SHDC Policy Register

Council	Partnership Policy	Theme	Policy Title	Policy Type	Can Policy be influenced (flexible scope)	Approved Date	Policy Review Cycle	Policy Review Date	Policy Status	Latest Update	Policy Owner	Final Approval Panel
SHDC	Yes	Assets	Asset Management Policy	Constitutional	Yes	18-Jun-14	5 years	18-Jun-19	In review	A new Strategic Asset Management Plan is set to be developed across all partner Councils with a view to adoption by South Holland and our two partner Councils in Q3 of 2022/23. The Plan will seek to set out a 'strategic framework' for asset management for the partnership and will then focus on the key issues and priorities for the three sovereign councils; those priorities will be politically shaped and will fed into budget processes to ensure that assets are managed, acquired and disposed of in the right way and at the right time to create maximum value to our residents and to each Council.	Richard Hodgson/Andy Fisher	
SHDC	No	Licensing	Taxi Licensing Policy	Non Statutory	Yes	01-Jun-19	3 years	01-Jun-22	In review	Consultation on the Taxi Licensing Policy has been delayed as we have become aware in the last couple of months that new legislation is being brought in. The new rules will have a significant impact on taxi licensing and need to be worked into the updated policy. Taxis and Private Hire Vehicles (Disabled Persons) Act 2022 Taxis and PHVs (Safeguarding and Road Safety) Act 2022 (and accompanying statutory guidance) Licensing Committee is meeting on 29th June and will be briefed on this. Chair and Portfolio holder are aware of the delays. It is anticipated that the updated draft policy will be taken to the following Licensing Committee in November for approval to go out to consultation.	Donna Hall	
SHDC	Yes	Industrial Units	Industrial Units Letting Policy	Non Statutory	No	27-Oct-20	1 Year	01-Sep-22	In review	The industrial units letting policy is currently being reviewed and developed across all partner councils in Q3 of 22/23.	Andy Fisher	
SHDC	Yes	Communities	Graffiti and Street Art Management Policy	Non Statutory	Yes		3 Years	01-Sep-22	In review	Update to be provided at October PDP	Phil Perry	
SHDC		Enforcement	SHDC Mobile Homes and Caravan Site Licensing and Fee Policy	Statutory	Yes		3 Years	01-Sep-22	In review	This is being looked at for alignement across the partnership, therefore review will be extended to account for this and reviewed policy which is aligned across the partnership is looking to be brought for approval by March 2023	Emily Spicer	
SHDC		Licensing	Sexual Establishments Policy Statement	Non Statutory	Yes	06-Sep-17	5 years	06-Sep-22	In review	There are no significant changes proposed to the policy, just a minor refresh of facts and figures. It is therefore proposed to take to the November Licensing Committee for approval.	Donna Hall	
SHDC	Yes	ASB	Anti-Social Behaviour Policy	Statutory	Yes	01-May-19	3 years	01-Nov-22	In review	The countywide ASB Strategy is being reviewed in light of the Safer Lincolnshire Partnership refresh and needs assessment and is currently scheduled to be reviewed by November 2022	Dee Bedford	
SHDC	Yes	FOI	Freedom of Information Policy	Statutory	No	26-Jun-18	3 years	01-Nov-22	Approved	These are policies which (together with the Data Protection Policy) we have identified as being suitable for alignment across the Partnership. Work has yet to commence on this. As such responsible officer has agreed with PDP to withdraw these from PDP's work programme for the moment and bring them at a later point when they have been looked at from a Partnership perspective.	John Medler	
SHDC	Yes	Complaints	Unreasonable Behaviour and vexatious requests	Non Statutory	Yes	21-Nov-17	3 years	01-Nov-22	Approved	Will be reviewed within the wider strategic partnership and will be brought forward to the next PDP	John Medler	
SHDC		Museum	AHM Collections Development Policy	Non Statutory	No	01-Nov-20	2 years	01-Nov-22	Approved		Julia Knight	
SHDC		Museum	AHM Collections Care and Conservation Policy	Non Statutory	No	01-Nov-20	2 years	01-Nov-22	Approved		Julia Knight	
SHDC	Yes	Environmental	Climate Change Strategy	Non-Statutory	Yes	14-Dec-21	1 Year	14-Dec-22	Approved		Sarah Baker	Cabinet
SHDC		Housing Strategy	Housing Tenancy Management Policy	Statutory	Yes	15-Dec-20	2 Year	15-Dec-22	Approved		Vikki Cherry	
SHDC	No	Housing Strategy	Strategic Tenancy Policy	Statutory	Yes	01-Feb-19	3 years	01-Feb-23	Approved	This policy was taken to PDP previously and updated to reflect the fact that SHDC offers introductory to secure tenancies. This should also cover non-secure tenancies. As such the policy owner believes the policy exists to allow the council to grant the appropriate tenure types. There have been no changes to the tenancies we offer. Therefore It is suggested we re-date the review date to reflect this	Jason King	
