

# REVISED AGENDA



- Committee - **GOVERNANCE AND AUDIT COMMITTEE**
- Date & Time - Thursday, 11 March 2021 at 4.00 pm
- Venue - This will be a meeting held in line with The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020

The meeting will be held virtually via Zoom and streamed live, via the following link:

[www.facebook.com/SouthHollandDCofficial/](https://www.facebook.com/SouthHollandDCofficial/)

## **Membership of the Governance and Audit Committee:**

Councillors: J R Astill (Vice-Chairman), C J T H Brewis, T A Carter (Chairman), M Hasan, P A Redgate, M D Seymour and S C Walsh

## **Quorum 3.**

Persons attending the meeting are requested to turn off mobile telephones

Democratic Services  
Council Offices, Priory Road  
Spalding, Lincs PE11 2XE

Date: 4 March 2021

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Please ask for Democratic Services: Telephone 01775 764454  
e-mail: demservices@sholland.gov.uk

## AGENDA

**PLEASE NOTE TIMINGS  
ARE APPROXIMATE**

### **TIME**

- |        |    |  |                    |
|--------|----|--|--------------------|
| 4.00pm | 1. | Apologies for absence.   |                    |
| 4.01pm | 2. | Declaration of Interests -<br>(Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest, and leave the meeting, without participating in any discussion or making a statement on the item, except where a Councillor is permitted to remain as a result of a grant of dispensation). |                    |
| 4.02pm | 3. | Minutes -<br>To sign as a correct record the minutes of the meeting held on 14 January 2021 (copy enclosed).   | (Pages 5 -<br>14)  |
| 4.05pm | 4. | Q3 Strategic Risk Report -<br>To provide an update to the Committee on the progress of the Council's identified strategic risks (report of the Executive Manager for Growth enclosed).   | (Pages 15<br>- 36) |
| 4.20pm | 5. | Financial Statements 2020/21 Accounting Policies -<br>To review and agree the Accounting Policies for inclusion in the Financial Statements 2020/21 (report of the Executive Director Commercialisation (S151) enclosed).  | (Pages 37<br>- 54) |
| 4.35pm | 6. | Progress Report on Internal Audit Activity -<br>To examine the progress made between 5 January 2021 and 2 March 2021 in relation to the completion of the revised Annual Internal Audit Plan for 2020/21 (report of the Head of Internal Audit for South Holland District Council enclosed).                                 | (Pages 55<br>- 76) |
| 4.50pm | 7. | Follow Up Report on Internal Audit Recommendations -<br>To provide members with the position on the progress made by management in implementing agreed Internal Audit recommendations as at 2 March 2021 (report of the Head of Internal Audit for South Holland District Council enclosed).                                 | (Pages 77<br>- 92) |

The Head of Financial Services will be in attendance at the meeting to provide a presentation on implementation of the Finance System.

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|--------|-----|--|----------------------|
| 5.20pm | 8.  | Internal Audit Plan Update 2021/22 -<br>To provide the Committee with an update on Internal Audit planning for 2021/22 and outline the approach taken to provide adequate assurance coverage (report of the Head of Internal Audit for South Holland District Council enclosed). | (Pages 93<br>- 96)   |
| 5.30pm | 9.  | Whistleblowing Policy -<br>To introduce the recently reviewed Whistleblowing Policy at South Holland District Council (report of the Head of Internal Audit for South Holland District Council enclosed).  | (Pages 97<br>- 120)  |
| 5.40pm | 10. | Governance and Audit Committee Work Programme -<br>To set out the Work Programme of the Governance and Audit Committee (report of the Executive Manager for Governance (Deputy Monitoring Officer) enclosed).  | (Pages<br>121 - 126) |
| 5.45pm | 11. | Any other items which the Chairman decides are urgent.<br>-  |                      |

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.