGATE AND ADJACENT STREETS

The Chairman had provided a paper to sum up his thoughts on the topic. This read as follows;

“Councillor Jack McLean:

As you may be aware, I have recently set up a public meeting to discuss the speeding and obstruction problems on Winsover Road and Pennygate in Spalding. There have been two meetings so far. Discussions so far mainly centre on introducing a speeding camera, for the time being.

If anyone would like to attend the meeting, it is taking place at 17:30 on 28 March 2019 at St Norbert's School on Tollgate

I am also continuing to investigate the opportunity of the forum managing Spalding's Community Speed Watch (CSW) in light of the fact that there is no alternative authority for this to fall to. This is not something I have a conclusion on yet, but I am keen to bring an option to the table for a future meeting.”

“From Ian Swallow, Enforcement Delivery Manager, Lincolnshire Road Safety Partnership:

We completed a traffic survey on Winsover Road on 22 September last year for a 7 day period

Of the 7333 Vehicles travelling daily on the road there was an average of 1993 exceeding the 30mph speed limit. But as the Police make use of national guidelines for enforcement there are 510 vehicles travelling at speed where a speed awareness course would be considered and 160 vehicles per day travelling at excess of 40mph.

The local inspector is requesting enforcement that is above and extra to the local policing team enforcement. I have tasked the safer roads team to attend the area and enforce the speed limit and all 4 fatal offences.

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The results of which will be fed back to the neighbourhood policing team. In addition, the roads policing team have also been tasked by their inspector to attend.”

George Scott of the Transport Forum stated that the transport forum had identified that speeding increased during night time hours.

Councillor Whitbourn, as a representative from the CSW stated that the CSW had identified that speeding was an issue across South Holland, not just in Spalding. She stated that CSW needed to be introduced in Spalding, but that the Council's lack of Public Liability Insurance for Spalding Town matters was presenting a barrier to the Speed Watch organising in Spalding. She also encouraged members and the public to join the CSW, as it was producing significant amounts of warning letters to speeders.

Roger Perkins of the Castle Sports Complex Bowls Club asked how many speed guns would be available in the district. Councillor Whitbourn responded that this would depend on how much money would be made available for purchasing the equipment. The guns costed roughly £250 each.

34. TRAFFIC CONGESTION UPDATE

George Scott had produced a handout, it read as follows;

“I have just been to a meeting in Peterborough with Network Rail and the contractors who are building the new rail underpass at Werrington.

I am now convinced that the impact on our rail line, crossings etc is going to be greater than first thought, with the line railway crossings due to be going down longer than anticipated.

This, of course, will not only be for freight traffic, but passenger traffic also, and sometimes for East Coast Mainline traffic when closed.

The pollution from Diesel trains will be the norm and the increase of around the estimated 30% rise will affect houses near the line during the day and night.

This will mean not only around Spalding, but both ways the line runs. I believe these facts are ignored and not published because of the impact of selling and buying houses.”

George Scott of the Transport Forum stated that changes to rail traffic presented a risk of major road traffic issues by 2021.

Councillor Newton provided an update to Traffic Congestion in Spalding. Road improvement scheme was to close Winsover Road in the week following this meeting.

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35. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

There were none.

36. DATE AND TIME OF NEXT MEETING

The next meeting of the Spalding Town Forum was due to be held after the Local Elections, on 22 June 2019 at 18:30 in Meeting Room 1.

(The meeting ended at 7.37 pm)

(End of minutes)

SOUTH HOLLAND DISTRICT COUNCIL

Report of: Executive Director Commercialisation (S151)
To: Spalding Town Forum – 19 June 2019
Author: Carl Holland, Strategic Finance Partner
Subject: Spalding Special Expenses year end outturn 2018/19
Purpose: To consider the Spalding Special Expenses Outturn 2018/19

Recommendation:

1. That Spalding Town Forum Members note the Spalding Special Expenses Outturn for 2018/19.
2. That Spalding Town Forum Members note the budget for 2019/20.

1.0 INTRODUCTION

- 1.1 This report is presented to the Spalding Town Forum to provide detail of the outturn against budget for 2018/19. The budget has been reported to the Town Forum throughout the year.

2.0 BACKGROUND

- 2.1 The budget of £216,000 for 2018/19 was presented to the Town Forum on 15 February 2018 and approved by Council 8th March 2018.
- 2.2 A detailed review of Spalding Special Expenses budgets has taken place in the year. This has resulted in changes to apportionment of employee costs between Spalding Special Expenses budgets.
- 2.3 Appendix B is also attached for information confirming the budget for 2019/20.

