# APPENDIX A

## PERFORMANCE MONITORING PANEL – CALENDAR OF WORK PROGRAMME ITEMS

<table>
<thead>
<tr>
<th>Date of Meeting</th>
<th>Agenda items</th>
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| 31 July 2018          | - Catering lease, South Holland Centre – To outline future catering contract options.  
                         - Enforcement – update report on how the Authority is addressing the various types of enforcement, following the Authority-wide reorganisation. (last update 6/2/18)  
                         - Performance Overview Report Q1 – 2018-19                                                                                   |
| 26 September 2018     | - Voids Task Group – Update report on progress in actioning recommendations of the Task Group  
                         - S106 monies report – to provide information on issues raised during last update on 2 May 2018.  
                         - Are financial savings predicted from various re-organisations being delivered?                                             |
| 1 November 2018 Joint PMP/PDP | - Corporate Plan 2019-23  
                                - ICT and Digital Strategy  
                                - Customer Access Strategy                                                                                                   |
| 13 November 2018      | - Performance Overview Report Q2 – 2018-19  
                         - Report on the Application of the Council’s Vexatious Policy  
                         - Opportunity Peterborough  
                         - Crime and Disorder – Update report on community safety and how it is being delivered through the various tiers of Groups and Panels (including the East Lincs CSP and newly formed Lincolnshire CSP) – Update to be provided every six months by the Portfolio Holder for Community Development. Last discussed at 2/5/18 meeting where it was requested that information to this meeting be provided on – 1) Evidence of publicity around the LSP’s initiatives; and 2) Details of progress in the key initiatives.  
                         - Swimming Pool and Leisure Facilities Contract Task Group – update on progress of recommendations (last update received 2 May 2018 – update to address issues raised at this meeting)  
                         - Economic Development - Update report (6 months from last update 2 May 2018)  
                         - Information report on future commercialisation projects                                                                  |
                         - Emergency Response – Information report to be provided once the Terms of Reference with regard to Emergency Planning have been clarified.                               |
| 20 March 2019         | - Commercialisation (2) – how effectively is the Authority managing commercial opportunities? Second report, a general report around commercialisation.  
                         - Health Inequality – Health Commissioning Group to be invited to a meeting to provide a presentation  
                         - Cost of running the South Holland Centre  
                         - What areas of risk exist within Public Services for cost shunting, and how can this be avoided?                     |
| Future meetings 2018/19 municipal year, and items yet to be allocated. |                                                                                                                                  |
For consideration later in the year

- Note: Following consideration of the Key Decision Plan, PMP and PDP have requested that a special Joint Meeting will be held to discuss the setting up of the South Holland Building Consultancy prior to it being considered by Cabinet (date to be confirmed).
- Commercialisation – As potential projects arise, PMP to consider scrutiny

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To be considered annually:

The Sir Halley Stewart Playing Field Task Group presented its Final Report to Council on 21 January 2015. Its first recommendation was:

That the Council (i) advises the Charity Commission that the Task Group has considered the Commission’s Guidance on public benefit and is satisfied that the Council is compliant; (ii) provides a copy of this report to the Commission in order to outline the actions proposed by the Council; and (iii) invites the Performance Monitoring Panel to appoint a Task Group on an annual (single meeting) basis for the specific purpose of ensuring that the Council remains compliant with Charity Commission Guidance.

Membership of Task Group to be agreed and meet on an annual basis to consider the issue.