

# AGENDA



- Committee - **POLICY DEVELOPMENT PANEL**
- Date & Time - Wednesday, 11 October 2023 at 6.30 pm or immediately on the conclusion of the meeting of the Joint Performance Monitoring Panel and Policy Development Panel, whichever is later
- Venue - Council Chamber, Council Offices, Priory Road, Spalding

## **Membership of the Policy Development Panel:**

Councillors: D Ashby, J Avery, A C Beal, N Chapman, S Chauhan, L J Eldridge (Vice-Chairman), M Geaney, M Hasan, J L Reynolds, J Le Sage, M Le Sage, I Sheard, S-A Slade, T Sneath, J Whitbourn and A R Woolf (Chairman)

**Substitute members on the Policy Development Panel may be appointed only from members who are not on the Cabinet. Substitutions apply for individual meetings.**

**Quorum: 6**

Persons attending the meeting are requested to turn mobile telephones to silent mode

Democratic Services  
Council Offices, Priory Road  
Spalding, Lincs PE11 2XE

Date: 3 October 2023

## **A G E N D A**

1. Apologies for absence.
2. Minutes - (Pages 5 - 16)  
To sign as a correct record the minutes of the 25 July 2023 Policy Development Panel meeting.
3. Actions - (Pages 17 - 18)  
An update on actions which arose at the 25 July 2023 Policy Development Panel meeting and the tracking of previous outstanding actions.
4. Declaration of Interests. -  
Where a Councillor has a Disclosable Pecuniary Interest the Councillor must declare the interest to the meeting and leave the room without participating in any discussion or making a statement on the item, except where a councillor is permitted to remain as a result of a grant of dispensation.
5. Questions asked under Standing Order 6
6. Tracking of recommendations -  
To consider responses of the Cabinet to reports of the Panel.
7. Items referred from the Performance Monitoring Panel
8. Key Decision Plan - (Pages 19 - 26)  
To note the current Key Decision Plan (copy enclosed).
9. SHDC Policy Register and S&ELCP Policy Register - (Pages 27 - 34)  
To note the SHDC Policy Register and the S&ELCP Policy Register (copies enclosed).
10. Freedom of Information and Environmental Information Regulations Policy - (Pages 35 - 42)  
To present a draft updated Freedom of Information and Environmental Information Regulations Policy for the Council and seek feedback from the Committee (report of the Assistant Director – Governance enclosed).
11. Lincolnshire Discretionary Housing Financial Assistance Policy - (Pages 43 - 168)  
To consider adoption of the policy and enable eligible clients to be more consistently assisted across the South and East Lincolnshire Councils Partnership (report of the Assistant Director – Wellbeing and Community Leadership enclosed).
12. Revision to Travel and Expenses Policy - (Pages 169 - 180)  
To propose changes to the policy (report of the Assistant Director – Corporate enclosed).
13. Review of Housing Allocations Policy - (Pages 181 -  
To consider the adoption of changes following a review of the existing

Housing Allocations policy (report of the Assistant Director – Housing enclosed). 230)

14. Policy Development Panel Work Programme - (Pages 231 - 238)  
To set out the Work Programme of the Policy Development Panel; to request items for consideration for inclusion; and to seek members' input into the development of a Street Scene Task Group (report of the Assistant Director – Governance enclosed).
15. Any other items which the Chairman decides are urgent. -

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the item(s) should be considered as a matter of urgency.