

AGENDA



- Committee - **STANDARDS PANEL**
- Date & Time - Wednesday, 14 October 2020 at 6.30 pm
- Venue - This meeting will be held in line with the Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020.

The meeting will be held virtually via Zoom and streamed live, via the following link:

www.facebook.com/SouthHollandDCofficial/

Membership of the Standards Panel:

Councillors: B Alcock, J R Astill, J L King, S-A Slade, E J Sneath and D J Wilkinson

No substitutions permitted.

Quorum: 3

Persons attending the meeting are requested to turn mobile telephones to silent mode

Democratic Services
Council Offices, Priory Road
Spalding, Lincs PE11 2XE

Date: 6 October 2020

AGENDA

- 1) Election of a Chairman
- 2) Election of a Vice-Chairman
- 3) Apologies for absence
- 4) Declaration of Interests -
(Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest and leave the meeting without participating in any discussion or making a statement on the item, except where a Councillor is permitted to remain as a result of a grant of dispensation.)
- 5) Minutes - (Pages 3 - 4)
To agree the minutes of the meeting held on 3 April 2019 (copy attached).
- 6) Annual report on Standards Arrangements and update on Model Code of Conduct Consultation - (Pages 5 - 10)
To update Members on the work undertaken on standards matters and complaints received against District and Parish Councillors from 1 April 2019 to 31 March 2020 and to receive an update on the LGA Model Code of Conduct Consultation (report of the Executive Manager Governance and Deputy Monitoring Officer enclosed).
- 7) Any other business

Minutes of a meeting of the **STANDARDS PANEL** held in the Meeting Room 1, Council Offices, Priory Road, on Wednesday, 3 April 2019 at 6.30 pm.

PRESENT

G R Aley (Chairman)

B Alcock
J R Astill

M G Chandler
P C Foyster

In Attendance: Strategic Manager – Governance and Tony Wicks, Independent Person.

10) **DECLARATIONS OF INTEREST**

There were no declarations of interest.

11) **MINUTES**

AGREED:

That the minutes of the meeting held on 27 September 2017 be approved as a correct record and be signed by the Chairman.

12) **ANNUAL STANDARDS REPORT 2018-2019**

The Panel considered the report of the Executive Director – Strategy and Governance setting out the number of complaints that had been received over the previous year.

Councillors noted that the Localism Act 2011 required Councils to have in place arrangements for dealing with complaints against members. The Council's arrangements were reviewed by the Standards Panel and thereafter adopted by full Council in November 2017.

The Standards Arrangements adopted by the Council require that an annual report is presented to the Standards Panel. The report provided information relating to work undertaken since the previous annual report made to the Standards Panel in April 2017. Five complaints had been received. For two of the complaints, initial information was in the process of being sought. For two further complaints, an investigation was underway. One complaint had been resolved with no breach being found.

AGREED:

That the report be noted.

STANDARDS PANEL - 3 April 2019

13) PROSPECTIVE CHANGES TO THE STANDARDS REGIME

The Panel received a verbal update from the Executive Manager – Governance setting out prospective changes to the Standards regime.

Councillors considered the following points proposed by the Committee on Standards in Public Life:

- The possible re-introduction of a Model Code of Conduct.
- Widening the rules on disclosable pecuniary interests
- Removing criminal sanctions for disclosable pecuniary interest breaches
- Strengthening the role of the Independent person and providing legal protection but also setting a maximum term of office.
- Enabling more significant sanctions – including suspension from office without allowances for up to 6 months (with right of appeal to the Local Government and Social Care Ombudsman).
- Ensuring Monitoring Officers get sufficient training, resources and support.
- Greater employment protection for the Monitoring Officer
- Rules around conflict of interest where decisions are made by separate bodies associated with the Council (e.g. our companies).

AGREED:

That the verbal updated be noted and that the Executive Manager – Governance circulates a copy of the report of the Committee on Standards in Public Life to members of the Standards Panel and the Independent Person.

14) ANY OTHER BUSINESS

There was no any other business.

