

SOUTH HOLLAND DISTRICT COUNCIL

Report of: Executive Director (Strategy and Resources) (S151)

To: Spalding Town Forum Wednesday, 29 September 2021

Author: Leo Singh, Strategic Finance Manager (PSPSL)

Subject Spalding Special Expenses Year End Outturn 2020/21 & 2021/22 Quarter 1 Forecast

Purpose: To consider the Spalding Special Expenses Year End Outturn 2020/21 & 2021/22 Quarter 1 Forecast

<p>Recommendation:</p> <ol style="list-style-type: none">1. That Spalding Town Forum Members note the Spalding Special Expenses Outturn for 2020/21.2. That Spalding Town Forum Members note the forecast for 2021/22.
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1.0 INTRODUCTION

1.1 This report is presented to the Spalding Town Forum to provide detail of the outturn against budget for 2020/21. The budget has been reported to the Town Forum throughout the year.

1.2 The report includes an update to the forecast for 2021/22 as at the end of Quarter 1, 30th June 2021.

2.0 BACKGROUND

2.1 The budget of £223,100 for 2020/21 was presented to the Town Forum on 28th January 2020 and approved by Council on 26th February 2020. The outturn for the year is detailed in section 3 of this report and summarised in Appendix A. Reserve balances as at 31st March 2021 are shown in the table in Appendix A,

2.2 Appendix B attached shows the forecast for 2021/22 against the budget as at the end of Quarter 1 showing a forecast for the year with no changes to budgeted amounts. There may be revision to the forecast once quarter 2 results are analysed.

3.0 COMMENTARY

3.1 For 2020/21 the commentary on the following pages highlights the variations in actual spend from the budget in each area. Overall an underspend of £3,000 mainly as a result of lower spend due to Covid-19 restrictions and Covid-19 grants.

3.2 Allotments

There are no significant variances between budget and outturn

Cost Centre Name	Subjective Analysis	Original Estimate 2020/21	Revised Estimate 2020/21	Outturn Expenditure/ (Income) 2020/21	Outturn Variance 2020/21
Allotments	Employees Direct	700	700	700	(0)
	Premises	6,000	6,000	5,511	(489)
	Support Services	1,300	1,300	1,300	(0)
	Income	(5,200)	(5,200)	(4,388)	812
Allotments Total		2,800	2,800	3,123	323

3.3 Ayscoughfee Leisure

Employee's direct costs are lower than budgeted as Covid-19 additional cleaning costs were recovered from Covid-19 grant. Premises costs are lower than budget due to reduced spend in Responsive Buildings Maintenance and expenditure on Supplies and Services decreased due to a reduced contractor usage. Income is lower due to a rent-free period agreed for Q1.

Cost Centre Name	Subjective Analysis	Original Estimate 2020/21	Revised Estimate 2020/21	Outturn Expenditure/ (Income) 2020/21	Outturn Variance 2020/21
Ayscoughfee Leisure	Employees Direct	32,000	32,000	28,581	(3,419)
	Premises	3,700	3,700	1,721	(1,979)
	Supplies & Services	13,300	13,300	5,612	(7,688)
	Support Services	1,400	1,400	1,400	0
	Income	(7,000)	(7,000)	(4,500)	2,500
Ayscoughfee Leisure Total		43,400	43,400	32,814	(10,586)

3.4 Cemeteries

Income levels are higher than budgeted and savings on premises costs

Cost Centre Name	Subjective Analysis	Original Estimate 2020/21	Revised Estimate 2020/21	Outturn Expenditure/ (Income) 2020/21	Outturn Variance 2020/21
Cemeteries	Employees Direct	37,800	37,800	37,800	0
	Premises	25,000	30,200	26,452	(3,748)
	Supplies & Services	400	400	85	(315)
	Support Services	2,700	2,700	2,700	(0)
	Movement in Reserves	0	(5,200)	0	5,200
	Depreciation	0	0	0	0
	Income	(25,200)	(25,200)	(29,265)	(4,065)
Cemeteries Total		40,700	40,700	37,773	(2,927)

3.5 Christmas Decorations

There are no significant variances between budget and outturn

Cost Centre Name	Subjective Analysis	Original Estimate 2020/21	Revised Estimate 2020/21	Outturn Expenditure/ (Income) 2020/21	Outturn Variance 2020/21
Christmas Decorations	Premises	300	300	741	441
	Supplies & Services	7,600	7,600	7,552	(48)
	Depreciation and Impairment				
	Losses	0	0	0	0
Christmas Decorations Total		7,900	7,900	8,293	393

3.6 Halley Stewart

Reduced income as a result of a reduction in activity due to Covid-19.

