

Market Review Timescale

There has been an ongoing volume of work considering the markets and potential future options. A timeline of key milestones is below;

Date	Work Undertaken	Outcome
August 2019	Met with NABMA chairman about SHDC markets and support that could be provided to review and reshape markets	NABMA membership Attendance at Annual Conference Agreement for Spalding market to have official visit and health check report
September - November 2019	Holbeach and Spalding Town Improvement Works report agreed by Cabinet in October and Council in November following evidence gathering and research about town regeneration and the role of markets.	Fed into the Holbeach and Spalding Town Improvement Works report and the agreed 3 year plan which agreed phase one to 'Review and reshape the existing markets provision'
December 2019	Initial conversations with NABMA about the health check taking place following report having been agreed at cabinet	Provided supporting data for current position and agreed to meet in February 2020
December - February 2020	Fees and Charges review and budget agreed post consultation with members about fees for stalls Budget, savings and fees and charges presented by portfolio to the group and shared with opposition by finance portfolio holder in meeting on 12 th Feb	Proposed fee increase is halted Stall provision potential savings identified and supported by NABMA meeting
February – March 2020	Meeting took place with NABMA and key issues agreed <ul style="list-style-type: none"> • Location of the market and Presentation • Current Retail Activity and Trends • Management and Staffing • Operational Issues • Market Stalls • Events and Promotion Key point from NABMA 'Increasingly market towns have seen the removal of fixed market stalls or stalls pre-erected on a daily trading basis.'	Key considerations taken forward and considered alongside current Market Town programme. In particular stalls but also potential for market towns co-ordinator to support with events and other items identified in report. Stall Provision report added to key decision planner to consider stall provision following NABMA feedback and potential savings
February 2020	Spalding Stakeholder Event for Market Towns Project group	Feedback to be considered alongside NABMA report.
March 2020	Covid Restrictions and guidance issued alongside regular supporting updates and guidance from NABMA about national	Markets suspended in line with government guidance and ongoing monitoring of national and

	picture. National lockdown announced	NABMA picture of markets position and consumer confidence in lockdown
April 2020	Contact from traders who wish to and have capacity to trade from vehicles and are permitted in guidance as food retailers.	Street licenses provided to those eligible and that have requested to trade.
May 2020	<p>NABMA advice on 12th May of potential for markets to re-open from 1st June. Considerations regarding potential impacts of re-opening in June in Covid environment key issues such as</p> <ul style="list-style-type: none"> • trade waste • stalls • social distancing • book and pay <p>Stall provision and post Covid report begins to take shape with key guidance from NABMA supporting opening and risks to be assessed Consideration given to gazebo style stalls and supporting traders through grants Contact made with traders Initial contact made with LCC re road closure in LS Book and pay potential procurement investigation work started Market fee comparisons undertaken Initial layouts considered and mapped</p>	<p>Key questions identified for initial contact with traders in line with NABMA guidance on distancing and potential Covid impacts such as</p> <ul style="list-style-type: none"> • layouts • social distancing • book and pay • general welfare check • likelihood to return on 1st June <p>Phone or written contact made to all traders feedback from traders that they understand need to make Covid secure and want to return Benchmarking on prices show that Spalding reasonable price but could reduce if stalls removed</p>
June 2020	<p>Layouts further developed Consultation with members on stall provision options for Spalding Second contact made with traders offering support and making clear decision about no stalls, no trade waste and layout changes due to social distancing following feedback from members Report developed further following feedback of members and traders Officer decision made in interim before cabinet report Decision to delay LS opening whilst focus on road closure options continued in depth with LCC Online booking form created whilst book and pay being worked on with suppliers Onsite meeting with traders regarding layouts Third contact with traders in Spalding regarding potential funding options available for purchasing own stalls Layouts agreed and traders contacted</p>	<p>Insurance check undertaken for potential changes to markets Staff made aware of potential change to stall provision so as not to find out from public report Decision made to suspend stall provision whilst HR consultation is undertaken Decision on permanent stall ceasing will be made after consultation and back to Council or Chief Exec as per usual HR process for potential staffing impacts Feedback from small number of traders that they may want support and information about purchasing own stalls. Info provided to those who requested it. Market opens with good attendance and traders utilising their own stalls</p>

	again with these and online booking details Markets re-open in Spalding, Crowland and Holbeach Report agreed at Cabinet LCC agreed to temporary road closure using new Covid procedures Ward members support re-opening in LS and engage with businesses and traders	Some traders have applied for funding from discretionary fund Traffic management agreed and in place for new opening
July 2020	Long Sutton Market to re-open from 3 rd July Post return feedback calls with traders being undertaken 2 nd /3 rd July	Feedback will be used to understand any potential changes that may need considering

Consultation and Decision Detail

- March - Letters sent to traders regarding market closure and business support available
- Week commencing 15th June – Consultation questions with traders work commenced with calls taking place over 2 weeks
- 26th May - Markets Briefing Paper shared with Gold and Leader
- 28th May - Feedback collated from trader calls and shared with members on 4th June
- 2nd June – Consultation emails to all members regarding Spalding stalls
- 3rd June - Markets Opening Briefing further detail shared and discussed 4th June member call
- 4th June – consultation emails with members regarding LS and Spalding layouts
- 4th June - LS market removed from markets opening report whilst LS work continues with LCC
- 5th June - Further contact made with traders following member feedback
- 8th June - Trader feedback shared with Gold and Leader
- 8th June - Contact with traders who had expressed interest in stall support and discretionary funding details supplied to those who requested it
- 9th June - Officer decision for markets published in interim until Cabinet report
- 10th June - Consultation on site with market rep and traders and Cllr Newton
- 11th -13th June - Contact with traders regarding start dates post officer decision
- 16th June - Cabinet and paper agreed
- 22nd June – Letters sent to traders to confirm outcome of Cabinet report