SHDC	No	Corporate Strategy	Corporate Plan	Constitutional	Yes	08-Mar-19	1 year	01-Mar-23	Approved	This is a 4 year corporate plan, historically yearly reviews have taken place, but this is not required.	James Gilbert	
SHDC	No	Finance	Capital Strategy	Constitutional	Yes	03-Mar-22	1 year	03-Mar-23	Approved	Approved by full council in March 2022 (Annual review as part of budget setting Process)	Samantha Knowles	Full Council

SHDC		Finance	Fees and Charges Policy	Constitutional	Yes	03-Mar-22	1 year	03-Mar-23	Approved	Approved by full council in March 2022 (Annual review as part of budget setting Process)	Samantha Knowles	Full Council
SHDC		Finance	Medium Term Financial Strategy	Constitutional	No	03-Mar-22	1 year	03-Mar-23	Approved	Approved by full council in March 2022 (Annual review as part of budget setting Process)	Samantha Knowles	Full Council
SHDC		Finance	Treasury Management Strategy (Includes Statement and Clauses)	Constitutional	No	03-Mar-22	1 year	03-Mar-23	Approved	Approved by full council in March 2022 (Annual review as part of budget setting Process)	Samantha Knowles	Full Council
SHDC		Finance	Minimum Revenue Provision Policy Statement	Constitutional	No	03-Mar-22	1 year	03-Mar-23	Approved	Approved by full council in March 2022 (Annual review as part of budget setting Process)	Samantha Knowles	Full Council
SHDC		Housing Strategy	Housing Allocations and Letting Policy	Statutory	Yes	27-Apr-21	1 years	27-Apr-23	Due for review	Policy has only recently been implemented, Policy owner has advised that it would make sense for PDP members to receive an update on how the policy has performed in its first year once it has time to embed.	Jason king	Cabinet
SHDC	Yes	Corporate Strategy	Equality and Diversity	Statutory	No		4 Years	01-Jun-23	Approved		John Medler	
SHDC	Yes	H&S	Health & Safety Policy	Statutory	No	15-Dec-20	3 years	15-Dec-23	Approved	This has been agreed by PSPS to be a 3 yearly policy review cycle in line with other organisations.	Nick Kendrick	
SHDC		Fraud	Counter Fraud and Corruption Policy	Non Statutory	Yes	11-Mar-21	3 years	01-Mar-24	Approved		Faye Haywood	Governance and Audit
SHDC	Yes	Whistleblowing	Whistleblowing Policy - Confidential Reporting Code	Statutory	Yes	11-Mar-21	3 years	01-Mar-24	Approved		Faye Haywood	Governance and Audit
SHDC		Housing Strategy	Empty Homes Strategy	Statutory	Yes	27-Oct-20	1 year	01-Mar-24	Approved		Jason King	Cabinet
SHDC		Housing Strategy	Housing Assistance Policy	Statutory	Yes	27-Oct-20	1 year	01-Mar-24	Approved		Jason King	Cabinet
SHDC	Yes	ICT	ICT Employee & Member Access Policy	Non-statutory	Yes	26-Apr-22	2 years	26-Apr-24	Approved		Jackie Wright (PSPS)	Cabinet
SHDC	Yes	ICT	ICT Removable Media	Non-statutory	Yes	26-Apr-22	2 years	26-Apr-24	Approved		Jackie Wright (PSPS)	Cabinet
SHDC	Yes	ICT	ICT Remote Working Policy	Non-statutory	Yes	26-Apr-22	2 years	26-Apr-24	Approved		Jackie Wright (PSPS)	Cabinet
SHDC	Yes	ICT	ICT Third Party Supplier Access Policy	Non-statutory	Yes	26-Apr-22	2 years	26-Apr-24	Approved		Jackie Wright (PSPS)	Cabinet
SHDC	Yes	ICT	ICT Systems Acquisition Development and Deployment Policy	Non-statutory	Yes	26-Apr-22	2 years	26-Apr-24	Approved		Jackie Wright (PSPS)	Cabinet
SHDC	Yes	Enforcement	Corporate Enforcement Policy	Non Statutory	Yes	14-Dec-21	3 years	29-May-24	Approved		Donna Hall	
SHDC	Yes	DP	Data Protection Policy	Statutory	No	10-Dec-21	3 years	29-May-24	Approved		Kirsty Porter	
SHDC	Yes	Debt	Corporate Debt Policy - Accounting Services	Non Statutory	Yes	19-Jul-22	2 Years	19-Jul-24	Approved		Samantha Knowles/Sharon Hammond	TBC
SHDC		Street naming	Street Naming and Numbering Policy	Statutory	Yes	01-Nov-21	3 years	01-Nov-24	Approved		Clinton Bell	
SHDC	No	Licensing	Gambling Policy - Statement of Principles	Constitutional	Yes	14-Dec-21	3 years	28-Nov-24	Approved		Donna Hall	
SHDC	Yes	Safeguarding	Safeguarding Policy	Statutory	No	24-May-22	3 years	24-May-25	Approved	Will be brought to May PDP	Emily Holmes	
SHDC	Yes	Information Management	Records Management Policy	Non Statutory	Yes	24-May-22	3 years	24-May-25	Approved	Will be brought to May PDP	Kirsty Porter	
SHDC	Yes	HR	HR Policy Handbook	Non Statutory	Yes	12-Jul-22	3 years	12-Jul-25	Approved		James Gilbert	
SHDC	No	Licensing	Statement of Licensing Policy	Constitutional	Yes	07-Jan-21	5 years	07-Jan-26	Approved	The statement of licensing policy has been revised and republished. Not due now until Jan 2026	Donna Hall	
SHDC	Yes	Workforce Development	Workforce Development Strategy	Non-statutory	Yes	TBC	TBC	TBC	In Review		Rachel Robinson	
SHDC		Environmental	Sustainable Products Policy	Non Statutory	Yes	12-Jul-22			Approved		Sarah Baker	Cabinet
SHDC	Yes	Assets	Derelict and Untidy Sites Policy	Statutory	Yes						Richard Hodgson	Cabinet