Cost Centre Name	Subjective Analysis	Original Estimate 2020/21	Revised Estimate 2020/21	Outturn Expenditure/ (Income) 2020/21	Outturn Variance 2020/21
Halley Stewart	Employees Direct	1,000	1,000	1,000	(0)
	Premises	37,400	58,200	37,216	(20,984)
	Supplies & Services	300	300	254	(46)
	Support Services	2,300	2,300	2,300	(0)
	Movement in Reserves	0	(20,800)	0	20,800
	Income	(6,900)	(6,900)	(1,316)	5,584
Halley Stewart Total		34,100	34,100	39,454	5,354

3.7 Monkshouse Lane

Premises costs are higher due to unbudgeted buildings maintenance for granite chippings and income is lower than budget due to Covid-19 restrictions.

Cost Centre Name	Subjective Analysis	Original Estimate 2020/21	Revised Estimate 2020/21	Outturn Expenditure/ (Income) 2020/21	Outturn Variance 2020/21
Monkshouse Lane	Employees Direct	400	400	400	(0)
	Premises	25,600	28,400	35,096	6,696
	Supplies & Services	200	200	0	(200)
	Support Services	2,300	2,300	2,300	(0)
	Movement in Reserves	0	(2,800)	0	2,800
	Depreciation and Impairment				
	Losses	0	0	0	0
Income	(1,500)	(1,500)	(803)	697	
Monkshouse Lane Total		27,000	27,000	36,994	9,994

3.8 Spalding Special Contributions

The variance represents the transfer to Spalding Special reserve.

Cost Centre Name	Subjective Analysis	Original Estimate 2020/21	Revised Estimate 2020/21	Outturn Expenditure/ (Income) 2020/21	Outturn Variance 2020/21
Spalding Special Contributions	Employees Direct	8,200	8,200	8,200	(0)
	Supplies & Services	7,700	7,700	7,700	0
	Support Services	0	0	0	0
	Movement in Reserves	0	0	(2,334)	(2,334)
	Transfer Payments	9,300	9,300	9,250	(50)
Spalding Special Contributions Total		25,200	25,200	22,816	(2,384)

3.9 Spalding Special Recreation

Premises costs are lower than budgeted due to a lower grounds maintenance recharge.

Cost Centre Name	Subjective Analysis	Original Estimate 2020/21	Revised Estimate 2020/21	Outturn Expenditure/ (Income) 2020/21	Outturn Variance 2020/21
Spalding Special Various Sites	Employees Direct	600	600	600	0
	Premises	40,300	40,300	38,234	(2,066)
	Supplies & Services	300	300	0	(300)
	Transfer Payments	800	800	0	(800)
Spalding Special Various Sites Total		42,000	42,000	38,834	(3,166)

4.0 RISK

- 4.1 Officers of the Council review data monthly to consider the impact of unforeseeable spend and take appropriate corrective action regarding major items of income and expenditure, which may adversely affect the Spalding Special Account's budget position.

5.0 OPTIONS

- 5.1 The forum is invited to consider the draft 2020/21 Outturn and forecast for 2021/22.

