

AGENDA



- Committee - **POLICY DEVELOPMENT PANEL**
- Date & Time - Tuesday, 16 November 2021 at 6.30 pm
- Venue - Council Chamber, Council Offices, Priory Road, Spalding

Membership of the Policy Development Panel:

Councillors: J Avery, A C Beal, F Biggadike, M D Booth, H Drury, R A Gibson, M Hasan, J L King, J D McLean, P A Redgate, J L Reynolds, G T D Rudkin, G P Scalese (Vice-Chairman), S-A Slade, S C Walsh and A R Woolf (Chairman)

Substitute members on the Policy Development Panel may be appointed only from members who are not on the Cabinet. Substitutions apply for individual meetings.

Quorum: 6

If you would like to attend this meeting as a member of the public, please contact Democratic Services via email at demservices@sholland.gov.uk or via telephone on 01775 764693.

Persons attending the meeting are requested to turn mobile telephones to silent mode

Democratic Services
Council Offices, Priory Road
Spalding, Lincs PE11 2XE

Date: 8 November 2021

Please ask for Democratic Services: Telephone 01775 764693
e-mail: demservices@sholland.gov.uk

A G E N D A

1. Apologies for absence.
2. Minutes - (Pages 5 - 20)
To sign as a correct record the minutes of the Policy Development Panel 21 September 2021 (enclosed)
3. Declaration of Interests. -
Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest to the meeting and leave the room without participating in any discussion or making a statement on the item, except where a councillor is permitted to remain as a result of a grant of dispensation.
4. Questions asked under Standing Order 6
5. Tracking of recommendations -
To consider responses of the Cabinet reports of the Panel.
6. Items referred from the Performance Monitoring Panel
7. Key Decision Plan - (Pages 21 - 26)
To note the current Key Decision Plan (copy enclosed).
8. Policy Register Update - (Pages 27 - 32)
To note the current Policy Register.
9. Data Protection Policy - (Pages 33 - 66)
To note the revised Data Protection Policy (report of the Assistant Director – Governance enclosed).
10. Draft Climate Change Strategy - (Pages 67 - 96)
To gain member input into the draft Climate Change Strategy prior to wider public/stakeholder consultation (report of the Climate Change and Environment Manager enclosed).
11. Fuel Card Policy - (Pages 97 - 104)
To note the new Fuel Card Policy (report of Assistant Director – Neighbourhoods enclosed).
12. Corporate Enforcement Policy - (Pages 105 - 124)
To seek approval of a revised Corporate Enforcement Policy (report of the Assistant Director – Regulatory enclosed).
13. Industrial Units Letting Policy -
A verbal update on the Industrial Units Letting Policy will be provided by the Strategic Property Manager.
14. Asset Management Strategy Policy -
A verbal update on the Asset Management Strategy Policy will be delivered by the Strategic Property Manager.

15. Untidy Sites Policy Document Handbook -
A verbal update on the Untidy Sites Policy Document Handbook will be delivered by the Assistant Director – Strategic Projects.
16. Policy Development Panel Work Programme - (Pages 125 - 130)
To set out the Work Programme of the Policy Development Panel (report of the Assistant Director – Governance and Monitoring Officer enclosed).
17. Any other items which the Chairman decides are urgent. -

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.