3.0 COMMENTARY

- 3.1 The commentary on the following pages highlights the variations in actual spend from the original budget. Overall there is an overspend of £21,453, which will need to be funded from reserves. This was a mainly due to the provision for charges received in respect of a water leak at Monkhouse Lane £7k, urgent electrical works at Halley Stewart £11k and reduced income at Ayscoughfee Hall Gardens £2.3k, further detail is provided in 3.4 to 3.6.

3.2 Spalding Cemetery

There are no changes to fees for 2019/20. Income is higher than budgeted and spend on footpaths and buildings is lower than budget.

	Original Budget 18/19 £	Outturn 18/19 £
Depreciation	7,300	-
Employees	13,100	13,514
Premises	54,300	50,559
Transport	100	-
Supplies & Services	200	505
Support Services	2,200	2,298
Total Expenditure	77,200	66,876
Total Income	(20,000)	(26,490)
Net Expenditure	57,200	40,386

3.3 Spalding Allotments

There are no changes to fees and charges for 2019/20. Some tree maintenance works have been undertaken externally which has increased the Premises costs.

	Original Budget 18/19 £	Outturn 18/19 £
Employees	1,400	1,358
Premises	5,300	7,634
Supplies and Services	-	16
Support Services	1,400	1,461
Total Expenditure	8,100	10,469
Total Income	(4,500)	(4,306)
Net Expenditure	3,600	6,163

3.4 Ayscoughfee Gardens

There are no changes to the Ayscoughfee café rental income budget. Ayscoughfee income has reduced following the cessation in trading of the Bowls club in 2019/20. The overall increase in estimated cost reflects an additional £13k of operational running costs not previously incorporated into the recharge of Grounds Maintenance. Premises also includes utility costs that are £3,200 lower than budget. Supplies and Services includes materials for planting of £4,600.

	Original Budget 18/19 £	Outturn 18/19 £
Employees	1,200	39,400
Premises	31,000	1,546
Supplies & Services	1,400	8,349
Transport	400	-
Support Services	3,600	3,600
Total Expenditure	<u>37,600</u>	<u>52,895</u>
Total Income	<u>(10,900)</u>	<u>(8,618)</u>
Net Expenditure	<u>26,700</u>	<u>44,277</u>

3.5 Halley Stewart Playing Field

There are no changes to fees and charges for 2019/20. The "Premises" budget includes provision for planned and responsive maintenance of £10,200 which has been used towards electrical safety works. This work does not relate to football league requirements in which case the cost would be borne by the club and not paid for by SSE Fees.

	Original Budget 18/19 £	Outturn 18/19 £
Employees	2,100	2,280
Premises	29,900	37,531
Supplies & Services	200	368
Transport	100	-
Support Services	6,500	6,836
Total Expenditure	<u>38,800</u>	<u>47,015</u>
Total Income	<u>(7,900)</u>	<u>(6,736)</u>
Net Expenditure	<u>30,900</u>	<u>40,279</u>

3.6 Monkshouse Playing Field

There are no changes to fees and charges for 2019/20. Premises costs have increased to make provision for a disputed invoice in relation to a water leak.

	Original Budget 18/19 £	Outturn 18/19 £
Premises	28,800	34,258
Support Services	3,800	3,999
Total Expenditure	32,600	38,257
Total Income	(3,100)	(1,699)
Net Expenditure	29,500	36,558

3.7 Other Premises

Grounds maintenance budget 2019/20 reflects budgeted employee and operational running costs.

	Original Budget 18/19 £	Outturn 18/19 £
Thames Road	14,750	14,750
Fulney Road	10,380	10,380
Grass Cutting Verges	8,000	8,000
Bus Shelter Maintenance	370	-
Play Areas	1,000	-
Total Expenditure	34,500	33,130

3.8 Christmas Decorations

Increased costs for installation, removal and storage by external supplier.

	Original Budget 18/19 £	Outturn 18/19 £
Premises	-	210
Supplies and services	9,900	15,144
Total Expenditure	9,900	15,354

3.9 Contributions

The contributions towards other town activities were made with the exception of Bus Shelter Maintenance, Play Areas and Spalding Town Centre Promotion fund.

