

REVISED AGENDA



- Committee - **GOVERNANCE AND AUDIT COMMITTEE**
- Date & Time - Thursday, 14 January 2021 at 4.00 pm
- Venue - This will be a meeting held in line with The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020

The meeting will be held virtually via Zoom and streamed live, via the following link:

www.facebook.com/SouthHollandDCofficial/

Membership of the Governance and Audit Committee:

Councillors: J R Astill (Vice-Chairman), C J T H Brewis, T A Carter (Chairman), A M Newton, P A Redgate, M D Seymour and S C Walsh

Quorum 3.

Persons attending the meeting are requested to turn off mobile telephones

Democratic Services
Council Offices, Priors Road
Spalding, Lincs PE11 2XE

Date: 8 January 2021

Please ask for Democratic Services: Telephone 01775 764626
e-mail: demservices@sholland.gov.uk

AGENDA

PLEASE NOTE TIMINGS ARE APPROXIMATE

TIME

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|--------|----|--|---------------------|
| 4.00pm | 1. | Apologies for absence. | |
| 4.01pm | 2. | Declaration of Interests -
(Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest and leave the meeting without participating in any discussion or making a statement on the item, except where a Councillor is permitted to remain as a result of a grant of dispensation). | |
| 4.02pm | 3. | Minutes -
To sign as a correct record the minutes of the meeting held on 26 November 2020 (copy enclosed). | (Pages 5 -
24) |
| 4.05pm | 4. | 2019/20 Annual Accounts Audit -
Verbal update by the Deputy Head of Financial Services | |
| 4.15pm | 5. | Housing Benefit Subsidy Claim - 2019/20 -
To report the outcome of the 2019/20 Housing Benefit subsidy claim audit (report of the Portfolio Holder for Finance, Strategies and Partnerships and the Executive Director Commercialisation (S151) enclosed). | (Pages 25
- 30) |
| 4.25pm | 6. | Treasury Management Policy & Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Annual Investment Strategy 2021/22. -
To provide pre-decision scrutiny to the strategy being proposed (report of the Portfolio Holder for Finance, Strategy and Partnerships and the Executive Director Commercialisation (S151) enclosed). | (Pages 31
- 68) |
| 4.45pm | 7. | Progress Report on Internal Audit Activity -
To examine the progress made between 11 November 2020 and 5 January 2021 in relation to the completion of the revised Annual Internal Audit Plan for 2020/21 (report of the Head of Internal Audit enclosed). | (Pages 69
- 76) |
| 5.00pm | 8. | Follow Up Report on Internal Audit Recommendations. -
To provide members with the position on the progress made by management in implementing agreed Internal Audit recommendations as at 5 January 2021 (report of the Head of Internal Audit enclosed). | (Pages 77
- 90) |
| 5.20pm | 9. | Governance and Audit Committee Self Assessment -
The Chartered Institute of Public Finance and Accountancy (CIPFA) document on "audit committee's practical guidance for local authorities and police" sets | (Pages 91
- 100) |

out the guidance on the function and the operation of audit committees. It represents CIPFA's view of best practice and incorporates the position statements previously issued.

The Governance and Audit Committee has been undertaking self-assessments since 2008 and members will discuss the attached CIPFA Audit Committee Self Assessment (report of the Head of Internal Audit enclosed).

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| 5.30pm | 10. | Governance and Audit Committee Work Programme - To set out the Work Programme of the Governance and Audit Committee (report of the Executive Manager – Governance (Deputy Monitoring Officer) enclosed). | (Pages
101 - 104) |
| 5.35pm | 11. | Any other items which the Chairman decides are urgent.
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NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.