(The meeting ended at 7.15 p.m.)

(End of minutes)

SOUTH HOLLAND DISTRICT COUNCIL

Report of: Executive Manager Governance and Deputy Monitoring Officer

To: Standards Committee - 14 October 2020

Author: Rhonda Booth, Democratic Services Manager

Subject: Annual report on Standards Arrangements and update on Model Code of Conduct Consultation

Purpose: To update Members on the work undertaken on standards matters and complaints received against District and Parish Councillors from 1 April 2019 to 31 March 2020 and to receive an update on the LGA Model Code of Conduct Consultation.

Recommendation(s):

- 1) That members note the contents of the report.

1.0 BACKGROUND

- 1.1 At the meeting of full Council in June 2012, the arrangements for dealing with complaints against members were approved in line with the requirements of the Localism Act 2011.
- 1.2 As part of the arrangements it was agreed that the role of monitoring Standards issues would be delegated to the Standards Committee.
- 1.3 This report updates members on the work undertaken on Standards complaints received from 1 April 2019 to 31 March 2020.
- 1.4 The current arrangements for dealing with complaints against Members were approved at the meeting of full Council on 12 April 2017. These arrangements can be found on the Council's website at: <https://www.sholland.gov.uk/article/5700/Standards-and-Code-of-Conduct>
- 1.5 At Annual Council on 23 September 2020, Mike Sofianos was appointed as the Council's Independent Person until the Annual Council meeting in May 2022. Prior to that Tony Wicks had served as the Independent Person from 2012.

2.0 ANNUAL REPORTS ON STANDARDS 2019/20

- 2.1 Details of the number of complaints that have been received, and the relevant outcomes are as follows.

	Number of complaints (1 April 2018 – 31 March 2019)	Number of complaints (1 April 2019 – 31 March 2020)
Stage 1 (Initial consideration of a complaint)		
Complaints received	5	23

Complaint does not relate to a breach of the code	2	2
Resolved under informal resolution and matter closed		
Referred to Police		
Case file still open as of 1 September 2020		2
Stage 2 (Formal consideration of a complaint)		
Considered by Monitoring Officer not to merit further consideration/no evidence of a breach	1	19
Referred to Standards Panel as deemed inappropriate for Monitoring Officer to consider		
Resolved through informal resolution		
Stage 3 (Investigation)		
No failure to comply found by the Monitoring Officer following investigation.		
Hearing Panel held and finds failure to comply	1	
Hearing Panel held and finds no failure to comply		
Resolved through informal resolution	1	
Of the above cases where sanctions recommended and accepted by District/Town/Parish council		
% of complaints completed within 3 months	20%	91%

3.0 LGA MODEL CODE OF CONDUCT CONSULTATION

- 3.1 The Committee on Standards in Public Life published a report in 2019 following its review of Local Government Ethical Standards, the report highlighted a number of recommendations, one of which was that the Local Government Association (LGA) should create an updated model code of conduct, in consultation with representative bodies of councillors and officers of all tiers of local government

