

**APPENDIX A**

**PERFORMANCE MONITORING PANEL – CALENDAR OF WORK PROGRAMME ITEMS**

Date of Meeting	Agenda items
31 July 2018	<ul style="list-style-type: none"> <li>• Catering lease, South Holland Centre – To outline future catering contract options.</li> <li>• Enforcement – update report on how the Authority is addressing the various types of enforcement, following the Authority-wide reorganisation. (last update 6/2/18)</li> <li>• Performance Overview Report Q1 – 2018-19</li> </ul>
26 September 2018	<ul style="list-style-type: none"> <li>• Voids Task Group – Update report on progress in actioning recommendations of the Task Group</li> <li>• S106 monies report – to provide information on issues raised during last update on 2 May 2018.</li> <li>• Are financial savings predicted from various re-organisations being delivered?</li> </ul>
1 November 2018 Joint PMP/PDP	<ul style="list-style-type: none"> <li>• Corporate Plan 2019-23</li> <li>• ICT and Digital Strategy</li> <li>• Customer Access Strategy</li> </ul>
13 November 2018	<ul style="list-style-type: none"> <li>• Performance Overview Report Q2 – 2018-19</li> <li>• Report on the Application of the Council's Vexatious Policy</li> <li>• Opportunity Peterborough</li> <li>• Crime and Disorder – Update report on community safety and how it is being delivered through the various tiers of Groups and Panels (including the East Lincs CSP and newly formed Lincolnshire CSP) – Update to be provided every six months by the Portfolio Holder for Community Development. Last discussed at 2/5/18 meeting where it was requested that information to this meeting be provided on – 1) Evidence of publicity around the LSP's initiatives; and 2) Details of progress in the key initiatives.</li> <li>• Swimming Pool and Leisure Facilities Contract Task Group – update on progress of recommendations (last update received 2 May 2018 – update to address issues raised at this meeting)</li> <li>• Economic Development - Update report (6 months from last update 2 May 2018)</li> <li>• Information report on future commercialisation projects</li> </ul>
30 January 2019	<ul style="list-style-type: none"> <li>• Performance Overview Report Q3 – 2018-19</li> <li>• Emergency Response – Information report to be provided once the Terms of Reference with regard to Emergency Planning have been clarified.</li> </ul>
20 March 2019	<ul style="list-style-type: none"> <li>•</li> </ul>
Future meetings 2018/19 municipal year, and items yet to be allocated.	<ul style="list-style-type: none"> <li>• Commercialisation (2) – how effectively is the Authority managing commercial opportunities? Second report, a general report around commercialisation.</li> <li>• Health Inequality – Health Commissioning Group to be invited to a meeting to provide a presentation</li> <li>• Cost of running the South Holland Centre</li> <li>• What areas of risk exist within Public Services for cost shunting, and how can this be avoided?</li> </ul>

**For consideration later in the year**

- **Note: Following consideration of the Key Decision Plan, PMP and PDP have requested that a special Joint Meeting will be held to discuss the setting up of the South Holland Building Consultancy prior to it being considered by Cabinet (date to be confirmed).**
- **Commercialisation – As potential projects arise, PMP to consider scrutiny**

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**To be considered annually:**

**The Sir Halley Stewart Playing Field Task Group presented its Final Report to Council on 21 January 2015. Its first recommendation was:**

That the Council (i) advises the Charity Commission that the Task Group has considered the Commission's Guidance on public benefit and is satisfied that the Council is compliant; (ii) provides a copy of this report to the Commission in order to outline the actions proposed by the Council; **and (iii) invites the Performance Monitoring Panel to appoint a Task Group on an annual (single meeting) basis for the specific purpose of ensuring that the Council remains compliant with Charity Commission Guidance.**

**Membership of Task Group to be agreed and meet on an annual basis to consider the issue.**