

APPENDIX B

PERFORMANCE MONITORING PANEL – WORK PROGRAMME 2017/2018

Name of Task Group	What the Task Group wants to achieve	Date added to Work Programme	Date Work Commenced	Membership of Task Group	Proposed date of report to Panel
Swimming Pool and Leisure Centre Contract Task Group	<p>To review the Spalding swimming pool and leisure centre, specifically:</p> <ul style="list-style-type: none"> • To consider performance, in relation to the contract, by the Authority and the contractor, particularly with reference to building maintenance and cleanliness, promotion of the facilities and reinvestment in the facilities; • To look at the Council's performance in monitoring the leisure facilities; and • To learn from the outcomes of this scrutiny, to inform future contracts and contract monitoring. 	1 December 2015	21 January 2016	J R Astill T A Carter G K Dark (Chairman) J L King A M Newton	<p>30 August 2016</p> <p>To Cabinet 8 November 2016</p> <p>Response and update on progress PMP 4/2/17 and 16/5/17. Next update 7/11/17.</p>
Performance of the re-letting of voids Task Group	To review the Council's performance of re-letting void properties and to make recommendations to help improve	15 June 2016	3 October 2016	GR Aley (Chairman) MD Booth CJTH Brewis TA Carter	<p>16 May 2017</p> <p>To Cabinet 25 July 2017</p>
Sir Halley Stewart Playing Field Task Group	Recommendation of the original Task Group to appoint a Task Group on an annual (single meeting) basis for the specific purpose of ensuring that the Council remained compliant	15 June 2016	Upon completion of Voids Task Group	GR Aley JR Astill GK Dark PC Foyster	

Name of Task Group	What the Task Group wants to achieve	Date added to Work Programme	Date Work Commenced	Membership of Task Group	Proposed date of report to Panel
	with Charity Commission Guidance.			AM Newton	
Effectiveness of CCTV Task Group	<p>Purpose of Review – To establish the current situation with regard to CCTV and make recommendations to Cabinet on the way forward.</p> <p>Terms of Reference – To examine the effectiveness of the SHDC CCTV service and prospects for future provision.</p> <p>Panel received update on 8 April 2014 from the Portfolio Holder for Localism and Big Society on the position regarding CCTV. Performance information will be available on the new system in the future, once it becomes operational. The Task Group will remain in operation to scrutinise performance and will start to do this once the information becomes available.</p>	6 November 2012	21 November 2012	B Alcock M Howard R M Rudkin D J Wilkinson (Chairman) Membership to be considered following District Council Election	Interim report to PMP 29 January 2013 Interim report to Cabinet 19 February 2013. Tracking of recommendations to PMP 26 March 2013 Updates to PMP: 8 April 2014 16 September 2014 25 November 2014 16 September 2015
Leisure Facilities Task Group	To make recommendations, regarding the present and future leisure provision in South Holland.	30 May 2012	21 January 2014	G R Aley (Chairman) D Ashby A Casson G K Dark R Perkins S Slade	Interim report presented to joint PMP/PDP – 19 August 2014 To Cabinet 7 October 2014 Tracking of
Joint Task Group incorporating members of the Performance	1. By establishing what leisure provision the District Council presently provides, examining costs, resident satisfaction and				

Name of Task Group	What the Task Group wants to achieve	Date added to Work Programme	Date Work Commenced	Membership of Task Group	Proposed date of report to Panel
Monitoring and Policy Development Panels.	<p>competitiveness in order to identify ways of increasing income or reducing expenditure;</p> <p>2. To understand what the District Council wishes to provide and what the public and major employers need;</p> <p>3. To examine the options for future provision either to be supplied by the Council, the private sector or shared management.</p> <p>Agreed at PMP 25 November 2014 – A date for completion of the Business Plan looking at Leisure Services provision, being drawn together by the Community Development and Health Manager, be confirmed by the Assistant Director Community, and that a joint meeting of the Performance Monitoring Panel and Policy Development Panel, for consideration of the document, be arranged.</p> <p>Following consideration of the update to PMP on 3 March 2015 (PDP members were invited to attend), it was agreed that leisure provision must be a priority for the Council, and must be considered as a priority by the next administration following the District Council election.</p>			<p>E Sneath S Wilkinson</p> <p>Lead Officer: Phil Adams</p> <p>Membership to be considered following District Council Election</p>	<p>recommendations to PMP 25 November 2014 Update on leisure options to PMP 3 March 2015 (PDP members to attend PMP meeting)</p>

Name of Task Group	What the Task Group wants to achieve	Date added to Work Programme	Date Work Commenced	Membership of Task Group	Proposed date of report to Panel
Scrutiny of the Authority's Emergency Plan	<p>To scrutinise the robustness of the Emergency Plan.</p> <p>To be considered when there is more capacity in the Work Programme to undertake a new Task Group – agreed at PMP 25 November 2014 that Task Group be set up upon completion of the Sir Halley Stewart Playing Field Task Group.</p>	8 April 2014			
The effectiveness of management companies set up to undertake maintenance on residential estates throughout the district past, present and for the future.	Scope to be confirmed.	25 November 2014	To be confirmed	To be confirmed	To be confirmed