

**PERFORMANCE MONITORING PANEL – CALENDAR OF WORK PROGRAMME
ITEMS 2020/21**

Date of Meeting	Agenda items
9 September 2020	<ul style="list-style-type: none"> • Update report on progress of the Digital Work Programme (Six-monthly updates requested at meeting held 29/1/20) • Marketing/Renovation of Industrial units – six monthly update report requested at meeting held 29/1/20
10 November 2020	<ul style="list-style-type: none"> • Swimming Pool and Leisure Facilities Contract Task Group – update on progress of recommendations (last updates received 18 June 2019 and 11 September 2019). Update dependent upon when facilities can re-open post-COVID and potential changes to their operation • Q2 Performance Report 20/21 – To review the Council's performance for the reporting period
27 January 2021	<ul style="list-style-type: none"> • Crime and Disorder – Update report on community safety and how it is being delivered through the various tiers of Groups and Panels (including the East Lincs CSP and newly formed Lincolnshire CSP) – Update to be provided every six months by the Portfolio Holder for Community Development. Last discussed at meetings on 18/6/19 and 11/9/19, with a COVID-relevant update on 8/7/20. • Economic Development and Inward Investment update – (last update received 11 September 2019, updated reports to be on a six-monthly basis, to include an executive summary alongside the main report). COVID-relevant update received 8/7/20 • Untidy sites – information to be compiled, highlighting what options the authority had, how properties could be brought back into use, and providing an update on individual buildings • Corporate Enforcement – update report on how the Authority is addressing the various types of enforcement, following the Authority-wide reorganisation (last update 6/2/18, 31/7/18, 30/1/19 and 12/11/19). Six-monthly • Six-monthly update report on Refuse Collection from Private Drives (first reported 8/7/20) • Q3 Performance Report – To review the Council's performance for the time period • Kitchen and Bathroom replacement work – update report (if still relevant)
17 March 2021	<ul style="list-style-type: none"> • Update report on progress of the Digital Work Programme • (Six monthly updates requested at meeting held 29/1/20)
Items to be allocated when 2021/22 Schedule of Meetings confirmed	<ul style="list-style-type: none"> • Workforce Strategy 2019-2023 (revised following CV19) – considered at Council 29/7/20 – Diarise to monitor achievement against the 2 schedules considered – April-July 2021

Items yet to be allocated.	<ul style="list-style-type: none"> • Information report on future commercialisation projects (Richard Hodgson/Christine Marshall – last update 13 November 2018). • Commercialisation (2) – how effectively is the Authority managing commercial opportunities? Second report, a general report around commercialisation. • Cost of running the South Holland Centre • What areas of risk exist within Public Services for cost shunting, and how can this be avoided?
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For future consideration

- **Note: Following consideration of the Key Decision Plan, PMP and PDP have requested that a special Joint Meeting will be held to discuss the setting up of the South Holland Building Consultancy prior to it being considered by Cabinet (date to be confirmed).**
- **Commercialisation – As potential projects arise, PMP to consider scrutiny**

To be considered annually:

- 1) **The Sir Halley Stewart Playing Field Task Group presented its Final Report to Council on 21 January 2015. Its first recommendation was:**

That the Council (i) advises the Charity Commission that the Task Group has considered the Commission's Guidance on public benefit and is satisfied that the Council is compliant; (ii) provides a copy of this report to the Commission in order to outline the actions proposed by the Council; **and (iii) invites the Performance Monitoring Panel to appoint a Task Group on an annual (single meeting) basis for the specific purpose of ensuring that the Council remains compliant with Charity Commission Guidance.**

A meeting took place on 24 January 2019. Suggest next meeting January 2021

- 2) **Review of Implemented Planning Decisions – Tour undertaken 5 September 2019, next tour to be undertaken in September 2020**