

**PERFORMANCE MONITORING PANEL – CALENDAR OF WORK PROGRAMME
ITEMS 2020/21 and 2021/22**

Date of Meeting	Agenda items
17 March 2021	<ul style="list-style-type: none"> • Update report on progress of the Digital Work Programme (Six-monthly updates requested at meeting held 29/1/20, last update received 9/9/20). To include financial information-how much of funding used, what it had been used for and whether VFM achieved. • Property acquisition to support the Next Steps Accommodation Programme (Portfolio Holder Decision) – to question the Portfolio Holder on the reasons for proceeding with the decision, in view of the issues raised during pre-decision scrutiny
May 2021 Special meeting – date to be confirmed	<ul style="list-style-type: none"> • Superintendent Mark Howsley to attend meeting to address issues raised at meeting of PMP on 27 January 2021, and any other questions
16 June 2021	<ul style="list-style-type: none"> • Swimming Pool and Leisure Facilities Contract Task Group – update on progress of recommendations (last updates received 18 June 2019, 11 September 2019 and 10 November 2020). Include information requested at November 2020 meeting. • Workforce Strategy 2019-2023 (revised following CV19) – considered at Council 29/7/20 – Diarise to monitor achievement against the 2 schedules considered – April-July 2021 • Q4 2021/22 Performance Report • Marketing/Renovation of Industrial units – six monthly update report requested at meeting held 29/1/20 – last update received 9/9/20) • Corporate Enforcement – update report on how the Authority is addressing the various types of enforcement, following the Authority-wide reorganisation (last update 6/2/18, 31/7/18, 30/1/19, 12/11/19 & 27/1/21). Six-monthly
8 September 2021	<ul style="list-style-type: none"> • Economic Development and Inward Investment update – (first update received 11 September 2019, updated reports to be on a six-monthly basis, to include an executive summary alongside the main report). COVID-relevant update received 8/7/20, and further update received on 27/1/21. • Regional Manger for DWP to explain Universal Credit and other projects that the DWP are working on (to be considered alongside the Economic Development update) • Q1 2022/23 Performance Report
9 November 2021	<ul style="list-style-type: none"> • Crime and Disorder – Update report on community safety and how it is being delivered through the various tiers of Groups and Panels (including the East Lincs CSP and newly formed Lincolnshire CSP) – Update to be provided every six months by the Portfolio Holder for Community Development.

	<p>Last discussed at meetings on 18/6/19, 11/9/19, a COVID-relevant update on 8/7/20, and 27/1/21.</p> <ul style="list-style-type: none"> • Q2 2022/23 Performance Report • Sir Halley Stewart Playing Field Task Group – update report on the current status of recommendations, and an update on all the issues raised by the original task group (as requested by PMP November 2020). Decision then to be taken on whether new Task Group necessary. • Six-monthly update report on Refuse Collection from Private Drives (first reported 8/7/20)
5 January 2022 Joint PMP/PDP	<ul style="list-style-type: none"> • Budget Scrutiny
26 January 2022	<ul style="list-style-type: none"> • Q3 2022/23 Performance Report
16 March 2022	<ul style="list-style-type: none"> •
Items yet to be allocated.	<ul style="list-style-type: none"> • Information report on future commercialisation projects (Richard Hodgson/Christine Marshall – last update 13 November 2018). • Commercialisation (2) – how effectively is the Authority managing commercial opportunities? Second report, a general report around commercialisation. • Cost of running the South Holland Centre • What areas of risk exist within Public Services for cost shunting, and how can this be avoided?

For future consideration

- **Note: Following consideration of the Key Decision Plan, PMP and PDP have requested that a special Joint Meeting will be held to discuss the setting up of the South Holland Building Consultancy prior to it being considered by Cabinet (date to be confirmed).**
- **Commercialisation – As potential projects arise, PMP to consider scrutiny**

To be considered annually:

- 1) **The Sir Halley Stewart Playing Field Task Group presented its Final Report to Council on 21 January 2015. Its first recommendation was:**

That the Council (i) advises the Charity Commission that the Task Group has considered the Commission's Guidance on public benefit and is satisfied that the Council is compliant; (ii) provides a copy of this report to the Commission in order to outline the actions proposed by the Council; **and (iii) invites the Performance Monitoring Panel to appoint a Task Group on an annual (single meeting) basis for the specific purpose of ensuring that the Council remains compliant with Charity Commission Guidance.**

A meeting took place on 24 January 2019. Suggest next meeting January 2021

- 2) **Review of Implemented Planning Decisions – Tour undertaken 5 September 2019, next tour to be undertaken in September 2020
UPDATE – Provisionally booked for 15 September 2021 – to be reviewed May 2021 in light of Covid situation**