

KEY DECISION PLAN

Issued – 10 January 2022

*Representations in respect of all the matters shown should be sent in writing, at least one week before the date or period the decision is likely to be made, to:*

*Democratic Services, Council Offices, Priory Road, Spalding, Lincolnshire, PE11 2XE  
Telephone: 01775 764451 Email: [demservices@sholland.gov.uk](mailto:demservices@sholland.gov.uk)*

**The Key Decision Plan shows all Key decisions that the Council is likely to make over the next **twelve** months**

*The Key Decision Plan is updated on a rolling basis and shows the decisions that will be considered and the date when the decision is expected to be made. In accordance with the Council's Constitution the DECISIONS detailed within this document, unless otherwise stated, come into force and may then be implemented on the expiry of a 5 working day call-in period from the date of publication of any decision.*

**Key decisions are:** "A decision which, in relation to an executive function, has a significant effect on communities in two or more Wards of the Council and / or is likely to result in the Authority incurring expenditure, generating income or making savings in any single financial year above the threshold of £75,000 in respect of revenue expenditure and £180,000 in respect of capital expenditure."

**Significant decisions are:** 1. A decision made in connection with setting the Council Tax; 2. A decision to approve any matter relating to a Policy or Strategic Plan; 3. Any non-Executive decision which significantly affects the community in two or more wards or electoral divisions. Some of the decisions will be recommendations to full Council, particularly if they impact on the Budget and the Policy Framework (comprising of statutory plans and strategies)

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Portfolio Holder for Environmental Services (Councillor Roger Gambba-Jones)</u></p> <p>Procurement of Fuel Supplier</p>	<p>To provide details of the preferred supplier for the fuel required for South Holland District Council fleet vehicles</p>	<p>Portfolio Holder</p>	<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Environmental Services, or Leader</p> <p>Not before 10th Jan 2022</p>	<p>Charlotte Paine, Head of Environmental and Operational Services  <a href="mailto:cpaine@sholland.gov.uk">cpaine@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for Assets &amp; Planning (Councillor Rodney Grocock)</u></p> <p>Dividend or charitable donation payment by Welland Homes</p>	<p>To endorse the decision of Welland Homes Board in accordance with the Welland Homes Dividend and Charitable Donations policy</p>	<p>Consultation with Welland Homes Board, Leader of the Council and S151 Officer</p> <p>To seek views on the appropriate profit distribution via email and meetings.</p>	<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Assets &amp; Planning, or Leader</p> <p>Not before 20th Jan 2022</p>	<p>Caroline Hannon, Head of Delivery  <a href="mailto:Caroline.Hannon@sholland.gov.uk">Caroline.Hannon@sholland.gov.uk</a></p>

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Portfolio Holder for Assets &amp; Planning (Councillor Rodney Grocock)</u></p> <p>SHDC Land Sites Project</p>	<p>To appoint a consultant to provide Architectural Services to progress a number of land assets owned by SHDC, to explore the potential to provide housing for the district.</p>	<p>Housing Delivery Steering Group (Cllrs Coupland, Grocock, Lawton)</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director - Strategic Growth and Development, or any other officer with delegation</p> <p>Before 31 Jan 2022</p>	<p>Caroline Hannon, Head of Delivery, <a href="mailto:Caroline.Hannon@sholland.gov.uk">Caroline.Hannon@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for Assets &amp; Planning (Councillor Rodney Grocock)</u></p> <p>SHDC Land Sites Project</p>	<p>To appoint a consultant to provide Employer's Agent Services to progress a number of land assets owned by SHDC to explore the potential to provide housing for the district.</p>	<p>Housing Delivery Steering Group (Cllrs Coupland, Grocock, Lawton)</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director - Strategic Growth and Development, or any other officer with delegation</p> <p>Before 31 Jan 2022</p>	<p>Caroline Hannon, Head of Delivery, <a href="mailto:Caroline.Hannon@sholland.gov.uk">Caroline.Hannon@sholland.gov.uk</a></p>

