

Minutes of a meeting of the **JOINT PERFORMANCE MONITORING PANEL AND POLICY DEVELOPMENT PANEL** held in the Council Chamber, Council Offices, Priors Road, Spalding, on Thursday, 4 February 2016 at 6.30 pm.

PRESENT

B Alcock (Chairman)

G R Aley	H Drury	A M Newton
D Ashby	L J Eldridge	M J Pullen
J R Astill	P C Foyster	J L Reynolds
M D Booth	R Grocock	M D Seymour
C J T H Brewis	A Harrison	A C Tennant
T A Carter	C N Johnson	J Tyrrell
G K Dark	J L King	

Apologies for absence were received from or on behalf of Councillors R Clark, J D McLean and A R Woolf

In Attendance: Rob Walker (Executive Director Place), Ken Trotter (Chief Accountant (Deputy Section 151 Officer)), Rob Leigh (Executive Manager People and Information), Greg Pearson (Corporate Improvement and Performance Manager), Jenny Stephens (Programme Manager), Richard Scorthorne (Housing Manager, Landlord), David Ogden (Communications Manager), Emily Spicer (Environmental Services Manager), Paul Jackson (South Holland Place Manager) and Tracy Miller (Business Transformation Officer).

11. ELECTION OF CHAIRMAN

Consideration was given as to who should preside over the Joint meeting of the Performance Monitoring Panel and Policy Development Panel.

AGREED:

That Councillor B Alcock act as Chairman for the duration of the joint meeting of the Performance Monitoring Panel and Policy Development Panel.

12. DECLARATION OF INTERESTS

There were none.

Action By

**JOINT PERFORMANCE MONITORING
PANEL AND POLICY DEVELOPMENT
PANEL - 4 February 2016**

**13. TRANSFORMATION PROGRAMME - MOVING FORWARD:
OUR PLAN FOR 2019**

Members received a presentation from Greg Pearson (Corporate Improvement and Performance Manager) on the Transformation Programme (Moving Forward: Our Plan for 2019) for South Holland District Council.

Members formed four groups to look at and scrutinise the four themes of the Transformation Programme. Each group took turns to look at each of the theme areas, which were as follows: (details of the four themes attached at Appendix A to these minutes).

- Digitalisation;
- Aligning Public Services;
- Organisational Design; and
- Commercialisation.

Senior Officers that were present lead the group discussions, providing details of plans and exploring ideas that fit into the theme areas.

Issues/questions/ideas that arose from discussions were noted by officers and fed back to the joint Panel.

The main points arising from the four themes were as follows:

Organisational Design:

- Concerns over security, were the systems 'fit for purpose'?
- Did the Council's ICT need improvement and further investment?
- Would re-aligning services for the need now mean they may not be fit for future requirements?
- Members of the public's views on what they want should factor into how the organisation was designed.

**JOINT PERFORMANCE MONITORING
PANEL AND POLICY DEVELOPMENT
PANEL - 4 February 2016**

Commercialisation:

- Current contracts should be reviewed - to ensure value for money and to ensure they are fit for purpose going forward;
- What were the gaps in the market – could the Council provide a service that fills that gap?
- The Council has a good name and reputation of being reliable – this should be harnessed and help as part of promoting any trading service;
- Strong marketing would be needed, it would be important to have marketing and public relations experts on board to promote any services offered by the council;
- There were concerns over using officers of the authority for undertaking the work of any trading service – it was important that there was a clear division in work force.

Aligning Public Services:

- Customers should be at the heart of the council;
- Was the council owned buildings being used most effectively in providing the services the public wanted?
- What were the long term intentions for the Priory Road site?

Members agreed that the presentation and discussions were very useful and would welcome regular updates on the progress of the Transformation Programme.

Greg Pearson advised members that there were various timescales over all aspects of the programme working forward to 2019. Updates would be provided via performance reporting to the Performance Monitoring Panel. Members requested that it would be, in addition to the feedback to the Performance Monitoring Panel, that updates were also provided to meetings of the joint Performance Monitoring Panel and Policy Development Panel, on a quarterly basis.

**JOINT PERFORMANCE MONITORING
PANEL AND POLICY DEVELOPMENT
PANEL - 4 February 2016**

AGREED:

That quarterly meetings of the joint Performance Monitoring Panel and Policy Development Panel be held where updates on the Transformation Programme be provided.

14. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

There were none.

(The meeting ended 8.05 p.m.)

(End of minutes)