

**PERFORMANCE MONITORING PANEL – CALENDAR OF WORK PROGRAMME
ITEMS 2020/21**

Date of Meeting	Agenda items
27 January 2021	<ul style="list-style-type: none"> • Crime and Disorder – Update report on community safety and how it is being delivered through the various tiers of Groups and Panels (including the East Lincs CSP and newly formed Lincolnshire CSP) – Update to be provided every six months by the Portfolio Holder for Community Development. Last discussed at meetings on 18/6/19 and 11/9/19, with a COVID-relevant update on 8/7/20. • Economic Development and Inward Investment update – (last update received 11 September 2019, updated reports to be on a six-monthly basis, to include an executive summary alongside the main report). COVID-relevant update received 8/7/20 • Untidy sites – information to be compiled, highlighting what options the authority had, how properties could be brought back into use, and providing an update on individual buildings • Corporate Enforcement – update report on how the Authority is addressing the various types of enforcement, following the Authority-wide reorganisation (last update 6/2/18, 31/7/18, 30/1/19 and 12/11/19). Six-monthly. Include information requested at November 2020 meeting-detailed fly tipping enforcement data and 3 year comparison data. • Q3 Performance Report – To review the Council's performance for the time period (include Q2 data for comparison purposes).
17 March 2021	<ul style="list-style-type: none"> • Marketing/Renovation of Industrial units – six monthly update report requested at meeting held 29/1/20 – last update received 9/9/20) • Update report on progress of the Digital Work Programme (Six-monthly updates requested at meeting held 29/1/20, last updated received 9/9/20). To include financial information-how much of funding used, what it had been used for and whether VFM achieved. • Six-monthly update report on Refuse Collection from Private Drives (first reported 8/7/20) • Sir Halley Stewart Playing Field Task Group – update report on the current status of recommendations, and an update on all the issues raised by the original task group (as requested by PMP November 2020). Decision then to be taken on whether new Task Group necessary.
Items to be allocated when 2021/22 Schedule of Meetings	<ul style="list-style-type: none"> • May 2021 - Swimming Pool and Leisure Facilities Contract Task Group – update on progress of recommendations (last updates received 18 June 2019, 11 September 2019 and 10 November 2020). Include information requested at November 2020 meeting.

confirmed	<ul style="list-style-type: none"> • Workforce Strategy 2019-2023 (revised following CV19) – considered at Council 29/7/20 – Diarise to monitor achievement against the 2 schedules considered – April-July 2021
Items yet to be allocated.	<ul style="list-style-type: none"> • Information report on future commercialisation projects (Richard Hodgson/Christine Marshall – last update 13 November 2018). • Commercialisation (2) – how effectively is the Authority managing commercial opportunities? Second report, a general report around commercialisation. • Cost of running the South Holland Centre • What areas of risk exist within Public Services for cost shunting, and how can this be avoided?

For future consideration

- **Note: Following consideration of the Key Decision Plan, PMP and PDP have requested that a special Joint Meeting will be held to discuss the setting up of the South Holland Building Consultancy prior to it being considered by Cabinet (date to be confirmed).**
- **Commercialisation – As potential projects arise, PMP to consider scrutiny**

To be considered annually:

- 1) **The Sir Halley Stewart Playing Field Task Group presented its Final Report to Council on 21 January 2015. Its first recommendation was:**

That the Council (i) advises the Charity Commission that the Task Group has considered the Commission's Guidance on public benefit and is satisfied that the Council is compliant; (ii) provides a copy of this report to the Commission in order to outline the actions proposed by the Council; **and (iii) invites the Performance Monitoring Panel to appoint a Task Group on an annual (single meeting) basis for the specific purpose of ensuring that the Council remains compliant with Charity Commission Guidance.**

A meeting took place on 24 January 2019. Suggest next meeting January 2021

- 2) **Review of Implemented Planning Decisions – Tour undertaken 5 September 2019, next tour to be undertaken in September 2020
UPDATE – Provisionally booked for 15 September 2021 – to be reviewed May 2021 in light of Covid situation**