

AGENDA



- Committee - **POLICY DEVELOPMENT PANEL**
- Date & Time - Tuesday, 15 September 2020 at 6.30 pm
- Venue - This will be a meeting held in line with The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020

The meeting will be held virtually via Zoom and streamed live, via the following link:

www.facebook.com/SouthHollandDCofficial/

Membership of the Policy Development Panel:

Councillors: J R Astill, J Avery, F Biggadike, M D Booth, H Drury, R A Gibson, M Hasan, J L King, J D McLean (Vice-Chairman), P A Redgate, J L Reynolds, G T D Rudkin, S-A Slade, E J Sneath, S C Walsh and A R Woolf (Chairman)

Persons attending the meeting are requested to turn off mobile telephones

Democratic Services
Council Offices, Priory Road
Spalding, Lincs PE11 2XE

Date: 7 September 2020

Please ask for Democratic Services: Telephone 01775 764626
e-mail: demservices@sholland.gov.uk

A G E N D A

1. Apologies for absence.
2. Minutes (Pages 5 - 12)
To sign as a correct record the minutes of the meeting of the Policy Development Panel held on 23 June 2020 (copies enclosed).
3. Declaration of Interests.
Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest and leave the meeting without participating in any discussion or making a statement on the item, except where a councillor is permitted to remain as a result of a grant of dispensation.
4. Questions asked under Standing Order 6
5. Tracking of recommendations
To consider responses of the Cabinet reports of the Panel.
6. Items referred from the Performance Monitoring Panel
7. Key Decision Plan (Pages 13 - 18)
To note the current Key Decision Plan (copy enclosed).
8. Policy Register (Pages 19 - 26)
To note the current Policy Register
9. Review of Lettings Policy for SHDC's Industrial Units (Pages 27 - 44)
To set out the basis of the proposed replacement of the 2005 Lettings Policy for SHDC's industrial units with a new Lettings Policy and provide Policy Development Panel with an update on these industrial units and the preparation of a replacement Asset Management Strategy 2014-2019 for the Council (report of the Executive Manager – Property and Development enclosed).
10. Empty Homes Strategy (Pages 45 - 56)
To consider a revised strategy, targeting long term empty properties and increasing the supply of homes brought back into use (report of the Executive Director – Commercialisation (S151 Officer) enclosed).
11. Tenancy Management policy (Pages 57 - 82)
To seek approval of the Tenancy Management Policy (report of the Portfolio Holder for Housing and Health and Executive Director – Commercialisation (S151 Officer) enclosed).
12. Housing Assistance Policy (Pages 83 - 112)
To update policies and enable South Holland District Council to assist a range of vulnerable and/or disadvantaged households (report of the Executive Director – Commercialisation (S151 Officer) enclosed).

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| 13. | Market Trader Fees
To propose a new fee structure for Spalding market traders (report of Environmental Services Manager enclosed). | (Pages
113 -
118) |
| 14. | Policy Development Panel Work Programme
To set out the Work Programme of the Policy Development Panel (report of the Executive Manager – Governance (Deputy Monitoring Officer) enclosed). | (Pages
119 -
124) |
| 15. | Any other items which the Chairman decides are urgent. - | |

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.