

Minutes of a meeting of the **PERFORMANCE MONITORING PANEL** held in the Meeting Room 1, Council Offices, Priory Road, Spalding, on Tuesday, 4 July 2017 at 6.30 pm.

PRESENT

B Alcock (Chairman)
M D Booth (Vice-Chairman)

G R Aley
J R Astill
T A Carter
G K Dark

P C Foyster
R Grocock
J D McLean
A M Newton

M D Seymour
A C Tennant

In Attendance: The Executive Director Commercialisation and the Democratic Services Officer.

Apologies for absence were received from or on behalf of Councillors C J T H Brewis, R Clark and J L King.

	<u>Action By</u>
<p>1 <u>MINUTES</u></p> <p>Councillors considered the minutes of the meeting of the Performance Monitoring Panel held on 16 May 2017. With reference to attendance, Councillor Grocock advised that he had given his apologies for the meeting but these had not been noted in the minutes.</p> <p>AGREED:</p> <p>That, subject to the amendment detailed above, the minutes of the Performance Monitoring Panel meeting held on 16 May 2017 be signed by the Chairman as a correct record.</p>	CM
<p>2 <u>DECLARATION OF INTERESTS.</u></p> <p>There were no declarations of interest.</p>	
<p>3 <u>QUESTIONS ASKED UNDER STANDING ORDER 6</u></p> <p>There were no questions asked under Standing Order 6</p>	
<p>4 <u>TRACKING OF RECOMMENDATIONS</u></p> <p>There were no responses of the Cabinet to consider.</p>	

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5 ITEMS REFERRED FROM THE POLICY DEVELOPMENT PANEL.

There were no items referred from the Policy Development Panel.

6 KEY DECISION PLAN

Consideration was given to the Key Decision Plan issued on 26 June 2017.

AGREED:

That the Key Decision Plan issued on 26 June 2017 be noted.

7 PERFORMANCE MONITORING PANEL WORK PROGRAMME

Consideration was given to the report of the Executive Manager Governance, which set out the Work Programme of the Performance Monitoring Panel. The Work Programme consisted of two separate sections, the first setting out the dates of the future Panel meetings along with proposed items for consideration, and the second setting out the Task Groups that had been identified by the Panel.

Alongside consideration of this item, the Panel was asked to consider its Work Programme, how it could be progressed, and issues the Panel or its Task Groups should be involved in scrutinising. The Executive Director Commercialisation was in attendance to facilitate the discussion. She commented that Panel members should consider existing items on the Work Programme alongside new items. These could then be incorporated by testing them against the Corporate Priorities and prioritising them. For those issues that passed the test, officers would bring a report back to the Panel providing facts which would then enable members to decide whether a Task Group was required to look into the issue further. It was agreed that this approach would be useful however, where there were issues that required more immediate action, there needed to be an ability to accelerate the process, and this was accepted.

The following issues for consideration were raised by Panel members:

- CCTV – To address any potential issues outstanding following the work of the Effectiveness of CCTV Task Group.
- Emergency response – was the Authority's Emergency Plan robust?
- Future leisure provision.

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- Performance of the Housing Allocations Policy.
- Effectiveness of the Council's Anti Social Behaviour Policy.
- Section 106 monies – how were these spent?
- How was the Authority addressing fly tipping within the District?
- How was economic development undertaken and promoted by the Authority?
- How effectively was the Authority managing commercial opportunities?
- Resourcing of the Scrutiny function.
- Cost of running the South Holland Centre.
- Lincolnshire County Council – issues around the recent decision to reduce the number of grass cuts within the County, and the effect this has had on the District.
- Effectiveness of Lincolnshire County Council's policy to fill pot holes.
- Performance management of the Streetscene.
- Performance of enforcement and how this will be undertaken as part of the Authority-wide reorganisation.
- Effect of recent eligibility changes to the Local Council Tax Support Scheme.
- Effectiveness of members that are both District and County Councillors.
- Were the financial savings predicted within the Authority being delivered?

It was agreed that, prior to the next Panel meeting, officers would identify which issues could be dealt with by further information and reports, and which issues needed to be looked at in more detail (although a Task Group may not be needed in each case). This information would be presented to the Panel in order that it may prioritise the issues to form a Work Programme. Members also requested that a summary of issues discussed be circulated to them following the meeting.

AGREED:

- a) That both sections of the Panel's Work Programme, as set out in the report of the Executive Manager Governance, be noted;
- b) That a summary of issues discussed at this meeting be circulated to Panel members;
- c) That prior to the next meeting of the Panel, officers consider the issues raised by members as potential Work Programme items, and identify which could be dealt with by further information and reports, and which needed to be looked at in

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more detail; and

- d) That the information collated by officers at (c) above be presented to the next meeting of the Panel, with a view to prioritising issues that required deeper investigation, and that a Work Programme for the Panel be drawn together from this information.

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(Marshall)

8 ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

There were no urgent items.

(The meeting ended at 8.05 pm)

(End of minutes)