

SOUTH HOLLAND DISTRICT COUNCIL

Report of: Executive Manager Public Protection

To: Committee of the Licensing Authority – 14 July 2016

(Author: Donna Hall – Licensing and Business Support Manager)

Subject: Quarterly Performance Report

Purpose: To provide an update on activities relating to the work of the Licensing Authority

Recommendation:

- 1) That the report be noted.

1.0 BACKGROUND

1.1 The Licensing Team are responsible for administering the statutory licensing framework, which govern businesses and regulated activities in South Holland.

1.2 The Team carry out a wide range of interventions in order to ensure that licences and registrations are issues correctly and in accordance with legal provisions. Officers are also involved in monitoring activity, which includes; carrying out inspections, providing advice and carrying out investigations.

1.3 Quarter 1: 1 April 2016 – 30 June 2016

1.3.1 The below table provides an update on the work undertaken by the Licensing Team in relation to the Licensing Authority:

Licence Type	Activity	Number in Q1
Licensing Act 2003		
Premises Licence	Annual Fee Applications	17
	New Applications	6
	Minor Variations	1
	Vary DPS	10
	Transfer/Vary DPS	2
	Transfer Applications	2
	Change name and address holder	2
	holder	1
	Change premises name	2
	Revocation applications	2
	Update conditions	8
Suspension Applications	8	
Suspension lifted		
Club Premises Certificate	Annual Fee Applications	2
Personal Alcohol Licence	New Applications	20
	Change name/address	16
	Lost/Stolen	1

TEN – With Alcohol	TEN Applications	44
Late TEN – With Alcohol	TEN Applications	6
Gambling Act 2005		
Licensed Premises Gaming Machine Permit	Annual Fee Application	2
Club Machine Permit	Cancellation	1
Club Gaming Permit	Annual Fee Application	1
Small Society Lotteries	Annual Fee Applications	11
	Change of Promoter	2
	New Applications	2
	Returns Received	7

Inspection or Intervention	Number in Q1
Licensing Act 2003 premises	25
Licensing Act revisits	4
Panel Hearings	Outcome
20 Winsover Road – 21 April 2016 Application for grant of a premises licence 2016	Application rejected
Global Foods – 20 May 2016 Application for grant of a premises licence 2016	Application rejected
Appeals Ongoing	Scheduled Appeal Date
Baltic following revocation of premises licence in February 2016	5 August 2016, Lincoln
Winsover Off Licence following revocation of premises licence in Feb 2016	17 August 2016, Lincoln
Appeals Withdrawn	Outcome
Nasza Biedronka	Appeal withdrawn with effect from 13 June and agreement to pay costs.
Other Work	
Freedom of Information Act Requests (public notices)	1
Safety Advisory Group and events advice	
Member Training –Panel Hearings 14/4/16	
Meeting regarding Pubwatch	
Meeting regarding Community Alcohol Partnership (CAP)	
Public Space Protection Order planning meeting	
Cumulative Impact Policy information gathering	
Investigation of complaints including SIA door staff and small society lottery	
Ongoing development of website and online applications facility for Licensing Act 2003 applications. Expected to go live in September when payment portal and applications procedures have been fully tested.	

2.0 OPTIONS

2.1 This report is for information only.

3.0 **IMPLICATIONS**

3.1 **Constitution & Legal**

3.1.1 The report details activities undertaken by the Licensing Team in accordance with legal requirements. As this report is for information only there will be no legal implications arising as a result of this report.

3.2 **Crime and Disorder**

3.2.1 The Licensing Framework is an important tool that South Holland District Council has in relation to the prevention of crime and disorder, there are no implications arising from this report.

3.3 **Equality and Diversity / Human Rights**

3.3.1 All Licensing activities are carried out in accordance with all Equality and Human Right Legislation, there are no implications arising from this report.

3.4 **Safeguarding**

3.4.1 Safeguarding is an integral consideration within the Licensing Framework, in particular Premises Licences (Licensing Act 2003) and Gambling (Gambling Act 2005).

4.0 **WARDS/COMMUNITIES AFFECTED**

4.1 The activities undertaken by the Licensing Team on behalf of the Licensing Authority covers the entire District of South Holland.

Background papers: - None

Lead Contact Officer

Name and Post: Donna Hall – Licensing and Business Support Manager
Telephone Number: 01775 764661
Email: donna.hall@breckland-sholland.gov.uk

Key Decision: No

Exempt Decision: No

This report refers to a Mandatory Service