

APPENDIX B

PERFORMANCE MONITORING PANEL – WORK PROGRAMME 2018/2019

| Name of Task Group | What the Task Group wants to achieve | Date added to Work Programme | Date Work Commenced | Membership of Task Group | Proposed date of report to Panel |
|--|--|------------------------------|---------------------|---|---|
| Public Toilets Task Group | To look at the locations, costs and refurbishment of all public toilets within the district that are the responsibility of the Authority, and to consider their actual usage. Scope to be agreed at first meeting of the Task Group (To be confirmed). | 6 February 2018 | 23 April 2018 | J R Astill CJTH Brewis T A Carter GK Dark (Chairman) PC Foyster | PMP - 26 September 2018 Cabinet – 20 November 2018 |
| Swimming Pool and Leisure Centre Contract Task Group | To review the Spalding swimming pool and leisure centre, specifically: <ul style="list-style-type: none"> To consider performance, in relation to the contract, by the Authority and the contractor, particularly with reference to building maintenance and cleanliness, promotion of the facilities and reinvestment in the facilities; To look at the Council's performance in monitoring the leisure facilities; and To learn from the outcomes of this scrutiny, to inform future contracts and contract monitoring. | 1 December 2015 | 21 January 2016 | J R Astill T A Carter G K Dark (Chairman) J L King A M Newton | 30 August 2016 To Cabinet 8 November 2016 Response and update on progress PMP 4/2/17, 16/5/17 and 7/11/17. Next update 2/5/18. |
| Performance of the re-letting of voids Task | To review the Council's performance of re-letting void properties and to make | 15 June 2016 | 3 October 2016 | GR Aley (Chairman) | 16 May 2017 To Cabinet 25 |

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| Group | recommendations to help improve | | | MD Booth CJTH Brewis TA Carter | July 2017 Updates on progress - PMP 7/11/17, next update 26/9/18. |
| Sir Halley Stewart Playing Field Task Group | Recommendation of the original Task Group to appoint a Task Group on an annual (single meeting) basis for the specific purpose of ensuring that the Council remained compliant with Charity Commission Guidance. | 15 June 2016 | Date to be confirmed. | GR Aley JR Astill GK Dark PC Foyster AM Newton | |
| Effectiveness of CCTV Task Group | <p>Purpose of Review – To establish the current situation with regard to CCTV and make recommendations to Cabinet on the way forward.</p> <p>Terms of Reference – To examine the effectiveness of the SHDC CCTV service and prospects for future provision.</p> <p>Panel received update on 8 April 2014 from the Portfolio Holder for Localism and Big Society on the position regarding CCTV. Performance information will be available on the new system in the future, once it becomes operational.</p> | 6 November 2012 | 21 November 2012 | B Alcock M Howard R M Rudkin D J Wilkinson (Chairman) Membership to be considered following District Council | Interim report to PMP 29 January 2013 Interim report to Cabinet 19 February 2013. Tracking of recommendations to PMP 26 March 2013 Updates to PMP: 8 April 2014, and six-monthly thereafter. |

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| | The Task Group will remain in operation to scrutinise performance and will start to do this once the information becomes available. | | | Election | |
| Leisure Facilities Task Group Joint Task Group incorporating members of the Performance Monitoring and Policy Development Panels. | <p>To make recommendations, regarding the present and future leisure provision in South Holland.</p> <ol style="list-style-type: none"> 1. By establishing what leisure provision the District Council presently provides, examining costs, resident satisfaction and competitiveness in order to identify ways of increasing income or reducing expenditure; 2. To understand what the District Council wishes to provide and what the public and major employers need; 3. To examine the options for future provision either to be supplied by the Council, the private sector or shared management. <p>Agreed at PMP 25 November 2014 – A date for completion of the Business Plan looking at Leisure Services provision, being drawn together by the Community Development and Health Manager, be confirmed by the Assistant</p> | 30 May 2012 | 21 January 2014 | <p>G R Aley (Chairman) D Ashby A Casson G K Dark R Perkins S Slade E Sneath S Wilkinson</p> <p>Lead Officer: Phil Adams</p> <p>Membership to be considered following District Council Election</p> | <p>Interim report presented to joint PMP/PDP – 19 August 2014 To Cabinet 7 October 2014 Tracking of recommendations to PMP 25 November 2014 Update on leisure options to PMP 3 March 2015 (PDP members to attend PMP meeting)</p> |

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| | <p>Director Community, and that a joint meeting of the Performance Monitoring Panel and Policy Development Panel, for consideration of the document, be arranged.</p> <p>Following consideration of the update to PMP on 3 March 2015 (PDP members were invited to attend), it was agreed that leisure provision must be a priority for the Council, and must be considered as a priority by the next administration following the District Council election.</p> | | | | |
| <p>The effectiveness of management companies set up to undertake maintenance on residential estates throughout the district past, present and for the future.</p> | <p>Scope to be confirmed.</p> | <p>25 November 2014</p> | <p>To be confirmed</p> | <p>To be confirmed</p> | <p>To be confirmed</p> |