

SHDC Policy Register

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Rows are sorted by End Date

Policy Title	Policy Type	Can Policy be influenced (flexible scope)	Approved Date	Policy Review Cycle	End Date	Policy Status	Latest Note	Assigned To
Asset Management Strategy	Constitutional	Yes	18-Jun-2014	5 years	18-Jun-2019	Pending Approval	The work to develop an Asset Management Strategy requires cross service input from Growth and Commercialisation and the Place directorate. The work to develop a strategy will predominantly be led by the Strategic Property Manager which is currently an unfilled post. Work is being undertaken by the Assets Team to develop a new Lettings policy which is considered to be	Jason King/Richard Hodgson

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							having the most significant impact on operational assets currently	
Health & Safety Policy	Statutory	No	22-Nov-2017	3 years	01-Jun-2020	Approved	This has been agreed by PSPS to be a 3 yearly policy review cycle in line with other organisations, when this policy is reviewed in June it will go via the panel and the relevant committees.	Emily Ferrier; Nick Kendrick
Constitution	Statutory	No	18-Jan-2018	1 year	18-Jan-2020	Approved	Changes continue to be made when and where necessary and agreed at Council on a regular basis.	Rhonda Booth
HR Policy Handbook	Non Statutory	Yes	18-Jan-2017	3 years	18-Jan-2020	Approved	The policy handbook is currently under review, a clause states in this handbook that unless significant changes are made then this	Claire Burton

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							policy handbook does not need to be reviewed by Committee, as there will be no significant changes the HR manager does not feel a review will be required. However the panel will be notified when the review is complete.	
AHM Collections Development Policy	Non Statutory	No	01-Feb-2018	2 years	01-Feb-2020	Pending Review	Approval will be sought in Feb 2020.	Julia Knight
AHM Collections Care and Conservation Policy	Non Statutory	No	01-Feb-2018	2 years	01-Feb-2020	Pending Review	Approval will be sought in Feb 2020.	Julia Knight
Corporate Plan	Constitutional	Yes	08-Mar-2018	1 year	01-Mar-2020	Approved	Plan is reviewed annually	Greg Pearson
Capital Strategy	Constitutional	Yes	27-Feb-2019	1 year	31-Mar-2020	Approved	This will be reviewed as per the schedule	Samantha Knowles
Corporate Charging Policy - Accounting Services	Constitutional	Yes	08-Mar-2018	1 year	31-Mar-2020	Approved	This will be reviewed as per the schedule	Samantha Knowles
Medium Term Financial Strategy	Constitutional	No	08-Mar-2018	1 year	31-Mar-2020	Approved	This will be reviewed as per the schedule	Samantha Knowles

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Treasury Management Strategy Statement	Constitutional	No	08-Mar-2018	1 year	31-Mar-2020	Approved	This will be reviewed as per the schedule	Samantha Knowles
Treasury Policy Statement & Clauses to be Adopted	Constitutional	No	08-Mar-2018	1 year	31-Mar-2020	Approved	This will be reviewed as per the schedule	Samantha Knowles
Minimum Revenue Provision Policy Statement	Constitutional	No	08-Mar-2018	1 year	31-Mar-2020	Approved	This will be reviewed as per the schedule	Samantha Knowles
Corporate Debt Policy - Accounting Services	Non Statutory	Yes	25-Jul-2017	3 years	25-Jul-2020	Approved	This will be reviewed as per the schedule	Samantha Knowles
Sexual Establishments Policy Statement	Non Statutory	Yes	06-Sep-2017	3 years	06-Sep-2020	Approved		Donna Hall
Unreasonable Behaviour and vexatious requests	Non Statutory	Yes	21-Nov-2017	3 years	21-Nov-2020	Approved	Approved by Council. Now on SHDC intranet and website.	Sarah Wolstenholme-Smy
Counter Fraud and Corruption Policy	Non Statutory	Yes	14-Dec-2017	3 years	14-Dec-2020	Approved		Faye Haywood
Whistleblowing Policy - Confidential Reporting Code	Statutory	Yes	14-Dec-2017	3 years	14-Dec-2020	Approved		Faye Haywood
Statement of Licensing Policy	Constitutional	Yes	07-Jan-2016	5 years	07-Jan-2021	Approved	Statutory requirement to review every 5 years	Donna Hall
ICT Incident Management	Non-Statutory	Yes	21-Jan-2020	Annual	19-Feb02021	Approved		Jackie Wright (PSPS)

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Employee Access Policy	Non-statutory	Yes	21-JAN-2020	Annual	19-FEB-2021	Approved		Jackie Wright (PSPS)
Data Protection Policy	Statutory	No	29-May-2018	3 years	29-May-2021	Approved	Agreed at 29th May Cabinet	Kirsty Mallett
Corporate Enforcement Policy	Non Statutory	Yes	29-May-2018	3 years	29-May-2021	Approved		Sarah Shipley
Equalities Policy	Non Statutory	Yes	26-Jun-2018	3 years	26-Jun-2021	Approved		Ross Bangs
Freedom of Information (Fol) Policy	Statutory	No	26-Jun-2018	3 years	26-Jun-2021	Approved		Ross Bangs
Street Naming and Numbering Policy	Statutory	Yes	01-Nov-2018	3 years	01-Nov-2021	Approved		Clinton Bell
Hate Crime Policy	Non Statutory	No	01-Nov-2018	3 years	01-Nov-2021	Approved	Superseded by county policy - internal procedures will be updated as per agreement with policy panel	Dee Bedford
Safeguarding Policy	Statutory	No	20-Nov-2018	3 years	01-Nov-2021	Approved	Policy approved at SHDC cabinet 20/11/18	Donna Hall
Gambling Policy - Statement of Principles	Constitutional	Yes	28-Nov-2018	3 years	28-Nov-2021	Approved	Approved at SHDC full council 28/11/18	Donna Hall
Records Management Policy		Yes		3 years	01-Jan-2022	Pending Approval		Kirsty Mallett
Strategic Tenancy Policy	Statutory	No	01-Feb-2019	3 years	01-Feb-2022	Approved	Caroline Hannon Attended PDP in	Matthew Hogan

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							<p>Feb where it was agreed to go to Senior Officers to determine the appetite for reviewing, the Panel were satisfied that officers would determine if there was an appetite for this.</p> <p>All councils are told to have a strategic tenancy policy, but this isn't one that needs a formal review at this stage</p>	
Anti-Social Behaviour Policy	Statutory	Yes	01-May-2019	3 years	01-Mar-2022	Approved	The ASB Policy has been approved, as it is currently that of the Lincolnshire County Council one. The County one is currently out for consultation as it has been updated in line with new recommendations	Dee Bedford

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							from the victims commissioner, any updated on this will be fed through to PDP	
South Holland Common Housing Allocations Policy	Statutory	No	01-Jun-2013	3 years	01-Mar-2022	Approved	This policy has been approved by PDP and is now going through the final process of approval	Phil Stacey
Affordable Housing Policy	Non Statutory	Yes	01-Jan-2009	3 years	01-Apr-2022	Approved	This Policy has approved within the Local Plan, It has been agreed there doesn't need to be a separate housing strategy, this has now been formally adopted in line with the Local Plan	Matthew Hogan
Taxi Licensing Policy	Non Statutory	Yes	01-Jun-2019	3 years	01-Jun-2022	Approved		Donna Hall