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Portfolio Holder for Assets &amp; Planning (Councillor Rodney Grocock)</u></p> <p>Property acquisition to support Housing Options service delivery (A)</p>	<p>Acquisition of a second hand property.</p>	<p>Ward Members and Housing Delivery Steering Group (Cllrs Coupland, Grocock, Lawton)</p>	<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Assets &amp; Planning, or Leader</p> <p>Before 31 Jan 2022</p>	<p>Caroline Hannon, Head of Delivery  <a href="mailto:Caroline.Hannon@sholland.gov.uk">Caroline.Hannon@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for Assets &amp; Planning (Councillor Rodney Grocock)</u></p> <p>Property acquisition to support Housing Options service delivery (E)</p>	<p>Acquisition of property</p>	<p>Ward Members and Housing Delivery Steering Group (Cllrs Coupland, Grocock, Lawton)</p>	<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Assets &amp; Planning, or Leader</p> <p>Before 31 Jan 2022</p>	<p>Caroline Hannon, Head of Delivery  <a href="mailto:Caroline.Hannon@sholland.gov.uk">Caroline.Hannon@sholland.gov.uk</a></p>

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Portfolio Holder for Assets &amp; Planning (Councillor Rodney Grocock)</u></p> <p>Property acquisition to support Housing Options service delivery (F)</p>	<p>Acquisition of property</p>	<p>Ward Members and Housing Delivery Steering Group (Cllrs Coupland, Grocock, Lawton)</p>	<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Assets &amp; Planning, or Leader</p> <p>Before 31 Jan 2022</p>	<p>Caroline Hannon, Head of Delivery  <a href="mailto:Caroline.Hannon@sholland.gov.uk">Caroline.Hannon@sholland.gov.uk</a></p>
<p><u>Portfolio Holder for Assets &amp; Planning (Councillor Rodney Grocock)</u></p> <p>Contract amendment</p>	<p>SHDC is in contract with Loosegate Developments for the delivery of 19 affordable homes at Wignals Gate, Holbeach. This decision relates to an amendment to the existing agreement to enable seven units in phase 2 of the contract to be delivered.</p>	<p>Portfolio Holder</p>	<p>Report and any relevant appendices</p>	<p>Portfolio Holder for Assets &amp; Planning, or Leader</p> <p>Not before 7th Feb 2022</p>	<p>Caroline Hannon, Head of Delivery,  <a href="mailto:Caroline.Hannon@sholland.gov.uk">Caroline.Hannon@sholland.gov.uk</a></p>

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p><u>Portfolio Holder for HRA &amp; Private Sector Housing (Councillor Christine J Lawton)</u></p> <p>Fire door and Compliance contract</p>	<p>Fire door replacement and associated fire compliance works to sheltered schemes</p>	<p>Portfolio Holder</p>	<p>Report and any relevant appendices</p>	<p>Assistant Director – Housing, or any other officer with delegation</p> <p>Before 28 Feb 2022</p>	<p>Darren Tyrie, Projects Surveyor dtyrie@sholland.gov.uk</p>
<p><u>Portfolio Holder for HRA &amp; Private Sector Housing (Councillor Christine J Lawton)</u></p> <p>Lincolnshire Discretionary Housing Assistance Policy</p>	<p>To set out the Lincolnshire Discretionary Housing Assistance Policy.</p>	<p>Lincolnshire Housing, Health and Care Delivery Group, Portfolio Holder and Policy Development Panel</p>	<p>Report and any relevant appendices</p>	<p>Cabinet 26 Apr 2022, or Leader</p>	<p>Stuart Horton, Service Manager – Affordable and Accessible Homes, <a href="mailto:Stuart.Horton@boston.gov.uk">Stuart.Horton@boston.gov.uk</a></p>

**\*Cabinet Membership**

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION	OFFICER CONTACT INFORMATION
<p>The Lord Porter of Spalding CBE (Leader)  Councillor C N Worth (Deputy Leader of the Council)  Councillor P E Coupland (Deputy Leader of the Cabinet)  Councillor J Astill (Portfolio Holder)  Councillor A Casson (Portfolio Holder)  Councillor R Gambba-Jones (Portfolio Holder)  Councillor R Grocock (Portfolio Holder)  Councillor C J Lawton (Portfolio Holder)  Councillor E Sneath (Portfolio Holder)  Councillor G J Taylor (Portfolio Holder)</p>					

**If you have any comments or queries regarding any of the entries in the Key Decision Plan please contact:**

Democratic Services, Council Offices, Priory Road, Spalding, Lincolnshire, PE11 2XE  
Telephone: 01775 764451 Email: [demservices@sholland.gov.uk](mailto:demservices@sholland.gov.uk)