

SOUTH HOLLAND DISTRICT COUNCIL

Report of: Executive Manager People and Public Protection

To: Committee of the Licensing Authority – 6 November 2017

(Author: Donna Hall – Licensing and Business Support Manager)

Subject: Quarterly Update Report

Purpose: To provide an update on licensing activities relevant to the Committee of the Licensing Authority during Quarter 2 July to September 2017

Recommendation:

- 1) That the contents of the report is considered and noted

1.0 BACKGROUND

1.1 The Licensing Team are responsible for administering the statutory licensing framework, which governs businesses and regulated activities in South Holland.

1.2 The Team carry out a wide range of interventions in order to ensure that licences and registrations are issued correctly and in accordance with legal provisions. Officers are also involved in monitoring activity, which includes; carrying out inspections, providing advice and carrying out investigations.

1.3 Quarter 2 1st July to 30th September 2017

1.3.1 The below table provides an update on the work undertaken by the Licensing Team in relation to the Committee of the Licensing Authority:

| Licence Type | Activity | Number in Q2 |
|---------------------------|------------------------------|---------------------|
| Licensing Act 2003 | | |
| Premises Licence | Annual Fee Applications | 32 |
| | New Applications | 2 |
| | Online new applications | 1 |
| | Vary DPS | 7 |
| | Transfer/Vary DPS | 1 |
| | Transfer Applications | 2 |
| | Update conditions | 2 |
| | Suspension Applications | 12 |
| | Suspension lifted | 9 |
| | Review application | 2 |
| | Change name & address holder | 2 |
| | Change name & address DPS | 2 |
| | Replacement licence | 1 |
| Personal Alcohol Licence | New Applications | 19 |
| | New applications online | 1 |
| | Online Change name/address | 1 |

| | | |
|---|--|-------------------|
| | Change name/address Lost/Stolen | 15 3 |
| TEN – With Alcohol | TEN Applications Online applications | 21 6 |
| TEN – No Alcohol | TEN Applications | 0 |
| Late TEN – with alcohol | TEN Applications Online applications | 4 1 |
| Response time for Temporary Event Notices | Processed within 24 hours | 100% |
| Gambling Act 2005 | | |
| Adult Gaming Centre Premises | Annual Fee application | 1 |
| Betting Premises Licence | Annual Fee Application | 6 |
| Bingo Premises Licence | Annual Fee Application | 1 |
| Licensed Premises Gaming Machine Permit | Annual fee application | 3 |
| Club Machine Permit | Annual Fee Application | 2 |
| Notification of Gaming Machines | Cancel/Surrender Notice of intent | 2 1 |
| Small Society Lotteries | Annual Fee Applications Returns received New Applications Online new applications | 10 9 3 1 |

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|--|-----|
| SHDC Statistics | |
| Number of licensed premises under Licensing Act 2003 | 328 |

| Inspection or Intervention | Number in Q2 |
|---|---|
| Licensing Act 2003 premises | 6 |
| Outcomes | All without prior notice. Mostly compliant with a few minor non-compliances only found |
| Panel Hearings | Outcome |
| Lithuanian Grocery, 82 Holbeach Rd, Spalding Application for review of premises licence by Lincolnshire Police | Premises licence revoked No appeal lodged |
| Station 25, 25 Station Street, Spalding Application for review of premises licence by Lincolnshire Police | Premises licence revoked No appeal lodged |
| Other Work | |
| Investigation of complaints about licensed premises and partnership working with Environmental Protection team to tackle noise nuisance | |
| Licensing officer attended James Button Licensing Act Refresher Training at a neighbouring local authority | |

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| Liaison and sharing intelligence with Lincs Police and Trading Standards in relation to illegal trading activities |
| Events advice and attendance at Safety Advisory Group Meetings in relation to seasonal events including Pumpkin Parade, Onelife events and Ayschoughfee |
| Attendance at Pubwatch meeting 22 nd August |
| Signposting and support for Environmental Health Training and Consultancy including marketing, writing blogs, signposting to online course etc |

2.0 **OPTIONS**

2.1 This report is for information only.

3.0 **IMPLICATIONS**

3.1 **Constitution & Legal**

3.1.1 The report details activities undertaken by the Licensing Team in accordance with legal requirements. As this report is for information only there will be no legal implications arising as a result of this report.

3.2 **Crime and Disorder**

3.2.1 The Licensing Framework is an important tool that South Holland District Council has in relation to the prevention of crime and disorder, there are no implications arising from this report.

3.3 **Equality and Diversity / Human Rights**

3.3.1 All Licensing activities are carried out in accordance with all Equality and Human Rights Legislation, there are no implications arising from this report.

3.4 **Safeguarding**

3.4.1 Safeguarding is an integral consideration within the Licensing Framework, in particular Premises Licences (Licensing Act 2003) and Gambling (Gambling Act 2005). There are no implications arising from this report.

4.0 **WARDS/COMMUNITIES AFFECTED**

4.1 The activities undertaken by the Licensing Team on behalf of the Licensing Authority covers the entire District of South Holland.

Background papers: - None

Lead Contact Officer

Name and Post: Donna Hall – Licensing and Business Support Manager
 Telephone Number: 01775 764661
 Email: donna.hall@breckland-sholland.gov.uk

Key Decision: No

Exempt Decision: No

This report refers to a Mandatory Service