- 3.2 The current work by the LGA is part of a wider programme of work on civility in public life and in response to rising local government concern about the increasing incidence of public, member to member and officer/member intimidation and abuse and overall behavioural standards and expectations in debate, decision making and engagement.
- 3.3 It is intended that the LGA will produce a code that would act as a template for all local authorities to adopt, as a whole, with or without the addition of local amendments. The LGA would conduct annual reviews of the code to ensure it continued to be fit for purpose, particularly with regard to advances in technology, social media and relevant changes in legislation.
- 3.4 A subsequent report will be brought before this committee at a later date, following the implementation of the new Code to consider any changes to the council's current arrangements as a result of the introduction of a national code.
- 3.5 The consultation on the draft member code of conduct ran for 10 weeks from Monday 8 June until Monday 17 August and all members were sent a link to the consultation documents and encouraged to respond directly to the LGA through their consultation portal.
- 3.6 Hoey Ainscough Associates were appointed to work with the LGA to review the Code. The first stage of the review consisted of a series of workshops with national representatives of Monitoring and Democratic Services Officers and elected members from the main parties to review what worked and to develop some broad principles.
- 3.7 The LGA's objectives in reviewing the model code of conduct are to:
- Articulate what local government believes are good standards for all in public office.
 - Show leadership in good standards of conduct for those in public office, both elected and as employees.
 - Achieve consensus between the stakeholders affected by local government conduct.
 - Support its member councils and partners in achieving good standards of conduct.
 - Produce a code that is fit for purpose, useful and held in high regard.
 - Enhance the reputation of local government and local politicians.
 - Support the good running of councils.
 - Support all democratically elected local representatives to deliver their best of behalf of their local communities.
 - Build on the good practice that already exists within member councils
- 3.8 The LGA held an event on Civility in Public Life with a range of stakeholders at the end of last year and three consultation workshops at the beginning of this year. Their consultants examined examples of good practice, both in local government and other professions. The LGA consultation draft model Member Code of Conduct is the result of this initial work. The intention is to create additional guidance, working examples and explanatory text to go with the new model Code.
- 3.9 The Model Member Code is designed to aid members in all tiers of local government and sets the behaviours and high standards that anyone would expect from a person holding public office. Equally, it articulates behaviour which falls below the standards that would be expected of council members. It is designed to help set a framework for

public and councillor interaction, emphasising the importance of civility and that councillors should be protected from bullying, intimidation and abuse”.

- 3.10 The LGA intends to develop a final draft, based upon the feedback received. The draft will then be presented to the LGA General Assembly in Autumn 2020. The LGA also intends to create additional guidance, working examples and explanatory text.

4.0 **OPTIONS**

- 4.1 None, the report is for information

5.0 **REASONS FOR RECOMMENDATION(S)**

- 5.1 None, the report is for information

5.0 **EXPECTED BENEFITS**

- 5.1 The agreed arrangements for dealing with complaints received against elected members within the South Holland area requires the Monitoring Officer to provide an annual report to the Governance & Audit Committee.
- 5.2 This enables the committee to monitor the number of complaints received and whether the arrangements are fit for purpose.
- 5.3 Bringing the report to members ensures compliance with the Standards arrangements of South Holland District Council in line with the requirements of the Localism Act 2011.

6.0 **IMPLICATIONS**

In preparing this report, the report author has considered the likely implications of the decision - particularly in terms of Carbon Footprint / Environmental Issues; Constitutional & Legal; Contracts; Corporate Priorities; Crime & Disorder; Data Protection; Equality & Diversity/Human Rights; Financial; Health & Wellbeing; Reputation; Risk Management; Safeguarding; Staffing; Stakeholders/Consultation/Timescales; Other. Where the report author considers that there may be implications under one or more of these headings, these are identified below.

6.1 **Constitution & Legal**

- 6.1.1 The principal statutory provisions relating to standards of conduct for Members are contained in the Localism Act 2011. Section 27(1) of the 2011 Act provides that the Council must promote and maintain high standards of conduct by Members and Co-opted members of the authority.
- 6.1.2 Section 27 and 28 of the Localism Act require the Council to adopt a Code of Conduct consistent with the Nolan principles of good governance
- 6.1.2 The Terms of Reference for the Governance & Audit Committee can be found in the Council's Constitution and they outline the Committee's duties to monitor standards arrangements and receive updates.

6.2 **Equality/Diversity**

- 6.2.1 There are no direct equality implications of this report but the LGA aims to ensure that a diverse range of people undertake the public role of councillor to be representative of

society as a whole. Having an effective Code of Conduct should encourage people to enter into public life.

7.0 WARDS/COMMUNITIES AFFECTED

7.1 All wards are potentially affected by the contents of this report.

8.0 ACRONYMS

8.1 None.

Background papers:- None

Lead Contact Officer

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Key Decision: No

Exempt Decision: No

This report refers to a Mandatory Service

Appendices attached to this report: None

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