Background papers: - None

Lead Contact Officer

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Key Decision: No

Exempt Decision: No

This report refers to a Mandatory Service

Appendices attached to this report:

Appendix A - Outturn of Spalding Special Expenses Account 2020/21

Appendix B - Spalding Special Expenses Forecast 2021/22

Appendix A - Spalding Special Expenses Outturn 2020/21

Cost Centre Name	Original Estimate 2020/21	Revised Estimate 2020/21	Actual Expenditure 2020/21	Outturn Variance 2020/21	Comments
Allotments	2,800	2,800	3,123	323	
Ayscoughfee Leisure	43,400	43,400	32,814	(10,586)	Employee's Direct costs are lower than budgeted as Covid-19 additional cleaning costs were recovered from Covid-19 grant. Premises costs are lower than budget due to reduced spend in Responsive Buildings Maintenance. Expenditure on Supplies and Services decreased due to a reduced contractor usage. Income is lower due to a rent-free period agreed for Q1.
Cemeteries	40,700	40,700	37,773	(2,927)	Income levels are higher than budgeted.
Christmas Decorations	7,900	7,900	8,293	393	
Halley Stewart	34,100	34,100	39,454	5,354	Reduced income as a result of a reduction in activity due to Covid-19.
Monkshouse Lane	27,000	27,000	36,994	9,994	Premises costs are higher due to unbudgeted buildings maintenance. Income is lower than the budget due to Covid-19 restrictions.
Spalding Special Contributions	25,200	25,200	22,816	(2,384)	Transfer from SSE reserve
Spalding Special Various Sites	42,000	42,000	38,834	(3,166)	Premises costs are lower than budgeted due to a saving on the grass cutting charge.
Grand Total	223,100	223,100	220,100	(3,000)	

Reserves Position 2020/21:

Balance b/f 1 April 2020	(129,310)
Contribution from SSEE Reserves	2,334
Contribution to SSEE Reserve	(3,000)
Balance c/f 31 March 2021	(129,976)

Appendix B - Spalding Special Expenses Forecast 2021/22

Cost Centre Name	Subjective Analysis	Original Budget 2021/22	Forecast Outturn as at Q1	Forecast Outturn Variance 2021/22	Comments
Allotments	Employees Direct	700	700	0	
	Income	(4,400)	(4,400)	0	
	Premises	6,500	6,500	0	
	Recharges	1,300	1,300	0	
Allotments Total		4,100	4,100	0	No Change Forecast as at Q1
Ayscoughfee Leisure	Employees Direct	33,500	33,500	0	
	Income	(6,000)	(6,000)	0	
	Premises	7,700	7,700	0	
	Recharges	1,400	1,400	0	
	Supplies & Services	6,200	6,200	0	
Ayscoughfee Leisure Total		42,800	42,800	0	No Change Forecast as at Q1
Cemeteries	Employees Direct	37,100	37,100	0	
	Income	(25,200)	(25,200)	0	
	Premises	25,900	25,900	0	
	Recharges	2,700	2,700	0	
	Supplies & Services	300	300	0	
Cemeteries Total		40,800	40,800	0	No Change Forecast as at Q1
Christmas Decorations	Premises	300	300	0	
	Supplies & Services	7,600	7,600	0	
Christmas Decorations Total		7,900	7,900	0	No Change Forecast as at Q1
Spalding Special Contributions	Employees Direct	8,700	8,700	0	
	Grants to outside Bodies	9,300	9,300	0	
	Supplies & Services	7,700	7,700	0	
	Transfer Payments	0	0	0	

Spalding Special Contributions Total		25,700	25,700	0	No Change Forecast as at Q1
Spalding Special Recreation	Employees Direct	600	600	0	
	Grants to outside Bodies	800	800	0	
	Premises	40,800	40,800	0	
	Supplies & Services	300	300	0	
	Spalding Special Recreation Total	42,500	42,500	0	No Change Forecast as at Q1
Halley Stewart	Employees Direct	1,000	1,000	0	
	Income	(2,000)	(2,000)	0	
	Premises	38,400	38,400	0	
	Recharges	2,300	2,300	0	
	Supplies & Services	(4,600)	(4,600)	0	
Halley Stewart Total	35,100	35,100	0	No Change Forecast as at Q1	
Monkshouse Lane	Employees Direct	400	400	0	
	Premises	26,600	26,600	0	
	Recharges	2,300	2,300	0	
	Supplies & Services	(1,300)	(1,300)	0	
Monkshouse Lane Total	28,000	28,000	0	No Change Forecast as at Q1	
Grand Total	226,900	226,900	0		

Reserves Forecast 2021/22:

Balance b/f 1 April 2021	(129,976)
Approved asset works	26,000
Contribution from SSE Reserves	0
Balance c/f 31 March 2022	(103,976)