

# REVISED AGENDA



- Committee - **PERFORMANCE MONITORING PANEL**  
Date & Time - Wednesday, 9 September 2020 at 6.30 pm  
Venue - This will be a meeting held in line with The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020

The meeting will be held virtually via Zoom and streamed live, via the following link:

[www.facebook.com/SouthHollandDCofficial/](https://www.facebook.com/SouthHollandDCofficial/)

## **Membership of the Performance Monitoring Panel:**

Councillors: B Alcock (Chairman), J R Astill, A C Beal, M D Booth (Vice-Chairman), C J T H Brewis, A C Cronin, R Grocock, J L King, J D McLean, N H Pepper, P A Redgate, G P Scalese, A C Tennant, S C Walsh and D J Wilkinson

**Substitute members on the Performance Monitoring Panel may be appointed only from members who are not on the Cabinet. Substitutions apply for individual meetings only.**

Persons attending the meeting are requested to turn their mobile telephones to silent

Democratic Services  
Council Offices, Priory Road  
Spalding, Lincs PE11 2XE

Date: 4 September 2020

---

Please ask for Democratic Services: Telephone 01775 764626  
e-mail: [demservices@sholland.gov.uk](mailto:demservices@sholland.gov.uk)

## AGENDA

- 1 Apologies for absence.
- 2 Minutes  
To sign as a correct record the minutes of the following meetings:
  - a) Performance Monitoring Panel - 8 July 2020 - (Pages 3 - 12)  
Minutes of the meeting of the Performance Monitoring Panel held on 8 July 2020 (copy enclosed)
  - b) Performance Monitoring Panel - 13 July 2020 - (Pages 13 - 20)  
Minutes of the meeting of the Performance Monitoring Panel held on 13 July 2020 (copy enclosed)
- 3 Declaration of Interests.  
Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest and leave the meeting without participating in any discussion or making a statement on the item, except where a councillor is permitted to remain as a result of a grant of dispensation.
- 4 Questions asked under Standing Order 6
- 5 Tracking of Recommendations  
To consider responses of the Cabinet to reports of the Panel.
- 6 Items referred from the Policy Development Panel.
- 7 Key Decision Plan (Pages 21 - 26)  
To note the current Key Decision Plan
- 8 Marketing of Industrial Units (Pages 27 - 32)  
To set out the methodology for using commercial agents to provide targeted and additional resource to support the letting and management of commercial property (Report of the Interim Property Asset Services Manager enclosed)
- 9 Digital Work Programme  
The Panel will receive a presentation from the Communications Manager (Shaun Gibbons).
- 10 Performance Monitoring Panel Work Programme (Pages 33 - 40)  
To set out the Work Programme of the Performance Monitoring Panel (report of the Executive Manager – Governance (Deputy Monitoring Officer) enclosed).
- 11 Any other items which the Chairman decides are urgent -

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.