	Original Estimate 18/19 £	Outturn 18/19 £
Support Services	4,500	4,500
Voluntary Car Scheme	8,500	8,500
Maintenance of churchyard St Mary and St Nicholas Parish Church	750	750
Spalding Town Centre Promotion	1,500	-
Crime Prevention	7,700	7,700
Chairman's Contingency	750	750
Defibrillator	-	155
Total Expenditure	23,700	22,355

4.0 RISK

4.1 Officers of the Council review data monthly to consider the impact of unforeseeable spend and take appropriate corrective action regarding major items of income and expenditure, which may adversely affect the Spalding Special Account's budget position.

5.0 OPTIONS

5.1 The forum is invited to consider the draft 2018/19 Outturn.

Background papers:- None

Lead Contact Officer

Name and Post: Carl Holland – Strategic Business Partner – Compass Point
Business Services
Telephone Number: 01775 764681
Email: carl.holland@cpbs.com

Key Decision: No

Exempt Decision: No

This report refers to a Mandatory Service

Appendices attached to this report:

Appendix A –Outturn of Spalding Special Expenses Account 2018/19
Appendix B - Spalding Special Expenses Forecast 2019/20

Appendix A - Spalding Special Expenses Outturn 2018/19

	Original Budget £	Revised Budget £	Actual Expenditure £	Variance £	Comments
Christmas Decorations	9,900	14,900	15,354	454	
Cemeteries	57,200	50,215	40,386	- 9,829	Revised Budget reduced by £7k, reflecting the reallocation of depreciation to a corporate code for central accounting purposes. Favourable outturn variance due to an increase in cemetery income & underspend on footpaths/buildings maintenance budgets.
Allotments	3,600	3,560	6,163	2,603	Adverse variance against budget due to external grounds maintenance works.
Halley Stewart	30,900	31,779	40,279	8,500	Outturn position adverse variance due to electrical rewire of Halley Stewart building, offset slightly by use of planned and responsive repairs budget.
Monkhouse Lane	29,500	29,500	36,558	7,058	Budget pressure forecast due to water leak, provision made pending outcome of disputed invoice.
Ayscoughfee Gardens	26,700	45,089	44,277	- 812	Revised Budget increased by £18k reflects the reversal of the grounds maintenance recharge (£22k) and the inclusion of specific grounds maintenance budgets £40k based on a 50% split with Ayscoughfee Hall Gardens (non-Spalding Special element).
Spalding Special Contributions	22,950	22,950	21,450	- 1,500	£1.5k favourable Forecast Outturn variance reflects the officers agreement that the Town Centre Contribution will cease and this cost will be absorbed by the Communities team.
Spalding Special Various Sites	35,250	35,250	34,035	- 1,215	Specific Bus Shelter Maintenance contribution will cease £370 pending a review of options for the individual asset, £1k play area budget not utilised in year.
Total Expenditure	216,000	233,243	238,502	5,259	
Reserve Contribution	- 4,500	- 4,500	25,953		Additional -£21k reserve funding required to offset the Halley Stewart rewire, Monkhouse Lane water leak & Ayscoughfee Garden costs omitted from the 18/19 budgets.
Charged to residents	- 211,500	- 211,500	211,500		
Total Funding	- 216,000	- 216,000	237,453	-	21,453

Reserves Outturn:

Balance b/f	- 147,349
Contribution from SSE reserves	- 25,953
Balance c/f	- 121,396

Appendix B - Spalding Special Expenses Forecast 2019/20

	Original Budget £	Revised Budget £	Actual Expenditure £	Forecast Expenditure £
Christmas Decorations	11,200	11,200	-	11,200
Cemeteries	37,600	37,600	953	37,600
Allotments	2,800	2,800	(3,293)	2,800
Halley Stewart	33,400	33,400	(1,100)	33,400
Monkshouse Lane	23,500	23,500	(8,067)	23,500
Ayscoughfee Gardens	45,500	45,500	827	45,500
Spalding Special Contributions	22,500	22,500	750	22,500
Spalding Special Various Sites	41,000	41,000	-	41,000
Total Expenditure	217,500	217,500	(9,930)	217,500
Reserve Contribution	-	-	-	-
Charged to residents	(217,500)	(217,500)	(217,500)	(217,500)
Total Funding	(217,500)	(217,500)	(217,500)	(217,500)

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Reserves Forecast:

Balance b/f	(121,396)
Contribution from SSE reserves	-
Balance c/f	(121,396)

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