

# AGENDA



- Committee - **POLICY DEVELOPMENT PANEL**
- Date & Time - Tuesday, 13 December 2022 at 6.30 pm
- Venue - Council Chamber, Council Offices, Priory Road, Spalding

## **Membership of the Policy Development Panel:**

Councillors: J Avery, A C Beal, F Biggadike, H J W Bingham, M D Booth, H Drury, R A Gibson, M Hasan, J D McLean, P A Redgate, J L Reynolds, G T D Rudkin, G P Scalese (Vice-Chairman), S-A Slade, S C Walsh and A R Woolf (Chairman)

**Substitute members on the Policy Development Panel may be appointed only from members who are not on the Cabinet. Substitutions apply for individual meetings.**

**Quorum: 6**

If you would like to attend this meeting as a member of the public, please contact Democratic Services via email at [demservices@sholland.gov.uk](mailto:demservices@sholland.gov.uk) or via telephone on 01775 764693.

Persons attending the meeting are requested to turn mobile telephones to silent mode

Democratic Services  
Council Offices, Priory Road  
Spalding, Lincs PE11 2XE

Date: 5 December 2022

## **A G E N D A**

1. Apologies for absence.
2. Minutes - (Pages 5 - 20)  
To sign as a correct record the minutes of the 4 October 2022 meeting of the Policy Development Panel (copy enclosed).
3. Declaration of Interests. -  
Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest to the meeting and leave the room without participating in any discussion or making a statement on the item, except where a councillor is permitted to remain as a result of a grant of dispensation.
4. Actions - (Pages 21 - 28)  
An update on actions arising from the 4 October 2022 Policy Development Panel meeting including the tracking of previous outstanding actions (enclosed).
5. Questions asked under Standing Order 6
6. Tracking of recommendations -  
To consider responses of the Cabinet to reports of the Panel.
7. Items referred from the Performance Monitoring Panel
8. Key Decision Plan - (Pages 29 - 38)  
To note the current Key Decision Plan (copy enclosed).
9. SHDC Policy Register and the S&ELCP Policy Register - (Pages 39 - 42)  
To note the SHDC Policy Register and the S&ELCP Policy Register (copies enclosed).
10. Review of HR Policies (Batches 4 & 5) - (Pages 43 - 110)  
To seek the Policy Development Panel's views on the proposed HR Policies (Batches 4 & 5) prior to a report to Council (report of the Assistant Director – Corporate enclosed).
11. First Draft S&ELCP Asset Management Strategy 2023 - 2028 - (Pages 111 - 126)  
To seek the Policy Development Panel's input into the first draft S&ELCP Asset Management Strategy (report of the Assistant Director – General Fund Assets enclosed).
12. Spalding Cemetery Briefing Note - (Pages 127 - 128)  
To provide a basic overview of management and operation of Spalding Cemetery to the Panel as requested at the previous meeting (report of the Assistant Director – General Fund Assets enclosed).
13. Draft Litter and Fly-Tipping Engagement and Enforcement Strategy - (Pages 129 - )  
To advise the Panel about a draft Partnership Litter and Fly-Tipping

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|     | Engagement and Enforcement Strategy and ask for feedback (report of the Assistant Director - Regulatory enclosed).  | 152)                    |
| 14. | Policy Development Work Programme -<br>To set out the Work Programme of the Policy Development Panel (report of the Interim Assistant Director – Governance enclosed).  | (Pages<br>153 -<br>162) |
| 15. | Housing Compliments, Complaints and Compensation Policy, Tenant Engagement Framework and Housing Estate Management Policy -<br>To consider the Housing Compliments, Complaints and Compensation Policy, Tenant Engagement Framework and the Housing Estate Management Policy (report of the Assistant Director – Housing enclosed). | (Pages<br>163 -<br>202) |
| 16. | Any other items which the Chairman decides are urgent. -  |                         |

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.

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| 17. | To consider resolving that, under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act. |                         |
| 18. | Housing Compliments, Complaints and Compensation Policy, Tenant Engagement Framework and Housing Estate Management Policy -<br>Appendix 1A to the report at agenda item 15 (enclosed).  | (Pages<br>203 -<br>204) |