

PERFORMANCE MONITORING PANEL - RECOMMENDATION TRACKING

Title of Report: **Swimming Pool and Leisure Facilities Contract Task Group Final Report**

Date of Panel: **30 August 2016**

Recommendations made to: **Cabinet**

Date: **8 November 2016**

Relevant Portfolio: **Portfolio Holder - Communities and Facilities**

Lead Officer: **Environmental Services Manager**

Recommendations	Cabinet Response	Officer(s) responsible for action	Progress report back to Panel
<p>The Task Group made the following recommendations:</p> <p>a. That a full time cleaner is considered by 1Life as part of their annual budget allocations. It is evident that additional hours are required for the proactive cleaning of the swimming pool facility, in particular the changing room areas, in order to adhere to the requirements of the contract;</p> <p>b. That contract management of the site improves with a formally recorded daily and weekly monitoring regime and that</p>	<p>Consideration was given to the final report of the Swimming Pool and Leisure Facilities Contract Task Group containing recommendations which had been approved by the Performance Monitoring Panel.</p> <p>The Chairman of the Task Group, Councillor G Dark was unable to attend the meeting, and the report containing the Task Group's recommendations was presented to the Cabinet on his behalf by Councillor A M Newton.</p> <p>The Portfolio Holder, Communities and Facilities reported that officers at the Authority and at 1Life had met, and that a number of issues were being dealt with. Staff training, cleaning and spot checks were being undertaken.</p>		

<p>should standards fall short of the requirements within the contract, the contract warning system is to be followed through and be robustly pursued by the contract manager;</p> <p>c. That staff within the facilities record and notify management of any repairs required on a daily basis and that these are dealt with in a timely manner. In addition, all outstanding repairs and maintenance should be undertaken promptly to improve standards at the leisure facilities;</p> <p>d. That the blue overshoe policy is reviewed immediately and a new, more effective policy is put in place within three months;</p> <p>e. That these recommendations are allocated to an identified officer to ensure they are actioned and that an update is received by the Performance Monitoring Panel on actions against these at 7 February 2017 meeting; and</p> <p>f. That the Performance Monitoring Panel is involved in the consultation stage of any future option appraisals in respect to Leisure Facilities provision in South Holland as detailed in the Transformation Programme.</p>	<p>The Leader asked how a full time cleaner could be accommodated under the existing contract, and was advised that the contract made provision for cleaning of the facilities. It was requested that the contract be considered thoroughly and managed effectively.</p> <p>With regard to the monitoring of progress, it was requested that the Portfolio Holder, Communities and Facilities be kept up to date on any relevant issues that arose.</p> <p>The Leader welcomed the report of the Task Group and requested that his thanks be passed to the Task Group for the work it had undertaken.</p> <p>DECISION:</p> <p>(i) That the recommendations (a to f) as set out in paragraph 7.2 of the Task Group's Final Report are approved.</p> <p>(ii) That the existing contract between South Holland District Council and 1Life be considered thoroughly and managed effectively; and</p> <p>(iii) That the Portfolio Holder, Communities and Facilities be kept up to date on any relevant issues that may arise.</p>		
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