

APPENDIX B

POLICY DEVELOPMENT PANEL – WORK PROGRAMME 2016/2017

Name of Task Group	What the Task Group wants to achieve	Date added to Work Programme	Date Work Commenced	Membership of Task Group	Proposed date to report back to Panel
Paper and postage costs throughout the Authority Task Group	<ul style="list-style-type: none"> To review the use of printed material and postage throughout the authority for members, officers and residents; To formulate a policy on the usage of paper and postage, for members; To make recommendations for proposals of a policy for paper and postage usage for officers and residents 	5 July 2016	27 September 2016	J Astill (Chairman) H Drury J McLean A Woolf	Interim report on Members Paper /Postage Proposals for a member Policy – PDP 20/12/16 Recommendations for a corporate/resident engagement report – PDP 28/2/17
Public Open Spaces Task Group	Scope to be agreed at first meeting To look at the Council's current policies on Public Open Spaces and what could be developed to help in the future.	5 July 2016		J Astill L Eldridge J Reynolds J Tyrrell	
Leisure Facilities Task Group Joint Task Group incorporating members of the Performance Monitoring and Policy Development Panels	<p>To make recommendations, regarding the present and future leisure provision in South Holland.</p> <ol style="list-style-type: none"> By establishing what leisure provision the District Council presently provides, examining costs, resident satisfaction and competitiveness in order to identify ways of increasing income or reducing expenditure; To understand what the District Council wishes to provide and what the public and major employers need; 	30 April 2013	21 January 2014	G Aley (Chairman) D Ashby A Casson G Dark R Perkins (Vice-Chairman) S Slade E Sneath S Wilkinson Lead Officer: Phil Adams * Membership to be considered	Interim report presented to joint PMP/PDP – 19 August 2014 To Cabinet 7 October 2014 Tracking of recommendations to PDP 10 February 2015 Update on Leisure options to PMP 3 March 2015 (PDP members to attend PMP meeting)

	<p>3. To examine the options for future provision either to be supplied by the Council, the private sector or shared management.</p> <p>Agreed at PMP 25 November 2014 – A date for completion of the Business Plan looking at Leisure Services provision, being drawn together by the Community Development and Health Manager, be confirmed by the Assistant Director Community, and that a joint meeting of the Performance Monitoring Panel and Policy Development Panel, for consideration of the document, be arranged.</p> <p>Following consideration of the update to PMP on 3 March 2015 (PDP members were invited to attend), it was agreed that leisure provision must be a priority for the Council, and must be considered as a priority by the next administration following the District Council election.</p>			<p>following District Council Election</p>	
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