

APPENDIX A

PERFORMANCE MONITORING PANEL – CALENDAR OF WORK PROGRAMME ITEMS

Date of Meeting	Agenda items
12 November 2019	<ul style="list-style-type: none"> • Q2 2019-20 Performance Overview Report – Update on how the Council is performing for the period July 2019 to September 2019. • Enforcement – update report on how the Authority is addressing the various types of enforcement, following the Authority-wide reorganisation (last update 6/2/18, 31/7/18 and 30/1/19). • Review of Implemented Planning Decisions – update report following outcomes from the recent review • Consideration to be given to the way forward for the following 2 joint Task Groups – Public Open Spaces Task Group and Leisure Facilities Task Group
9 January 2020 Joint PMP/PDP	<ul style="list-style-type: none"> • Budget Scrutiny
29 January 2020	<ul style="list-style-type: none"> • Q3 2019-20 Performance Overview Report – Update on how the Council is performing for the period October 2019 to December 2019. • Public Toilets Task Group – Response of the Cabinet to the Task Group’s recommendations • Performance Monitoring Panel Work Programme – Panel to consider its Work Programme going forward, facilitated by the Executive Director Commercialisation. • Progress of Digital Work Programme (this underpins the ICT and Digital Strategy and Digital Work Programme 2019-2022 and the Customer Access Strategy) (at its meeting on 12 March 2019, the Cabinet agreed that progress be reviewed by the Performance Monitoring Panel as appropriate). • Information report on future commercialisation projects (Richard Hodgson/Christine Marshall – last update 13 November 2018)
18 March 2020	<ul style="list-style-type: none"> • Crime and Disorder – Update report on community safety and how it is being delivered through the various tiers of Groups and Panels (including the East Lincs CSP and newly formed Lincolnshire CSP) – Update to be provided every six months by the Portfolio Holder for Community Development. Last discussed at 18/6/19 meeting, arising from which issues were raised, and the Police Inspector attended the next meeting on 11 September 2019. • Swimming Pool and Leisure Facilities Contract Task Group – update on progress of recommendations (last updates received 18 June 2019 and 11 September 2019). • Economic Development and Inward Investment update – (last update received 11 September 2019, updated reports to be on a six-monthly basis, to include an executive

	summary alongside the main report).
Items yet to be allocated.	<ul style="list-style-type: none"> • Commercialisation (2) – how effectively is the Authority managing commercial opportunities? Second report, a general report around commercialisation. • Cost of running the South Holland Centre • What areas of risk exist within Public Services for cost shunting, and how can this be avoided?

For future consideration

- **Note: Following consideration of the Key Decision Plan, PMP and PDP have requested that a special Joint Meeting will be held to discuss the setting up of the South Holland Building Consultancy prior to it being considered by Cabinet (date to be confirmed).**
- **Commercialisation – As potential projects arise, PMP to consider scrutiny**

To be considered annually:

The Sir Halley Stewart Playing Field Task Group presented its Final Report to Council on 21 January 2015. Its first recommendation was:

That the Council (i) advises the Charity Commission that the Task Group has considered the Commission's Guidance on public benefit and is satisfied that the Council is compliant; (ii) provides a copy of this report to the Commission in order to outline the actions proposed by the Council; **and (iii) invites the Performance Monitoring Panel to appoint a Task Group on an annual (single meeting) basis for the specific purpose of ensuring that the Council remains compliant with Charity Commission Guidance.**

A meeting took place on 24 January 2019.