

APPENDIX A

PERFORMANCE MONITORING PANEL – CALENDAR OF WORK PROGRAMME ITEMS

Date of Meeting	Agenda items
15 June 2016	<ul style="list-style-type: none"> • End of Year Performance Report - Quarter 4, 2015-16 • Consideration under Work Programme report – in line with recommendation of the Sir Halley Stewart Playing Field Task Group, consider setting up a one meeting, single issue Task Group to ensure the Council remains compliant with Charity Commission Guidance. To be undertaken on an annual basis.
26 July 2016 Special joint meeting of PMP and PDP	<ul style="list-style-type: none"> • Transformation Programme
30 August 2016	<ul style="list-style-type: none"> • Crime and Disorder – Update report on community safety and how it is being delivered through the various tiers of Groups and Panels (including the East Lincs CSP and newly formed Lincolnshire CSP) – Update to be provided every six months by the Portfolio Holder for Community Development • Inspector Jo Reeves of Lincolnshire Police to attend to answer members' questions regarding policing matters • Update providing evidence of CCTV's usefulness in prosecuting crime (to be provided to this meeting and regularly thereafter) • Update relating to progress on issues encountered relating to the new CCTV system (a decision on whether to resurrect the CCTV Task Group to be made upon receipt of this information) • Discussion regarding drainage in the South Holland area – representatives from a local board and national strategic partnership to attend. • Performance Report – Quarter 1, 2016-17
25 October 2016 Special joint meeting of PMP and PDP	<ul style="list-style-type: none"> • Transformation Programme
8 November 2016	<ul style="list-style-type: none"> • Performance Report – Quarter 2, 2016-17 • Update report on the current situation regarding issues around contracts, in particular in relation to the on-line contracts register (updates provided 16 September 2015 and 5 April 2016). The Corporate Improvement and Performance Manager and the Portfolio Holder for Legal, Performance and Democratic Services to attend. • Opportunities for bringing externalised contracts in house – the Portfolio Holder for Legal, Performance and Democratic Services and the Corporate Improvement and Performance Manager to attend to discuss.
24 January 2017 Special joint	<ul style="list-style-type: none"> • Transformation Programme

meeting of PMP and PDP	
7 February 2017	• Performance Report – Quarter 3, 2016-17
2 May 2017	• End of Year Performance Report – Quarter 4, 2016-17

For consideration later in the year

- **Following the District Council elections in May 2015 – Biennial Review of Implemented Planning Decisions – To consider the following in respect of the tour in 2015: a) Members to decide if there were sufficient properties to visit; b) Members to provide suggestions of properties to visit; and c) Members to decide how the tour should be undertaken and how properties should be reviewed and scored. Panel to decide if the above items should be considered as part of the next scheduled meeting, or as an additional pre-meeting. At meeting 30/6/15 it was felt that this would be a useful process for new members however, it should be delayed and undertaken during the spring of 2016. A process to undertake the review should be drawn up and then agreed by the Chairman.**

- **Note: Following consideration of the Key Decision Plan, PMP and PDP have requested that a special Joint Meeting will be held to discuss the setting up of the South Holland Building Consultancy prior to it being considered by Cabinet (date to be confirmed).**

To be considered annually:

The Sir Halley Stewart Playing Field Task Group presented its Final Report to Council on 21 January 2015. Its first recommendation was:

That the Council (i) advises the Charity Commission that the Task Group has considered the Commission's Guidance on public benefit and is satisfied that the Council is compliant; (ii) provides a copy of this report to the Commission in order to outline the actions proposed by the Council; **and (iii) invites the Performance Monitoring Panel to appoint a Task Group on an annual (single meeting) basis for the specific purpose of ensuring that the Council remains compliant with Charity Commission Guidance.**

Membership of Task Group to be agreed and meet on an annual basis to consider the issue.